

Ref: CO/ITD/CNW/703/R1/2018-19

22/02/2019

**REQUEST FOR PROPOSAL (RFP)**  
**FOR**  
**SUPPLY, INSTALLATION AND MAINTENANCE OF**  
**NETWORK EQUIPMENTS AT DATA CENTRE & DR SITE**

**INFORMATION TECHNOLOGY DEPARTMENT,**  
**INDIAN BANK, CORPORATE OFFICE,**  
**254-260, AVVAI SHANMUGAM SALAI CHENNAI – 600014**



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1. Indian Bank is a premier Nationalized Bank with over 2800 Branches, 3400 ATMs plus BNAs and having a business of above Rs. 4,00,000 Crores. The bank had been a forerunner in absorption of technology and has many first to its credit in implementation of IT in banking. The Bank has overseas presence through Branches in Singapore, Colombo & Jaffna and has reciprocal arrangements with various Foreign Banks across the globe. Core Banking Solution has been implemented in all the Branches. The bank has introduced Debit cards, Credit cards and exclusive credit card "Bharat Card" for common man – first of its kind in the banking industry. Banking services are offered through multiple delivery channels like ATM, Internet Banking, Tele banking, Mobile banking, etc. Bank is also partnering various e-governance initiatives of GoI and State Governments.
2. The Bank invites bids from eligible bidders for supply, installation and maintenance of Network Equipments at Data centre & DR site.
3. The cost of the bid document is Rs.10,000/-(Rupees Ten thousand only). The amount has to be paid by way of a Demand Draft (DD) favouring INDIAN BANK payable at Chennai. Cost of bid documents should be paid at the time of pre-bid meeting. Bidders who do not attend the pre-bid meeting can submit the DD along with technical bid.

Further information can be had from the bank at the address given below from 10.00 to 17.00 hours on all working days.

**Information Technology department,  
Indian Bank, Head Office, 7<sup>th</sup> floor,  
66, Rajaji Salai, Chennai – 600001  
Phone Nos. 044-2527 9813/14, 2526 9720  
E-mail: [KEERTHIVASAN.P@indianbank.co.in](mailto:KEERTHIVASAN.P@indianbank.co.in)  
[prapoorna.kota@indianbank.co.in](mailto:prapoorna.kota@indianbank.co.in)  
[m.saravanan@indianbank.co.in](mailto:m.saravanan@indianbank.co.in)  
[rahul.bahuleyan@indianbank.co.in](mailto:rahul.bahuleyan@indianbank.co.in)**

4. Bids must be delivered to the address given below, at or **before 15.00 hours IST on 19/03/2019** and must be accompanied by a **Bank Guarantee of INR 10,00,000/-(Rupees Ten Lakhs only)**.

**Chief Manager  
Indian Bank, Corporate Office,  
Expenditure Department, First Floor, A Wing  
254-260, Avvai Shanmugam Salai,  
Royapettah, Chennai, Pin 600 014**

Late Bids will be rejected. **Part I (Technical Bid) will be opened** for evaluation by the Bank **at 15:30 Hours on 19/03/2019** in the presence of the bidders. All bidders are requested to send their representatives to attend the bid opening process.

5. Please note that

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- i. The cost of preparing the bids, including visit / visits to the Bank is not reimbursable.
- ii. The Bank is not bound to accept any of the proposals submitted and the bank has got the right to reject any proposal/annul the tendering process without assigning any reason therefor.
- iii. The Bank can extend the last date for submission of bid.
- iv. Bank reserves the right to negotiate with lowest bidder for further reduction in price under exceptional circumstances.
- v. Interested Bidders who has submitted the bid, may send their Representative to participate in the Bid Opening Process. After technical evaluation, only the eligible Bidders will be communicated of the date and time of Online Reverse Auction Process, Business Rules for the Auction and the details of the Agency who shall conduct the Reverse Auction.
- vi. All pages of the Bid document, Clarifications/Amendments if any should be sealed and signed by the Authorized Signatory and kept with technical bid. A certificate to the effect that the Authorized Signatory has authority to bind the company should also be attached along with the technical bid.

### **About Bank's Network**

Indian Bank, a Public Sector Bank, has networked all the Branches and implemented Core Banking Solution. All Branches are connected through Wide Area Network.

#### **Details about design:**

- The Branches are connected to BSNL MPLS cloud primarily through a leased line backed up with MPLS/GPRS/VSAT links. The bandwidth of the leased line is 2 Mbps normally and range up to 10 Mbps. Bank has provided additional leased line connectivity to select branches from other Telecom Service providers. Some of the branches where the leased line is not feasible are connected using VSAT. The Branches/Offsite ATMs are having Cisco 819, 1905, 1921, 1941, 2911 and 4221 Router.
- Zonal Office is connected to the Data Centre and DR site with 10 Mbps bandwidth through BSNL MPLS Cloud using Cisco 2911 and 4221 Routers.
- **Security:** All the Branch/ATM Routers are provided with 3DES, AES encryption facility to encrypt the data going out of the Branch. At the Data Centre, a VPN concentrator is provided to decrypt the data received from the Branches.

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**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****1. DESCRIPTION**

- 1.1 The name of the assignment is '**Supply, Installation and Maintenance of Network Equipments at Data centre & DR site**'.
- 1.2 The Bid is for Supply, Installation and Maintenance of Network Equipments at Data centre & DR site'.
- 1.3 The description and the objectives of the Assignment are
  - The Bidder has to supply, install and maintain the equipments.
  - Configure the equipments as per the Bank's requirement during the installation and replacement/repair.
  - The equipments to be covered under five years warranty.

**2. QUALIFICATION CRITERIA FOR BIDDERS**

- The Bidder should be a Public/ Private Limited Company and should be in existence in India for the last 5 years (as on 31.12.2018).
- The Bidder should be a Authorized partner of the OEM for supply and support of the equipments in India.
- The Bidder should have earned Net Profit during last two financial years of the Bidder 2016-17, 2017-18.
- The Bidder's yearly turnover should be more than Rs.20 Crores during last three financial years of the bidder 2015-16,2016-17, 2017-18.
- The Bidder should be supporting minimum 2 Nos. of Nexus 7K series Cisco Switches or above in at least two Public or Private Sector Banks / Insurance Companies / Govt organisations/ private companies/ financial institutions in India for last three years (ending 31.12.2018).
- The Bidder should not have been blacklisted by any Government Dept / PSU / Banks currently.

The bidder should submit proof for all points indicated above. Bids, which are not meeting the above criteria, is liable for rejection.

**3. DELIVERABLES FROM THE BIDDERS**

- The Bidder should supply brand-new, intact and genuine equipments of the OEM as per the specifications in the bid.
- The equipments are to be supplied at Data Center, Chennai and DR site, Hyderabad.
- The accessories, literature etc. provided as part of the equipments by the OEM need to be supplied to the Bank.
- The device if reported faulty / mal-functioning should be rectified through replacement with new device.



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- The service provider shall support the switches implemented under the contract under the warranty support for a period of five years.
- Delay in supply of equipments, delay in installation and delay in rectifying issues with equipments sought by the Bank will attract liquidated damages, penalty.

**4. TIMEFRAME FOR COMPLETION OF ACTIVITIES**

The equipments are to be delivered, installed, tested and commissioned successfully within eight weeks from the date of issue of Purchase order. Road permits will not be given /arranged by Bank.



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The Bidder is expected to examine all instructions, forms, terms and specifications given in the Bidding Documents. Failure to furnish all information required in the Bidding Documents may result in the rejection of its bid and will be at the Bidder's own risk. Bank will not be responsible for the same.

**1. Pre-bid Meeting:**

- a. A Pre-bid Meeting is scheduled to be held at the following address at 11.00 hours on **28/02/2019.**

Indian Bank  
Head Office, Information Technology Department, 7<sup>th</sup> floor,  
66, Rajaji Salai, Chennai – 600 001.

In case the Probable Bidder wants to participate in the Pre-bid Meeting to be held on the date specified in this bid, they should register themselves with the Bank by paying the cost of bid document i.e Rs.10,000/- (non-refundable) by way of Demand Draft in favour of Indian Bank payable at Chennai. Only those Bidders or their Representatives (Maximum 2 persons) who have paid the cost of bid document will be allowed to participate in the pre-bid meeting. Such bidders who have submitted DD for attending pre bid meeting are not required to submit the DD for cost of Bid Document along with technical bid.

- b. The purpose of the meeting will be to clarify the doubts raised by the probable bidders.  
c. The Bidder is requested to submit any queries/clarifications to the Bank in the format provided (Section V- Form 10) at least two days before the date of meeting to the following email ids:

[KEERTHIVASAN.P@indianbank.co.in](mailto:KEERTHIVASAN.P@indianbank.co.in),  
[prapoorna.kota@indianbank.co.in](mailto:prapoorna.kota@indianbank.co.in),  
[saravana.kumar@indianbank.co.in](mailto:saravana.kumar@indianbank.co.in),  
[rahul.bahuleyan@indianbank.co.in](mailto:rahul.bahuleyan@indianbank.co.in).

- d. The text of the questions raised (without identifying the source of enquiry) and the responses given, together with amendment/s to the bid document, if any, will be ported in our web site and informed to bidders who have raised the queries.

**2. Amendment of bidding documents**

- 2.1 At any time prior to the deadline for submission of bids, the Bank, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bidding Documents by amendment.  
2.2 The amendments if any, will be published in the Bank's website and will form part of the Bidding document.

**3. Documents constituting the bid**

The Bid prepared by the Bidder should comprise the following components:

- 3.1 Demand draft for cost of bid document.  
3.2 Bid security (Earnest Money Deposit)  
3.3 Technical Bid

In addition to the Hard copy of the documents, a soft copy of the technical bid is also to be submitted. Commercial Bid to be submitted by successful bidder after completion of online reverse auction. An indicative check list is provided in Section V- Format 11.

**Any bid document not accompanied by any of the above is liable for rejection.**



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The Bidder shall furnish as part of its technical bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract, if its bid is accepted.

**For submitting Technical bid, bidders shall use the original section V – format 1 published by the Bank as part of the RFP, which contains Bank's seal.**

The documentary evidence of the Bidder's eligibility to bid and qualifications to perform the Contract if its bid is accepted, shall establish to the Bank's satisfaction that, the Bidder has the financial and technical capability necessary to perform the Contract and that, the Bidder meets the qualification requirements.

Note: All the documents and certificates as per Section V – formats 1 to 6 should be submitted along with the technical bid.

Any bid document not accompanied by the above will be rejected.

**B. FINANCIAL BID – Breakup details as per format to be submitted by successful bidder after reverse auction.**

- i) The price should be quoted in the format attached to this RFP (Format-9 in section-V)
- ii) The price should be firm and not dependent on any variable factors.
- iii) The final price quoted in the bid should be inclusive of all levies, duties etc. and exclusive of taxes.
- iv) No price variation will be accepted for increases in customs/excise duty, other taxes, and foreign exchange rate variation or for any other reasons.
- v) However, any decrease in Government levies, customs, and taxes till the date of invoice have to be passed on to the Bank.
- vi) Cost must be expressed in Indian Rupees.
- vii) TDS as per rules, if applicable, will be deducted from the amount quoted.
- viii) **No commercial information shall be furnished during submission of technical bids.**
- ix) **The bidder should have valid digital certificate to participate in the online reverse auction.**

**4. Bid Security (Earnest Money Deposit)**

- The Bidder should furnish, as part of its bid, a bid security in the form of a bank guarantee issued by a scheduled commercial bank other than Indian Bank, located in India, in the form provided in the Bidding Documents (format-6 in section V) for a sum of **Rs.10,00,000/- (Rupees Ten Lakhs only)** and valid for forty five (45) days beyond the validity of the bid (i.e. 135 days from the last date for submission of Bid).
- Unsuccessful Bidders' bid security will be discharged or returned after the expiration of the period of bid validity prescribed by the Bank or on completion of administrative formalities of the procurement.
- The successful Bidder's bid security will be discharged upon the Bidder signing the Contract and furnishing the performance security.

The bidder shall be liable for forfeiture of bid security :



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- a. If a Bidder withdraws its bid during the period of bid validity or
- b. In the case of a successful Bidder(s), the Bidder(s) fails to sign the Contract with the BANK, or to furnish performance security within the stipulated period.

**5. Period of validity of bids**

Bids should remain valid for the period of **90 days** after the last date for submission of bid prescribed by the Bank. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity period, if required.

**6. Format and signing of Bid**

- All pages of the bid, except for un-amended printed literature, shall be initialled by the person or persons signing the bid.
- Any interlineations, erasure or overwriting shall be valid only if they are initialled by the person or persons signing the Bid.

**7. Sealing and marking of Bids**

The Bidder shall seal the bids in separate envelope, duly marking the envelopes as **"Supply, Installation and Maintenance of Network Equipments at Data Centre & DR site"- PART I (Technical Bid)**.

- The sealed outer envelope shall be addressed to the Bank at the address given below;  
**Indian Bank,  
Corporate Office,  
Expenditure Department,  
254-260, Avvai Shanmugam Salai,  
Royapettah, Chennai, Pin 600 014**

bear the name **'Supply, Installation and Maintenance of Network Equipments at Data Centre & DR site - PART I (Technical Bid'** and a statement: **"DO NOT OPEN BEFORE "19/03/2019"**, to be delivered within the time and the date specified below.

**8. Deadline for submission of Bids**

Deadline for bid submission is: **19/03/2019- 15.00 hours.**

- Deadline for bid submission is: **19/03/2019- 15.00 hours.** The bid document along with required enclosures should be submitted either in person or it can be sent by post but it should reach the concerned office on or before **15:00 hrs on 19/03/2019.**
- In the event of the specified date for the submission of bids, being declared a holiday for the Bank, the bids will be received up to the appointed time on the next working day.
- The Bank may, at its discretion, extend this deadline for the submission of bids by amending the Bid Documents, in which case all rights and obligations of the Bank and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- Any bid received by the Bank after the deadline for submission of bids prescribed by the Bank will be rejected and returned unopened to the Bidder.



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- The Bank will open the Technical bid in the presence of a committee appointed for the purpose and in the presence of bidders' representatives at **15:30 hours on 19/03/2019**.
- The Bidder's representative who are present shall sign a register evidencing their attendance.
- The Bidders' names, bid modifications or withdrawals and the presence or absence of the requisite bid security and such other details as the Bank, at its discretion, may consider appropriate, will be announced at the bid opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder.

**10. Clarification of Bids**

During evaluation of the bids, the Bank may, at its discretion, seek clarifications from the Bidder of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

**11. Evaluation Methodology**

- Bids will be short-listed based on the qualification criteria specified in the bid.
- The Bank will examine the bids to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- The Bank at its discretion may modify any minor criteria in the bid, which does not affect the relative ranking of any Bidder.
- Evaluation may include visit to major locations of the earlier clients of the bidder, and discussion with them.
- The comparison shall be between the price quoted and the bidder who has quoted the lowest will be awarded the contract.
- No extra charges other than those quoted in the Bid will be entertained including Conveyance / Courier etc.

**12. Bank's right to accept any bid and to reject any or all bids**

The Bank reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders.

**13. Bid Proposal and Ownership**

The Bid submitted and all supporting documentation/templates are the sole property of Indian Bank and should not be redistributed, either in full or in part thereof, without the prior written consent of Bank. Violation of this would be a breach of trust and may, inter alia cause the Bidder to be irrevocably disqualified. The proposal and all supporting documentation submitted by the Bidder shall become the property of Indian Bank and will not be returned.

**14. Bid Pricing Information**

By submitting a signed bid, the Bidder certifies that the Bidder has arrived at the prices in its bid without agreement with any other bidder of this RFP for the purpose of restricting competition. The prices in the bid have not been disclosed and will not be disclosed to any other bidder of this RFP. No attempt by the Bidder, to induce any other bidder to submit or not to submit a bid for restricting competition, has occurred.



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The Bank and /or its officers, employees disown all liabilities or claims arising out of any loss or damage, whether foreseeable or not, suffered by any person acting on or refraining from acting because of any information including statements, information, forecasts, estimates or projections contained in this document or conduct ancillary to it whether or not the loss or damage arises in connection with any omission, negligence, default, lack of care or misrepresentation on the part of Bank and/or any of its officers, employees.

**16.Negotiation**

The Bank reserves the right to further negotiate on the price offered, with the L1 vendor, if the price quoted is found unreasonable or in any exceptional circumstances.

**17.Signing of Contract**

Within 15 (fifteen) days of acceptance of the Purchase Order, the successful Bidder shall sign and date the Contract and return it to the Bank (Format- 7 in section V). Acceptance of purchase order should be submitted within 5 days of purchase order along with authorization letter.

**18. Performance Security**

18.1 Within 15 (fifteen) days of the acceptance of purchase order issued for the project by the Bank, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the Bidding Documents (format -8 in Section V) for 10 % of the amount of contract valid for a period of sixty six months (with further one month claim period), in the form of a Bank Guarantee.

18.2 The performance security submitted by the Successful bidder shall be invoked by the Bank as compensation for any loss resulting from the Successful bidder's failure in completing their obligations under the Contract.

18.3 The performance security will be discharged by the Bank and returned to the Successful bidder not later than thirty (30) days following the date of completion of the Successful bidder's performance obligations under the Contract.

18.4 Failure of the successful Bidder to comply with the requirement of signing of contract and performance Security shall constitute sufficient grounds for annulment of the award and forfeiture of the bid security, in which event the Bank may call for new bids.

**19. Insurance**

The goods supplied under the Contract shall be fully insured against loss or damage incidental to transportation, storage and erection. The transit insurance shall be for an amount equal to 110 percent of the invoice value of the Goods from "Warehouse to final destination" on "All Risks" basis including War Risks and Strikes.

The Successful bidder should also insure the goods in Indian Territory for the invoice value under Storage cum Erection policy till three months from the date of delivery at the destination. Any damage happen to the equipments due to non-availability of storage cum erection policy, the Successful bidder has to bear the losses.



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In case of discrepancy in hardware supplied, it is successful bidder's responsibility to replace/repair the equipments immediately even without recourse to the insurance.

**20. Procurement of Domestically Manufactured Goods**

Bidder must indicate domestic value addition (in terms of Bill of Material (BOM)) in % to fall under Domestically manufactured Goods category as per guidelines issued by the Government through notification No. 8(78)/2010-IPHW dated 10-02-2012, and No. 33(3)/2013-IPHW dated 23rd December 2013 and subsequent amendments / clarifications.



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**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****1. DEFINITIONS****1.1** In this contract, the following terms shall be interpreted as indicated:

- a. **"Applicable Law"** means the laws and any other instruments having the force of law in India.
- b. **"Bank"** means Indian Bank.
- c. **"Contract"** means the agreement entered into between the Bank and the successful bidder, as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein;
- d. **"Contract Price"** means the price payable to the successful bidder under the Contract for the full and proper performance of its contractual obligations;
- e. **"Goods"** means all of the deliverables or other materials which the Company should deliver as per this contract;
- f. **"Party"** means the Bank or the Company, as the case may be and Parties means both of them.
- g. **"Personnel"** means persons the employees of the successful bidder and assigned to the performance of the Services or any part thereof.
- h. **"Project Site"**, where applicable, means the places where equipments will be installed.
- i. **"Services"** means those services ancillary to the deliverables of the Company covered under the Contract.
- j. **"Successful bidder / Successful bidder"** means the company supplying the Goods and Services under this Contract.

**1.2 Law governing the Contract**

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

**1.3 Language**

The contract has been executed in English which shall be the binding and controlling language for all matters relating to the meaning or interpretation of the contract.

**1.4 Address for communication**

The address of the Bank is:

**Information Technology Department  
Indian Bank, Head office, 7<sup>th</sup> floor,  
66, Rajaji Salai, Chennai -600001  
Phone Nos. 044-2527 9813/14, 2526 9720  
E-mail : [KEERTHIVASAN.P@indianbank.co.in](mailto:KEERTHIVASAN.P@indianbank.co.in)  
[prapoorna.kota@indianbank.co.in](mailto:prapoorna.kota@indianbank.co.in)  
[m.saravanan@indianbank.co.in](mailto:m.saravanan@indianbank.co.in)  
[rahul.bahuleyan@indianbank.co.in](mailto:rahul.bahuleyan@indianbank.co.in)**

**1.5 Notices**

Any notice, request or consent made pursuant to this contract shall be in writing and shall be deemed to have been made when delivered in person to an authorised representative of the party to whom the communication is addressed, or when sent by registered mail, courier or facsimile to such party at the address specified above.





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The Successful bidder either during the term or after the expiration of this contract shall not disclose any proprietary or confidential information relating to the project, the services, this contract, or the client's business or operations without the prior written consent of the client.

**2.2. Reporting obligations**

The Successful bidder shall submit to the client the reports and other accounts specified in deliverables within the time limit set forth.

**2.3. Documents prepared by the Successful Bidder for this purpose to be the property of the Bank**

All reports and other documents submitted by the bidder shall become and remain the property of the Bank and the Company shall, upon termination or expiration of this contract, deliver all such documents to the Bank together with a detailed inventory thereof. The Company may retain a copy of such documents.

The bidder shall not use these documents for purposes unrelated to this contract without the prior written approval of the client.

**3. USE OF CONTRACT DOCUMENTS AND INFORMATION**

3.1 The Successful bidder shall not, without the Bank's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the Successful bidder in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

3.2 The Successful bidder shall not, without the Bank's prior written consent, make use of any document or information pertaining to this contract except for purposes of performing the Contract.

**4. PACKING**

The Successful bidder shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

**5. DELIVERY AND DOCUMENTS**

Delivery of the goods shall be made by the Successful bidder in accordance with the terms specified. Road permits will not be given / arranged by the Bank. The Successful bidder has to make his own arrangements to deliver the systems at the destinations.



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The details of shipping and / or other documents are to be furnished by the Successful bidder are as follows.

- (i) Copy of the Successful bidder Invoice showing contract number, goods, description, quantity, unit price, total amount;
- (ii) Delivery Note, acknowledgement of receipt of goods from the Consignee;
- (iii) Insurance Certificate;
- (iv) Manufacturer's / Successful bidder's Warranty Certificate;

**6. INSTALLATION**

The Successful bidder is responsible for all unpacking and installations. The Successful bidder shall test all equipments and accomplish all adjustments necessary for successful and continuous operation at all installation sites.

**7. COMPREHENSIVE ONSITE WARRANTY**

- The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current model(s) and they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and / or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- The supplier has to provide 5 years warranty support for the switches under the contract.
- Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof, without cost to the Purchaser.
- If the Supplier, having been notified, fails to remedy the defect(s), the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract as per the SLA.

**8 . SLA :**

If the successful bidder fails to rectify the equipments within 4 hours either by rectification of fault or replacement, the Bank shall levy penalty at rate of Rs.5,000/- per day or part thereof from 4 Hours from reporting the issue to the Bidder. Penalties will be pegged at warranty charges payable for one year for that particular equipment. Applicable Penalty amount will be deducted from subsequent warranty payments.

**9. PAYMENT TERMS**

**80% of implementation cost** of all the deliverables on delivery of Equipments and upon submission of following documents to Indian Bank, Head Office, Information Technology Department.



**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019**

- A copy of the original invoice showing Purchase Order number, goods description, quantity, unit price, total amount sent to office.
- Delivery Challan acknowledged by Indian Bank Officials with date of receipt.
- Original Storage-cum-erection policy for three months
- Original transit insurance policy
- Copy of the Manufacturer's / Supplier's Warranty Certificate

**On Installation:** 20% of implementation cost of all the deliverables on installation, configuration, testing, and successful commissioning of all the deliverables.

Payments for warranty and other maintenance costs shall be paid yearly in advance on submission of invoice and documentary proof of renewal from OEM.

#### **10. LIQUIDATED DAMAGES**

- 10.1 If the Successful bidder fails to deliver the equipments within the period(s) specified, the Bank shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5% of Invoice price of the delayed equipment for each week or part thereof of delay until actual delivery or performance.
- 10.2 If the successful bidder fails to install the equipments within the period(s) specified, 0.5% of the invoice price of the delayed goods shall be the penalty for every week of delay or part thereof.
- 10.3 Liquidated damages are capped to a total of 10% of the total contract amount.

#### **11. TERMINATION FOR DEFAULT**

- 11.1 The Bank, without prejudice to any other remedy for breach of contract, by 30 days written notice of default sent to the Successful bidder, may terminate this Contract in whole or in part :
- a. if the Successful bidder fails to deliver any or all of the deliverables within the period(s) specified in the Contract, or within any extension thereof granted by the Bank; or
  - b. If the Successful bidder fails to perform any other obligation(s) under the Contract.
  - c. If the Successful bidder, in the judgement of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

**"corrupt practice"** means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and

**"fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Bank, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.



**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019**

**“unethical practice”** means any activity on the part of bidder, which try to circumvent tender process in any way. Unsolicited offering of discounts, reduction in financial bid amount, upward revision of quality of goods etc after opening of first bid.

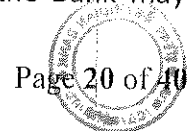
- 11.2 In the event the Bank terminates the Contract in whole or in part, the Bank may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Successful bidder shall be liable to the Bank for any excess costs for such similar Goods or Services. However, the Successful bidder shall continue performance of the Contract to the extent not terminated.

**12. FORCE MAJEURE**

- 12.1 The Successful bidder shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 12.2 For purposes of this clause, “Force Majeure” means an event beyond the control of the Successful bidder and not involving the Successful bidder’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Bank in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 12.3 If a Force Majeure situation arises, the Successful bidder shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Successful bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 12.4 Force Majeure event also comprise of any action/regulation taken by the regulatory bodies or governmental bodies as result of their sovereign functions which renders the supplier incapacitated to perform under the contract without any attribution to cause such regulation/action due to its breach or negligence shall be considered to be a force majeure event.

**13. TERMINATION FOR CONVENIENCE**

- 13.1 Either Parties, by 180 days written notice, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Bank’s convenience, the extent to which performance of the Successful bidder under the Contract is terminated, and the date upon which such termination becomes effective.
- 13.2 The Goods that are complete and ready for shipment within thirty (30) days after the Successful bidder’s receipt of notice of termination shall be accepted by the Bank at the Contract terms and prices. For the remaining Goods, the Bank may elect :



**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019**

- a. to have any portion completed and delivered at the Contract terms and prices; and / or
- b. To cancel the remainder and pay to the Successful bidder an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Successful bidder .

**14. SETTLEMENT OF DISPUTES**

- 14.1 If any dispute or difference of any kind whatsoever shall arise between the bank and the Successful bidder in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such disputes or difference by mutual consultation.
- 14.2 If after 30 days the parties have failed to resolve their disputes or difference by such mutual consultation, then either the bank or the Successful bidder may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 14.3 Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the goods under the contract.

Arbitration proceedings shall be conducted in accordance with the following rules of procedure.

The dispute resolution mechanism to be applied shall be as follows:

- (a) In case of dispute or difference arising between the Bank and the Successful bidder relating to any matter arising out of or connected with this agreement, such dispute or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. The arbitral tribunal shall consist of 3 arbitrators one each to be appointed by the Bank and the Successful bidder; the third Arbitrator shall be chosen by the two Arbitrators so appointed by the Parties and shall act as Presiding Arbitrator. In case of failure of the two arbitrators appointed by the parties to reach upon a consensus within a period of 30 days from the appointment of the presiding Arbitrator, the Presiding Arbitrator shall be appointed by the Indian Banks' Association, India which appointment shall be final and binding on the parties.
- (b) If one of the parties fails to appoint its arbitrator within 30 days after receipt of the notice of the appointment of its Arbitrator by the other party, then the Indian Banks' Association shall appoint the Arbitrator. A certified copy of the order of the Indian Banks' Association making such an appointment shall be furnished to each of the parties.
- (c) Arbitration proceedings shall be held at Chennai, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
- (d) The decision of the majority of arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the Arbitral Tribunal. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings



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- as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself.
- 14.4 Notwithstanding any reference to arbitration herein,
- a) the parties shall continue to perform their respective obligation under the contract unless they otherwise agree; and
  - b) The bank shall pay the Successful bidder any monies due to the Successful bidder.
  - c) Submitting to arbitration may be considered as additional remedy and it does not preclude the parties seek redressal/other legal recourse.

**15. LIMITATION OF LIABILITY**

Successful Bidder's aggregate liability under the contract shall be limited to a maximum of 50% of the contract value. For the purpose for the section, contract value at any given point of time, means the aggregate value of the purchase orders placed by bank on the Successful Bidder that gave rise to claim, under this tender.

This limit shall not apply to third party claims for

- a) IP Infringement indemnity
- b) Bodily injury (including Death) and damage to real property and tangible property caused by vendor/s' gross negligence. If a third party asserts a claim against bank that a vendor product acquired under the agreement infringes a patent or copy right, vendor should defend bank against that claim and pay amounts finally awarded by a court against bank or included in a settlement approved by vendor.

**16. APPLICABLE LAW**

The Contract shall be interpreted in accordance with the laws of India. Any dispute arising out of this contract will be under the jurisdiction of Courts of Law in Chennai.

**17. INDEMNITY CLAUSE**

If at the time of supplying, installing the equipment in terms of the present contract/order or subsequently it appears at any point of time that an infringement has occurred of any patents, trademarks or other rights claimed by any third party, then in respect of all costs, charges, expenses, losses and other damages which the Bank may suffer on account of such claim, the Successful bidder shall indemnify the Bank and keep it indemnified in that behalf.

**18. GENERAL TERMS**

- Order will be placed with qualified L1 vendor. The commercials may be finalized through reverse auction.

**19. COVERAGE OF ALL BANKS UNDER THE EPF & MP ACT 1952**

The Successful bidder has to submit attendance, salary, appointment letters etc. Of all the outsourced employees for any type of services engaged either through contractors or directly. If engaged through contractors, list of all the contractors engaged for any/all services and whether the said contractors are covered independently under the EPF & MP Act 1952. The agreement of contracts with the contractors, the PF code number of the contractors, if covered, the attendance of the contract employees, the remitted PF challan with the ECR should be submitted.



**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****SECTION V****BID FORM, PRICE SCHEDULES AND OTHER FORMATS****Table of Contents**

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**Ref: CO/ITD/CNW/703/R1/2018-19**
**22/02/2019**
**1. TECHNICAL BID**

To

Date:

**Chief Manager, Expenditure Department,  
 Indian Bank Corporate Office,  
 254-260, Avvai Shanmugam Salai,  
 Royapettah, Chennai, PIN 600 014.**
**Dear Sir,**
**Sub:** Supply, installation and maintenance of network equipments at Data centre & DR site.

**Ref.** CO/ITD/CNW/703/R1/2018-19 dated 22/02/2019

Referring to your above letter calling for quotations, including Addenda Nos..... (insert numbers), we submit the compliance details of the specifications for supply installation and maintenance of network equipments at Data centre &amp; DR site.

**Specifications of the Equipments**

S.No	Item Description	Qty	Complied/Not Complied
1	Nexus 2K Switch with dual power supply with 10 Gig Uplink (with 40 number of 10 Gig Fiber Transceivers - per switch)	4	
2	Cisco Catalyst 4500 E-Series 12-Port 10GbE (SFP+) Module (with 12 number of 10 Gig Fiber Transceivers - per module)	4	
3	1 Gig Copper Transceivers for Nexus 7009 Switch	96	
4	10 Gig Fiber Transceivers for Nexus 7009 Switch	60	

**Warranty Services**

S.No	Item Description	Qty	Complied/Not Complied
1	Nexus 2K Switch with dual power supply with 10 Gig Uplink (with 40 number of 10 Gig Fiber Transceivers - per switch)	4	

The equipments supplied under the project will not be declared end of sale for next two years from the date of submission of bid. If end of sale date for the equipments and is issued within 2 years, we will replace the equipments free of cost with equivalent new equipments	<b>Complied / Not Complied</b>
---	--------------------------------



**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****List of deviations from the required specifications:**1)  
2)**(If left blank, it is treated that there are no deviations in the compliance of specifications)**

We agree for insuring the equipments during transit and covering of storage cum erection risk for a period of THREE months from the date of delivery at the destination.

We submit that we should abide by your terms and conditions governing the quotations mentioned in the bidding document.

We submit that we abide by the details given above.

We undertake, if our bid is accepted, to complete the delivery in accordance with the delivery schedule specified in the bid.

If our bid is accepted, we will obtain the guarantee of a Bank in a sum equivalent to 10% of the Contract Amount for the due performance of the Contract, in the form prescribed by the Bank.

We agree to abide by this for the bid validity period specified and it should remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your notification of award, should constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India.

We understand that you are not bound to accept the lowest or any bid you may receive.  
We clarify/confirm that we comply with the qualification criteria of the bidding documents.  
Dated this ..... day of ..... 201.....

Signature:

Mobile No.

Email :

(In the Capacity of)

..... Duly authorised to sign bid for and on behalf of (give below the Name & Address of Bidder)



**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****2. SELF DECLARATION – BLACKLISTING**

Ref. CO/ITD/CNW/703/R1/2018-19 dated 22/02/2019

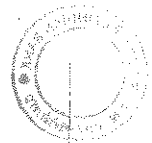
Date:

**To****The Assistant General Manager  
Indian Bank, Head Office,  
Information Technology Dept, 2<sup>nd</sup> Floor,  
66, Rajaji Salai,  
Chennai, PIN 600 001.**

Dear Sir,

**Sub:** Supply, installation and maintenance of network equipments at Data centre & DR site.**Ref:** Bid Document No. CO/ITD/CNW/703/R1/2018-19 dated 22/02/2019

We hereby certify that, we have not been blacklisted by any Government Dept / PSU / Banks currently.

**Signature of Authorized Official****Name and Designation with Office Seal****Place:****Date:**

**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****3. MANUFACTURER'S AUTHORIZATION FORM****Ref. CO/ITD/CNW/703/R1/2018-19 dated 22/02/2019**

Date:

To

Dear Sir:

We \_\_\_\_\_ who are established and reputable  
manufacturers of \_\_\_\_\_ (*name & descriptions of goods offered*)  
do hereby authorise M/s \_\_\_\_\_ (*Name and address of bidder*) to submit  
a bid, and sign the contract with you for the goods manufactured by us against the above  
bid.

We hereby extend our full warranty for the goods offered against this bid.

Yours faithfully,

(Name of the Official)

(Name of manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer and should  
be signed by a competent person.



Ref: CO/ITD/CNW/703/R1/2018-19

22/02/2019

**4. VENDOR PROFILE**

<b>General</b>	
Company Name	
Name of the CEO	
Name of the Principal Banker and address	
Holding Company or Parent Company (if any)	
If Holding Company, Name of the Parent Company	
Company's address Head Office:  Chennai Office, If any:	
<b>Head Office</b> Phone, fax, E-Mail <b>Chennai Office</b> Phone, fax, E-Mail	
Please provide details of ownership: private/public; Holding company, If any.	
Top 3 shareholders	
No. of Years in NETWORKING business	
Name of the Contact person	

Ref: CO/ITD/CNW/703/R1/2018-19

22/02/2019

Phone / Mobile/ FAX			
<i>Financial Background (in Crores)</i>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Turnover			
Net Profit After TAX			
Total Assets			
Total Liabilities			
<b>Network product Partnership</b>			
Manufacturers with whom the company has partnership			
What is the status of partnership (like Gold, Silver etc.)			
How long the company is associated with the Manufacturer			
<p>Please submit the following details of major projects executed by the company during the last three years i.e. 2015-16 , 2016-17 and 2017-18 (Additional sheets may be used, if necessary.</p> <ol style="list-style-type: none"> <li>1) Name of the Client</li> <li>2) Description of the project</li> <li>3) Contract amount</li> <li>4) Details of equipment supplied under the project</li> <li>5) Contact person with phone No.</li> </ol>			



Ref: CO/ITD/CNW/703/R1/2018-19

22/02/2019

### 5. CLIENTS' REFERENCES

The following information should be provided in the format below separately for each NETWORK PROJECT for which the client legally contracted. (Please attach additional sheets wherever necessary)

Name of the client	
Total Value of the project given to the Company	
Contact person from the client side for reference purpose on details of this project	
Contact Phone Nos. of the Client	
Nature of the Project (Please tick the relevant points)	<ul style="list-style-type: none"> <li>• Design of the Network</li> <li>• Supply of routers and modems</li> <li>• Procurement of leased lines</li> <li>• Implementation of the network</li> <li>• Network Monitoring</li> <li>• Maintenance of the network links</li> <li>• Maintenance of the network equipment</li> </ul>
No. of sites implemented in the project	
Professional staff provided by your firm for the project	
Duration of the project	
Any other relevant details on the project	
Details of the Network equipment used in the project  Routers:  Switches:	
Letter of Satisfaction	Enclosed / Not Enclosed

**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****6. BID SECURITY FORM**

Whereas .....(hereinafter called "the Bidder") who intends to submit its bid for ..... (name and/or description of the goods) (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that we ..... (name of bank) of ..... (name of country), having our registered office at ..... (address of bank) (hereinafter called "the Bank"), are bound unto Indian Bank in the sum of ..... for which payment well and truly to be made to the said Bank, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_ day of \_\_\_\_\_ 201 \_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder
  - (a) withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
  - (b) does not accept the correction of errors in accordance with the Instructions to Bidders; or
2. If the Bidder, having been notified of the acceptance of its bid by the Bank during the period of bid validity:
  - (a) fails or refuses to execute the Contract Form if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Bank up to the above amount upon receipt of its first written demand, without the Bank having to substantiate its demand, provided that in its demand the Bank will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to ..... and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the Bank)

**NOTE :** 1. Bidder should ensure that the seal and CODE No. of the signatory is put by the bankers, before submission of the bank guarantee.

2. Bank Guarantee issued by banks located in India should be on a Non-Judicial Stamp Paper of requisite value.



**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****7. CONTRACT FORM**

**THIS AGREEMENT** made the .....day of....., 201... Between Indian Bank (hereinafter "the Bank") of the one part and..... (Name of Successful bidder ) of..... (City and Country of Successful bidder ) (hereinafter called "the Successful bidder ") of the other part :

**WHEREAS** the Bank invited bids for certain Goods and ancillary services viz.,..... (Brief Description of Goods and Services) and has accepted a bid by the Successful bidder for the supply of those goods and services in the sum of..... (Contract Price in Words and Figures) (hereinafter called "the Contract Price").

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Bid Form and the Price Schedule submitted by the Bidder;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the Conditions of Contract;
  - (e) the Bank's Notification of Award.
3. In consideration of the payments to be made by the Bank to the Successful bidder as hereinafter mentioned, the Successful bidder hereby covenants with the Bank to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Bank hereby covenants to pay the Successful bidder in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services which shall be supplied/provided by the Successful bidder are as under:





**Ref: CO/ITD/CNW/703/R1/2018-19**
**22/02/2019**
**PRICE SCHEDULE**
**A. Cost of equipments with Installation charges**

Item Description	Qty (Nos.) (a)	Unit Price (Rs.) # (b)	Total Price (Rs.) # =(a*b)
Nexus 2K Switch with dual power supply with 10 Gig Uplink (with 40 number of 10 Gig Fiber Transceivers - per switch)	4		
Cisco Catalyst 4500 E-Series 12-Port 10GbE (SFP+) Module (with 12 number of 10 Gig Fiber Transceivers - per module)	4		
1 Gig Copper Transceivers for Nexus 7009 Switch	96		
10 Gig Fiber Transceivers for Nexus 7009 Switch	60		

# Price to include all duties, levies, insurance, delivery, and installation etc but exclusive of taxes. The Octroi and Entry Tax paid will be reimbursed on production of the original receipt.

**B. Warranty Charges for 5 years**

Item Description	Qty (Nos.) (a)	Time Period (in Year) (b)	Unit Price (Rs.) # (c)	Total Price (Rs.) # =(a*b*c)
Nexus 2K Switch with dual power supply with 10 Gig Uplink (with 40 number of 10 Gig Fiber Transceivers - per switch)	4	5		

# Exclusive of taxes.

**SUMMARY:**

Description	Amount (Rs.)
Total cost of equipments with Installation Charges (A)	
Total warranty charges for 5 years (B)	
Total contract value quoted in reverse auction ( A+B)	

\*In case of discrepancy between unit price and total price, the unit price shall prevail.  
 Price to include all duties, levies, insurance, delivery, and installation etc but exclusive of taxes. The Octroi and Entry Tax paid will be reimbursed on production of the original receipt.

**TOTAL VALUE:**


Ref: CO/ITD/CNW/703/R1/2018-19

22/02/2019

**DELIVERY SCHEDULE:**

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

said ..... (For Indian Bank)

in the presence of:.....

Signed, Sealed and Delivered by the

said ..... (For the Successful bidder )

in the presence of:.....



Ref: CO/ITD/CNW/703/R1/2018-19

22/02/2019

**8. PERFORMANCE SECURITY FORM**

Bank Guarantee No.

Date

To : INDIAN BANK, Chennai, INDIA :

**WHEREAS** ..... (Name of Successful bidder )  
hereinafter called "the Vendor") has undertaken, in pursuance of Contract No.....  
dated,..... 201... to supply .....(Description of Goods and services)  
(hereinafter called "the Contract").

**AND WHEREAS** it has been stipulated by you in the said Contract that the Vendor shall  
furnish you with a Bank Guarantee by a recognised bank other than Indian Bank for the  
sum specified therein as security for compliance with the Vendor's performance  
obligations in accordance with the Contract.

**AND WHEREAS** we have agreed to give on behalf of the Vendor a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf  
of the Vendor, up to a total of .....  
(Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your  
first written demand declaring the Vendor to be in default under the Contract and without  
cavil or argument, any sum or sums within the limit of ..... (Amount of  
Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for  
your demand or the sum specified therein.  
This guarantee is valid until the .....day of.....201.....

Signature and Seal of Guarantors

.....  
Date.....201.....  
Address:.....  
.....

**NOTE :**

1. Vendor should ensure that seal and code no. of the signatory is put by the bankers, before submission of the bank guarantees.
2. Bank guarantee issued by bank located in India shall be on a Non-Judicial Stamp Paper of requisite value for a period of Sixty six months(with further one month claim period).
3. (The above format is illustrative only and may be suitably modified later by Indian Bank)



Ref: CO/ITD/CNW/703/R1/2018-19

22/02/2019

**9.COMMERCIAL BID**  
*(to be submitted after Online Reverse Auction)*

Ref. CO/ITD/CNW/703/R1/2018-19 dated 22/2/2019

To

Date:

The Chief Manager,  
Indian Bank, Head Office,  
Information Technology Department, 2nd Floor,  
66, Rajaji Salai,  
Chennai, PIN 600 001.

**Sub: Supply, installation and maintenance of network equipments for Data centre & DR site.**

Ref: 1.Bid Document No. CO/ITD/CNW/703/R1/2018-19 dated 22/02/2019.  
2. Reverse Auction Dated \_\_\_\_\_

Further to the reverse auction dated....., we, the undersigned, offer to 'Supply, installation and maintenance of network equipments for Data centre & DR site' for Indian Bank' project, and we submit our commercial breakup details as follows:

**PRICE SCHEDULE**

**A. Cost of equipments with Installation charges**

Item Description	Qty (Nos.) (a)	Unit Price (Rs.) # (b)	Total Price (Rs.) # =(a*b)
Nexus 2K Switch with dual power supply with 10 Gig Uplink (with 40 number of 10 Gig Fiber Transceivers - per switch)	4		
Cisco Catalyst 4500 E-Series 12-Port 10GbE (SFP+) Module (with 12 number of 10 Gig Fiber Transceivers - per module)	4		
1 Gig Copper Transceivers for Nexus 7009 Switch	96		
10 Gig Fiber Transceivers for Nexus 7009 Switch	60		

# Price to include all duties, levies, insurance, delivery, and installation etc but exclusive of taxes. The Octroi and Entry Tax paid will be reimbursed on production of the original receipt.

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**B. Warranty Charges for 5 years**

Item Description	Qty (Nos.) (a)	Time Period (in Year) (b)	Unit Price (Rs.) # (c)	Total Price (Rs.) # =(a*b*c)
Nexus 2K Switch with dual power supply with 10 Gig Uplink (with 40 number of 10 Gig Fiber Transceivers - per switch)	4	5		

# Exclusive of taxes.

**SUMMARY:**

Description	Amount (Rs.)
Total cost of equipments with Installation Charges (A)	
Total Warranty charges for 5 years (B)	
Total contract value quoted in reverse auction ( A+B)	

\*In case of discrepancy between unit price and total price, the unit price shall prevail.  
Price to include all duties, levies, Insurance, delivery, and installation etc but exclusive of taxes. The Octroi and Entry Tax paid will be reimbursed on production of the original receipt.

We abide by details given above and the terms of the bid document.

Office Seal

For  
(Authorised Signatory)

Place:  
Date:

Name:  
Designation:  
E-mail:


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**10. FORMAT FOR PRE-BID QUERIES**

S.No	RFP Point no/Title	Page no in RFP	Details provided in RFP	Query/ Changes Requested



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**11. CHECKLIST for Part - I**

S. No.	Item Description (Tick <b>Yes</b> if the item is attached, else <b>No</b> )	Submitted	Page No.
1	Signed Technical Bid Document with Addendas	Yes / No	
2	Proof of Authorised Signatory	Yes / No	
3	Proof of Limited Company (Copy of Certificate of Incorporation)	Yes / No	
4	OEM Partnership Certificate – (Copy of letter issued by OEM)	Yes / No	
5	Proof of Net Profit in previous 2 financial years(copy of Audited Balance Sheet)	Yes / No	
6	Manufacturer's Authorisation Form	Yes / No	
7	Declaration for Blacklisting	Yes / No	
8	Proof for maintaining Nexus 7K switches or above from two clients with client reference forms	Yes / No	
9	DD for Application Form	Yes / No	
10	BID Security Form (Bank Guarantee only)	Yes / No	
11	Vendor Profile Form	Yes / No	
12	Client Reference	Yes / No	

**Note : Commercial Bid should not be attached with Technical Bid (Part – I).**



**Ref: CO/ITD/CNW/703/R1/2018-19****22/02/2019****12. PROFORMA OF CERTIFICATE FOR ISSUE BY HEAD OFFICE AFTER SUCCESSFUL  
INSTALLATION OF EQUIPMENTS****Date:****Sub: Installation of equipments at Data Center & DR site****Ref: Bid Document No. CO/ITD/CNW/703/R1/2018-19 dated 22/02/2019**

1. This is to certify that the equipment as detailed below has/have been received in good condition along with all the standard and special accessories and a set of spares in accordance with the purchase order. The same has been installed.

(a) Order No. \_\_\_\_\_ dated \_\_\_\_\_

(b) Description of the equipments \_\_\_\_\_

(c) Quantity \_\_\_\_\_

(d) Date of delivery \_\_\_\_\_

(e) Date of installation \_\_\_\_\_

2. The systems have been installed to our entire satisfaction.

3. The Successful bidder has fulfilled its obligations as per order.

Or

The Successful bidder has failed to fulfil its obligations with regard to the following:

(a)

(b)

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation with stamp \_\_\_\_\_

