



Zonal Office, Poonamallee  
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**NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES**

Indian Bank, Zonal Office, Poonamalle invites sealed offers from owners willing to offer on **long lease** office premises (ready built / under construction) measuring about 1500 sq.ft. carpet area **ONLY** located in ground floor at **RAMAPURAM** for their branch alongwith on-site ATM with sufficient parking space. The minimum expected lease period is 15 years.

The tender forms can be down loaded from our website <http://www.indianbank.in/tender.php>

Tenders are to be submitted in two cover system consisting of Technical and financial bid in two separate covers placed into one single cover, superscribed “**BID FOR OFFER OF LEASE FOR RAMAPURAM BRANCH PREMISES**” and submitted to Asst General Manager/ Zonal Manager, at the above mentioned address with refundable EMD of Rs.5000/- and Rs.250 (Non Refundable for downloading Tender Documents) by way of DD favouring Indian Bank, on or before 1.00 p.m. on **29.05.2019**. EMD of Rs.5000/- and Tender Documents of Rs.250/- are to be submitted along with Technical Bid.

Date of opening technical bid : 3.00 p.m. on **29.05.2019**.

Incomplete tenders / late tenders / tenders not accompanied by requisite EMD /tenders not in the form specified are liable to be rejected. Priority will be given to tenders from Public Sector Undertaking / Govt. Organisations.

The Bank reserves the right to reject any application without assigning any reasons whatsoever. Tenders from agents / brokers will not be accepted.

**ZONAL MANAGER**