



**HEAD OFFICE STATIONERY DEPT, CHENNAI – 600 001**

No. 66, Rajaji Salai  
Ph No. 25220250/25220550 – email: [hostationery@indianbank.co.in](mailto:hostationery@indianbank.co.in)

29/02/2020

**CORRIGENDUM 2**

Enquiry No. 06/19-20 dated 20.02.2020

**The following Point No. 14 in Page No. 03 of the Tender Document (Part 1 - General) may be read as follows:**

*The printer is requested to supply the items as per the schedule (Annexure B) in 2 lots within –60—days (1<sup>st</sup> lot (not less than 25% of awarded qty.) before 45 days and 2<sup>nd</sup> lot before 60 days) from the date of Award of Work. No extension of time for supply will be given instead the order will be cancelled and will be given to the next lowest bidder as per discretion of Bank.*

|                 |   |
|-----------------|---|
| <b>Penalty</b>  | Penalty will be levied by the Officer-in-Charge of Ho: Stationery Department for any quality issue at the rate of 1% subject to a maximum of 5% of the value of order and for any delay in delivery at the rate of 1% on the pending value of the work per week subject to a maximum of 5%. |
| <b>Others</b>   | <b>Shortage / Excess will not be accepted</b>   |
| <b>Payment</b>  | Minimum Bill Value shall be <i>Rs. 35 lakhs</i> and payment shall be made within 21 days after receipt of invoice.  |
| <b>Delivery</b> | Head Office Stationery – <b>First Floor, Rajai Salai, Chennai -1</b>  |

**Chief Manager (Stationery)**