

INDIAN BANK
Stationery Department,
Kolkata main Office
14, India Exchange Place, 1st Floor,
Kolkata – 700001

Ref No: HO/STY/2019-20/025

Dated: 15.06.2020

QUOTATION FOR PRINTING OF STATIONERY ITEMS

1. Indian Bank invites sealed bids from empanelled Category-B printers for printing and supply of Application Form for **IB MAESTRO DR/CASH CARD/ATM CARD**, strictly as per the specifications/ terms and conditions mentioned below on total cost basis, to be supplied to various zones as per list provided by the bank.

2. APPLICATION FORM FOR IB MAESTRO DR/CASH CARD/ATM CARD.

Material Specification	Text: 80 GSM AZURELAID LEDGER PAPER of West Coast / Ballarpur / Madyabharat Paper as per BIS Specification IS:1848 <u>Note: Specimen Paper going to be used should be enclosed with tender.</u>
Finished Size	8 ½ x 11 Inches
Type of Process	Offset – Printing / Folding / Finishing / Packing.
No. of Color	TEXT-1-color Black– F/B Soft Copy (PDF)will be provided by the bank _if required modification to be done as Per Bank Requirements Approval Ho: Stationery Department
No. Of Pages	Text - 4 page
No. of copies	1,40,000 forms
Type of Finishing	Folding & finishing
Packing Method	Every 50 Forms to be wrapped with paper band and every 100 forms to be packed in 80 GSM Mysore Kraft paper. And printed label to be pasted on each packet.
Penalty	<ul style="list-style-type: none"> ➤ Penalty will be levied by the Officer-in-Charge of Ho: Stationery Department for any quality issue at the rate of 1% subject to a maximum of 5% of the value of order and for any delay in delivery at the rate of 1% on the pending value of the work per week subject to a maximum of 5%. ➤ Notwithstanding the penalty clause, the Bank has the right to reject the

