

INDIAN BANK
Stationery Department,
Kolkata main Office
14, India Exchange Place, 1st Floor,
Kolkata – 700001

Ref No: HO/STY/2019-20/026

Dated: 15.06.2020

QUOTATION FOR PRINTING OF STATIONERY ITEMS

1. Indian Bank invites sealed bids from empanelled Category-A printers for printing and supply of Application Form for **Savings Bank Withdrawal Form**, strictly as per the specifications/ terms and conditions mentioned below on total cost basis, to be supplied to various zones as per list provided by the bank.

2. Item Name: Savings Bank Withdrawal Form (100 Lvs)

Material Specification	Wrapper : 50 GSM Kraft Paper Text: 70 JK / TNPL / WEST COAST Maplitho Paper as per BIS Specification IS: 1848. <u>Note:</u> Specimen Paper going to be used should be enclosed with tender.
Finished Size	8 x 3 5/8 Inches- 100 Sheet to one Book with wrapper.
Process	Printing / Gathering / Perforation / Pasting/ Finishing / Packing
No. of Color	Wrapper : 1 color Black– One Side Text : 2 + 1 -color Blue Tint / Black + Black – F/B
No. of copies	2,00,000 books
Type of Finishing	Perforation at Spine side on each text sheet. & Side Pinning Or Pasting to be done on each 100 Lvs.
Packing Method	Every 25 Books should be packed in a good quality polythene covered and for every 2 packets PP Mono twine Bundling should be done. A printed label should be pasted on each box.

3. Date of Submission of Bids:

LAST DATE OF SUBMISSION OF QUOTATION: 29.06.2020 BEFORE 12.00 NOON
QUOTATIONS WILL BE OPENED ON : 29.06.2020 AT 03.00 PM

4. The Tender document has been placed at the bank's website www.indianbank.in/tenders for downloading.

