

Indian Bank (EALB)

NOTICE INVITING TENDER

Work: Quotation of repair and renovation in Large Corporate Branch at 17 Parliament Street New Delhi

Sealed item rate tenders from empanelled contractors are invited for **repair and renovation in Large Corporate Branch at 17 Parliament Street New Delhi**. Full details and tender documents are available on Bank's website: <https://www.indianbank.in/tenders> or may be collected from Bank's Large Corporate Branch at 17 Parliament Street New Delhi. Duly filled in tenders should be submitted as per following schedule:

1	Issue of tender document	From 10.06.2020 to 24.06.2020
2	Time of completions	15 days
3	Submission of tender	On or before 25.06.2020 up to 15.30 hrs
4	Opening of tender	On 25.06.2020 at 16.00 hrs
5	Liquidated damages for delay	Should the work not completed to the satisfaction of the Employer within the stipulated period, the contractor shall be bound to pay to the Employer a sum equivalent to 1% of the accepted tendered per week subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains un commenced or unfinished after expiry of the completion date.
6	Payment terms	No advance will be paid. Final Payment will be made on satisfactory completion of the job on the basis of actual measurements. Income tax will be deducted as per the rules.
7	Defect Liability Period	Retention money 10% will be deducted from the bill and to be released after 6 months from the date of virtual completion provided no defects is observed during this period.

The Bank will not be bound to accept the lowest tender and reserve the right to accept or reject any or all the tender without assigning any reason whatsoever. Late/delayed tender shall not be accepted after due date and time of submission of tender.

Dy. General Manager

Indian Bank(EALB)

Work: Tender for repair and renovation in Large Corporate Branch at 17 Parliament Street New Delhi

TERMS AND CONDITIONS:-

- 1) The tenderer is advised to inspect and examine the sites and satisfy himself as to the condition prevailing at site and its surrounding extent of work, scope and conditions under which the work is to be executed. The tenderer shall also satisfy himself about the accessibility to the premises.
- 2) The tenderer shall submit the tender which satisfy each and every condition laid down in this document, failing which the tender will be liable to be rejected.
- 3) Conditional tenders shall not be considered.
- 4) No overwriting or cutting is permitted in the financial bid form. In unavoidable circumstances, every cutting should be properly authenticated by tenderer.
- 5) The work shall be carried out in such a way that, there is least disturbance to the people working / staying there.
- 6) The rate quoted in the tender shall be inclusive of all charges of scaffoldings, lifting, tools and plants, freights, labour conditions and fluctuations in rates of excise duty, octroi etc.,
- 7) Work will be completed within the period of 15 days from the date of issue of work order. If the work is not completed to the satisfaction of employer within the stipulated period, the contractor will be bound to pay to the Employer a sum equivalent to 1% of the accepted tendered value per week subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains un-commenced or unfinished after expiry of the completion date. The contract / work order may be rescind by giving one week notice incase work is not executed as per specification and as per time schedule given in tender document. In such case, the Bank will have right to get the work executed through some other contractor at the risk & cost of tenderer.
- 8) Contractor is required to arrange the execution of work in such a way that workings of staff and officers/executives of Office / residence are not affected. Contractor is required to take adequate care during progress of work to protect belongings of the Bank. In case of any damage, contractors at their own cost shall make the same good.
- 9) After completion of work, cleaning of floors, walls etc are to be done to the satisfaction of the Bank.
- 10) No advance will be paid. Payment will be released on satisfactory completion of job and submission of bills. Retention Money @10% will be deducted from the bill and to be released after SIX months from the date of virtual completion provided no defects is observed during the period.
- 11) In case of non-completion or delay in completion of work or removal of defects in time, the bank shall be free to appoint another agency to get the job done at contractors risk and cost.
- 12) The contractor should quote in figures as well as in words the rate and amount tendered by them. The amount of items should be worked out and the requisite total is to be given.
- 13) Contractor will arrange necessary tools and plants for completing entire work at their cost and take necessary precaution for the safety & security of their workmen. In case of any accident the total responsibility will be on the contractor.
- 14) If an extension of time for completion of the work is sought on the grounds of having unavoidable hindrances or any other ground, the contractor shall apply in writing to the Bank with full details of the circumstances causing need of such extension. All the decisions in this regard taken by the Bank shall be binding to the contractor.
- 15) Any extra work or item can only be started by contractor after obtaining approval from the Estate Management Department. Items executed without prior approval from the Estate Management Department will not be considered for payment.
- 16) The items of work are to be executed strictly in accordance to the specification given in the financial bid or schedule of quantity. Prior approval of Bank is required for any change in specification of item.
- 17) The Bank reserves the right to reject or accept any or all tenders without assigning any reason.

Declaration by the tenderer:-

I have read and understood all the instructions/conditions given above and I have taken into account the above instructions/conditions while quoting the rates.

(Signature with seal of tenderer)

Schedule of quantity for renovation of Indian Bank (Eallahabad Bank) Large Corporate Branch at 17 Parliament Street New Delhi

S.No.	ITEM	QTY	UNIT	RATE (Rs.)	AMOUNT (Rs.)
1	<p><u>PARTLY GLAZED PARTITIONS (using 5mm th. Glass)</u> (A) Providing & fixing Party glazed partition (7'-6" Ht) to be made of 2"x 1-1/2" kail wood frame @ maximum Distance of 2'-0 c/c vertically & horizontally. The bottom member shall be kail wood of size 1 1/2"x3". The kail wood frame shall be fixed rigidly at floor level with rawl plugs/wooden lugs. 6mm thick ply of approved make shall be fixed over the frame which finally to be clad with 1.0 mm thick laminate [of Colour and Shade approved by the Bank/ Architect] in approved pattern on both sides i/c skirting and top border of Specified width . Teak wood beading (6 mm thick margin) shall be provided .at all exposed edges . 5 mm thick clear glass panel from 3 ' Lvl upto 6' ht. at locations as per drawing is to be fixed with teak wood beading all along the edges. All edge-to- edge glass joint to be machine cut and sealed with silicon sealant. The item includes providing of</p> <p>a) Teak wood chaukhat, b) Laminated flush Doors 35 mm with 1.0 mm thk. laminate on both sides , Edges of door to have 6mm thick Teakwood lipping. All Laminates to be glued with SR 998 adhesive of Fevicol make. c) hardware such as 4 nos. 125mm SS hinges, SS tower bolts, Door Closer, Mortise Locks , SS handles (Hettich, Dorset, Godrej). d) All visible wooden surfaces will be Melamine polished in natural wooden colour including rubbing and preparing base. Plywood / Board Make :Archid ply, Duro Ply, Century Ply, Green ply Laminate Make :-Archid Lam, Formica, Green lam, Century or as approved</p>	414	Sq.Ft.		
	<p>(B) . -Do as above - (4' high) semi glazed Partition with 8 mm thick Toughened glass panels as per Drawing</p>	450	Sq.Ft.		
2	<p>Dismatling of existing modular type work stations, cutting to the requisite size as per drawing , making good all the joints and refixing the same as per the requirementse etc complete. The item include cost of materials like 19mm commercial board and fixing of matching colour laminate/ beading etc complete.</p>	6	Nos.		

3	<p>Workstations : Providing & fixing of new workstation with size as per drawing made out of 19mm thick Block board , finished with 1.0 mm thick laminate of approved colour and pattern on all visible surfaces, glued with Fevicol SR998 . Counter shall have the following as per the drawing :</p> <p>L shaped Table Top Outer dimensions are 4' & 4'-6" and table top is 2' deep at 2'-6" Height</p> <p>*A three drawers unit in design matching with the Existing units using 19 mm Block board on sides and 6mm Ply in bottom , all outer sides laminated and running on telescopic channels, as per manufacturer's / specifications (as per drawing) . All fittings Godrej Multipurpose lock , handle etc. are to be provided.</p> <p>* All seen surfaces -outer / inner surfaces in leg space area are to be laminated .</p> <p>* All edges of the drawer to be finished with teak wood moulding.</p> <p>* Key Board tray , Cable manager to be provided at appropriate place on table top and CPU trolley with Castor of Ebco make is to be provided.</p> <p>* Teak Wood Lipping 6 mm thick will be provided on all exposed edges of table and drawers and all exposed woodwork shall be melamine polished in natural colour of wood.</p> <p>All inner surfaces of Drawers are shall be enamel painted in cream shade or as directed</p> <p>Laminate Make-Archid Lam, Formica, Green lam, Century or as approved by the Bank</p> <p>Multipurpose Locks : Godrej.</p> <p>Ply/Block Board : GREEN, DURO, CENTURY ARCHID</p>	3	No.		
4	<p>STORAGE UNIT</p> <p>P/M/F wooden filing cabinets made out of 19mm thick commercial board as per design with facing of 1.0 mm thk. laminate in approved colour on all front & seen surfaces. The cabinets to have intermediate shelves. The cost includes providing of hinges, multi-purpose lock & ball catcher, etc complete in all respect. All accesories and hardwares in stainless steel.</p> <p>Teak Wood Lipping 6 mm thick will be provided on all exposed edges of board and shall be melamine polished in natural colour of wood.</p> <p>All Non laminated inner surfaces i.e. inside of cabinet, etc. shall be enamel painted in cream shade or as directed.</p> <p>Laminate Make-Archid Lam, Formica, Green lam, Century or as approved by the Bank</p> <p>Multipurpose Locks : Godrej.</p> <p>Block Board : GREEN, DURO, CENTURY</p>				

(a)	1'-6: deep - 2'-6" Height Storage - ST1	42	Sq.Ft.		
(b)	1'-6" deep - Full Height Storage - ST2	150	Sq.Ft.		
(c)	2'-0" (deep) - 4'-0" Height Storage ST3	12	Sq.Ft.		
(d)	1'-6" deep - 2'-0" Height Overhead storage - ST4	15	Sq.Ft.		
5	<p>P/F/S. TABLES- FOR CHIEF MANAGER having table top made out of 25mm thick Block board and rest all 19mm th. Block boards , finished with 1.0 mm thick laminate of approved colour and pattern on all outer visible surfaces, glued with Fevicol SR998 . Table shall have the following as per the drawing :</p> <p>*Shall have a Key board tray(Outer Dimensions 22" X 15") having all sides and bottom in 19mm Comm. Board finished with 1mm laminate on top and teakwood moulding in front, running on telescopic channels, as per manufacturer's / specifications .</p> <p>*One drawer 16" x4" (OUTER DIMENSIONS) under the table top using 19 mm Block board on sides and 6mm Ply in bottom , front laminated and running on telescopic channels, as per manufacturer's / specifications (as per drawing) Godrej Multipurpose locks , SS handles in Stainless Steel finish to be provided.* All edges of the drawer and key board to have 2mm mat finish PVC Edge binding tape in approved colour of wood.</p> <p>* Cable manager to be provided at appropriate place on table top.*CPU trolley with castor of Ebco make is to be provided.</p> <p>* Footrest made with T.W. member of size 4"x 2 "to be provided.</p> <p>*Teak Wood Lipping 6 mm thick will be provided on all exposed edges of table top & board verticals and all exposed woodwork shall be melamine polished in natural colour of wood.</p> <p>All Non laminated inner surfaces i.e. inside/ leg space of table, drawer etc. shall be enamel painted in cream shade or as directed</p> <p>Plywood Make :Archid ply, Duro Ply, Century Ply, Green ply Laminate Make-Archid Lam, Formica, Green lam, Century or as approved by the Bank * Telescopic Channel : (Hettich, Kaff, ozone).</p> <p>All Non laminated inner surfaces i.e. inside/ leg space of table, drawer etc. shall be enamel painted in cream shade or as directed</p> <p>ALL WORK TO BE DONE MATCHING WITH THE EXISTING TABLES</p> <p>T2 : 5'-0"x2'-6"X 2'-6" High (One drawer +Keyboard Tray)</p>	3	No.		

6	<p>P/F/S. TABLES - FOR AGM having table top made out of 25mm thick Block board and rest all 19mm th. Block boards , finished with 1.0 mm thick laminate of approved colour and pattern on all outer visible surfaces, glued with Fevicol SR998 . Table shall have the following as per the drawing :</p> <ul style="list-style-type: none"> * Shall have a drawer unit comprising of 3 Nos. lockable drawers 16" wide under the table top using 19 mm Block board on sides and 6mm Ply in bottom , front laminated and all drawers running on telescopic channels, as per manufacturer's / specifications (as per drawing) Godrej Multipurpose locks , SS handles in Stainless Steel finish to be provided. * Key board tray(Outer Dimensions 22"X15") having all sides and bottom in 19mm Comm. Board finished with 1mm laminate on top and teakwood moulding in front, running on telescopic channels, as per manufacturer's / specifications. * All edges of the drawer and key board to have 2mm mat finish PVC Edge binding tape in approved colour of wood. * Cable manager to be provided at appropriate place on table top * CPU trolley with castor of Ebco make is to be provided. * Footrest made with T.W. member of size 4"x2 "to be provided. *Teak Wood Lipping 6 mm thick will be provided on all exposed edges of table top & board verticals and all exposed woodwork shall be melamine polished in natural colour of wood. . 	2	Nos.		
ALL WORK TO BE DONE MATCHING WITH THE EXISTING TABLES					
T1 : 6'-0"x3'-0" x2'-6" High (One drawer +Keyboard Tray)					

7	<p>P/M/S side runners/ crendza for counters/ Tables made out of 25mm thick Block board on top and rest 19mm th. Block board with facing of laminate 1mm thick on all seen surfaces i.e., Front Top, Side and Back, having 2 drawers and 2 openable flap with all accessories and all drawers run on telescopic channels . The cabinets to have intermediate shelf. All hard wares to be of s/s like ball catchers ,handles, multipurpose locks etc.</p> <p>All edges of sides, shelves and shutters to have 2mm PVC Edge binding tape as per details,</p> <p>Teak Wood Lipping 6 mm thick will be provided on all exposed edges of board and shall be melamine polished in natural colour of wood.</p> <p>All Non laminated inner surfaces i.e. inside/ leg space of table, drawer etc. shall be enamel painted in cream shade or as directed.</p> <p>Plywood Make :Archid ply, Duro Ply, Century Ply, Green ply Laminate Make-Archid Lam, Formica, Green lam, Century or as approved by the Bank</p> <p>Telescopic Channel : (Hettich, Kaff, ozone). Multipurpose Locks : Godrej</p> <p>SIDE RUNNERS :- L x B x H</p>				
	(i) S1- 3'-0" X 1'-6"X 2'-6" (ht)	5	Nos.		
8	<p>Point wiring : Wiring for the following light/ wall fan, exhaust fan , call bell points with 2R (2 run) X 1.5 sq.mm PVC insulated stranded Cu conductor wire in concealed/ exposed medium grade ISI marked PVC conduits as called for in specification including providing 1 sq.mm insulated Cu. earth wire including cost of circuit wiring from DB to the point with 2x2.5 sq.mm + 1x1.5 sq.mm (FRLS type approved make wires) complete with providing & fixing of accessories like saddles, clamps, flexible pipes , dash fasteners etc .</p> <p>Modular switches with face plates , switch boxes, grid plates are included in the above rates. The rate shall include cost of circuit wiring. Not more than 6 points in a cicuit. Light Switch & Socket</p> <p>Make :Crabtree-Sapphire series /MK Modular Type/Anchor FRLS Wire Make : FINOLEX / POLYCAB / HAVELLS</p>				
	1 Point controlled by 1 switch	10	nos.		

9	Wiring for 5 amp light plug point with 2x2.5+1x1.5 sq.mm PVC insulated Cu. Conductor wires in ISI marked PVC conduits including providing & fixing switch box, metal box , 5 amp socket, 5 amp switch complete of modular type (Maximum 6 points per circuit, circuit shall not be paid extra). (FRLS type approved make wires to be used) Light Switch & Socket Make :Crabtree-Sapphire series / MK ModularType/Anchor FRLS Wire Make : FINOLEX / POLYCAB / HAVELLS	10	nos.		
10	Wiring of 15 amp power sockets with 2x4+1x1.5 sq.mm PVC insulated stranded Cu. Conductor wired in ISI marked PVC conduits including providing & fixing switch box, metal box, 5 amp socket , 5 amp switch complete of modular type (Maximum 2 points per circuit , circuit shall not be paid extra). (FRLS type approved make wires to be used) Light Switch & Socket Make :Crabtree-Sapphire series /MK Modular Type / Anchor FRLS Wire Make : FINOLEX / POLYCAB/ HAVELLS	6	nos.		
11	Wiring for UPS power socket with 2x2.5+1x1.5 sq.mm PVC insulated Cu. Conductor wires in ISI marked PVC including providing & fixing switch box, 3 nos. 5 amp sockets, 1 no. 16 amp switch, one indicator modular type with grid and face plates modular type (Maximum three stations per circuit , Circuit shall not be paid extra). (FRLS type approved make wires to be used) (Wiring from UPSroom at 4th floor to work stations at 3rd floor)	8	nos.		
12	Shifting of Existing UPS Points to new locations including cost of all materials required.	10	nos.		
13	Wiring for computer networking DATA Points from I/O hub to computer workstation with Cat -6 computer cable including providing ferrules at both ends and termination at both ends including providing & fixing frame for with shutter , RJ 45 outlet, faceplate and mounting box complete of modular type, This work includes providing PVC conduits in chases from the I/O hub to the point.	8	nos.		
14	Supply of CAT-6 Dlink Patch Cord 7 ft	8	Nos.		
15	Supply of CAT-6 DLink Patch Cord 3 ft	8	Nos.		
16	Shifting of Existing computer networking Data Points to new locations including cost of all materials required.	20	Nos.		

17	Wiring for telephone points with 2 pair 4/5 pair .51mm dia ATC (annealed tinned Cu wire) with PVC insulated PVC sheathed telephone cable from tag block to the point including providing ferrules at both ends and termination at both ends including providing & fixing RJ 11 outlet, faceplate and mounting box complete of modular type (where 2 such points are shown, 2 such wires shall be provided) This work includes providing PVC conduits in chases from the raceway to the point.	4	Nos.		
18	Shifting of Existing Telephone Points to new locations including cost of all materials required.	8	Nos.		
19	Supplying and fixing in position, effecting proper connection testing & commissioning of all fixtures and fittings , like exhaust fans, all types of lighting fixtures with lamps, call bells etc fixing of connectors including providing flexible conduits with glands hardware, rawl plugs complete as required.				
20	LED Light Fixture (2'x2') 24 W - 5500 to 7000 Kelvin , 2800 to 3400 Lumen Cool white Light (Philips make RC375 B LED 285/865)	4	nos.		
21	Dismantling /refixing of existing electrical / Light Fixtures at new location as per requirement including all repairs and making good the false ceiling.	4	nos.		
	TOTAL				