

ZONAL OFFICE, BHOPAL

Notice Inviting Tender

**Sub: COMPETITIVE QUOTATION FOR FURNISHING WORKS OF INDIAN BANK's BRANCH
& ATM at SHIVPURI (M P).**

Competitive Quotations are invited in the prescribed format from the Contractors who are already empanelled with our Bank or minimum two Nationalized Banks having Furnishing works license and executed Furnishing Works of 4 - 5 Nationalized Banks in last three years.

We are enclosing the format of Quotation Document for submission of Furnishing works at **INDIAN BANK's BRANCH & ATM AT SHIVPURI (M P)**. Dully filled in tender should be submitted as per following schedule:

Issue of Tender Document	From 07/01/2021 to 21/01/2021
Estimated cost of tender	Rs. 4.50 lacs
Submission of Tender	On or before 21/01/2021 upto 04:00 pm
Opening of Tender	On 22/01/2021 at 03:00 pm
Date of Commencement	7 days from the date of issue of letter awarding the job.
Time of completion	25 days
Defect liability period	12 months
Earnest Money	Rs.5000/- in the form of DD/IOI in favour of Indian Bank payable at Bhopal.
Liquidated damages for delay	Rs. 2000/- per day subject to Max. of 10% of total accepted contract amount. (If work is not completed to the satisfaction of the Employer within the stipulated period, the contractor shall be bound to pay to the Employer a sum equivalent to Rs. 2000/- per day subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains un-commenced or unfinished after expiry of the completion date.)
Payment terms	Neither any advance nor any interim payment will be made. Payment will be made on satisfactory completion of the job on the basis of actual measurement. Income tax will be deducted as per the rules. Retention money 10% will be deducted from the bill and to be released after 12 months from the date of virtual completion provided no defects is observed during this period.
Documents to be attached with the bill	Manager's completion Certificate, Manufacture Certification, Bills & 4-5 photographs showing completion status of work.
Retention Money	10% (including Earnest Money)

Bank is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tender without assigning any reason whatsoever, Late/delayed tender shall not be accepted after due date and time of submission of tender.

Seal and Signature of Contractor



Deputy Zonal Manager

**INDIAN BANK,
ZONAL OFFICE, BHOPAL – PREMISES DEPARTMENT,
First floor, Office Complex
C- Block, Gautam Nagar, Bhopal – 462023**

P R O J E C T

**PROPOSED FURNISHING WORKS AT
INDIAN BANK SHIVPURI BRANCH (M.P.)**

COMPETITIVE QUOTATION

For FURNISHING WORKS of above project.

Tender Issued to:

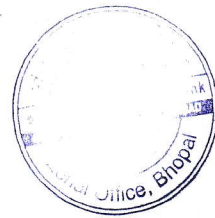
M/s

Address &
Contact Details

Issued on

Last date of submission

21/01/2021



Seal and Signature of Contractor

QUOTATION

PROJECT : COMPETITIVE QUOTATION FOR FURNISHING WORKS OF INDIAN BANK, SHIVPURI BRANCH.

GENERAL CONDITIONS:

1. Sealed Quotations should be addressed to Indian Bank, Zonal Office, Premises Department, First Floor, Office Complex, C-Block, Gautam Nagar, Bhopal-462023 and super scribed name of work "Furnishing Works of Shivpuri branch" and should reach before 4.00 P.M. on 21/01/2021 at Zonal Office, Bhopal.
2. No quotations will be accepted after 4.00 PM on 21/01/2021 and quotations will be opened on 22/01/2021 at 4.30 P.M. unless otherwise informed.
3. The quotations will remain valid for a period of 3 months from the date of opening. Bank reserves the right to accept or reject any or all the quotations without assigning any reasons to do so.
4. At the time of submission, every quotation must be accompanied by Demand Draft in favour of INDIAN BANK, BHOPAL towards EMD amounting to 1% of the amount quoted by Contractor in this quotation. No interest will be paid on earnest money. Any Quotation which is not accompanied by Earnest money will be summarily rejected.
5. The contractors should quote rates in figures as well as in words.
6. All erasures and alterations made must be attested with the initials of tenderers. Overwriting of figures is not permitted.
7. The earnest money deposit of unsuccessful quotations will be returned within 45 days from the date of opening of tenders.
8. The earnest money of the successful tender shall be adjusted in the security deposit.
9. The bank reserves the right to reject any or all the quotations, accept part of any quotation or entrust the entire work to any contractor or divide the work to more than one contractor (item wise) without assigning any reason or giving explanation. The rate quoted by the contractor will hold good for this bifurcation and no compensation will be paid on this account.
10. Joint tenders shall not be considered.
11. On receipt of intimation from the bank of the acceptance of his quotation, the contractor should submit his acceptance within 3 days. If the successful contractor / tenderer fails to undertake the work within 7 days after work allotment, the earnest money will be forfeited and acceptance of his tender may be withdrawn.
12. The rates quoted in the Quotation shall include all taxes like GST, VAT, Excise duty, LBT, transportation etc., and other charges of scaffolding, lift, any tools and plants, railway, freight, labor conditions and fluctuations in the rates excise duty, sales tax, octroi and any other taxes or expenditure for carrying out the work.



Seal and Signature of Contractor

13. The contractor will make his own arrangements for water and electricity for completing the work. In case water and electricity are already available at the site the same will be provided by the bank and Rs. 2000/- will be deducted from the bill.
14. **No escalation in rates will be allowed under any circumstances.**
15. The successful contractor is bound to carry out entire work within the period stipulated in the appendix. The contractor will have to pay liquidated damages for non-completion of job within stipulated period at the rate of Rs 2000/- per day after expiry of period of completion subject to maximum of 10% of the contract value.
16. The liquidated damages as mentioned above may not be enforced if the contractor applies for extension of time mentioning the reasons for extension. Extension of time in days will be granted by the bank if it is proved that the contractor is not at fault for extending the work beyond stipulated date of completion.
17. The successful contractor is bound to carry out items of work necessary for completion of job even though the same are not included in the schedule of quantity. Rates of extra items will be derived from the quotation. In case the rates do not exist in the quotation and extra item is not similar to the quoted item, then the rates will be worked out on actual cost of material and labor, any other expenditure for completing that work plus 15% towards contractor's profit and overheads.
18. The contractor must co-operate with other contractors appointed by the Bank so that the entire work shall proceed smoothly and to the complete satisfaction of the Bank.
19. The contractor shall remove all malba / debris etc., Wash and clean the floors, walls, doors, windows furniture etc. and handover the site in proper manner on completion of the work.
20. The contractor shall acquaint himself with the site conditions making his own arrangement for storing of material at site, lift, cartage etc., at his own risk and safety.
21. Ten (10%) percent of the value of work done shall be deducted from the bill of the contractor, and will be retained for defects liability period (as mentioned in Notice) and shall be released after defects liability period provided no defects are noticed during the period. The security deposit includes earnest money deposited by the contractor with the tender.
22. The contractor will attend to all defects noticed during defects liability period. If the contractor fails to attend the defects these defects will be rectified by the bank and the expenditure incurred on this account will be recovered from the security deposit.
23. The contractor shall make adequate arrangement for watch and ward of material and shall ensure the safety, breakage and any theft of material fixed or unfixed by him or other sub-contractors.
24. The work executed should be got approved by the bank's Architect / Engineer and the contractor shall rectify any bad workmanship pointed out at any stage and remove from site all the rejected materials immediately.
25. The contractor shall be responsible for application of labor laws, compensation for injury and accident to person, whether employed by him or by his subcontractor.
26. The contractor will take necessary precautions for carrying out the work avoiding any damage to structure/decorative parts of the property. The contractor will rectify any damages done, at his cost.

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27. The contractor shall ensure that the workmen employed by him for the execution of work are suitably covered against Workmen Compensation Act and that all liabilities arising out of Workmen's Compensation Act, ESIS and other legislative enactment applicable to such works and workmen shall be to the contractor's account & responsibility.
28. Civil, Interior Furnishing, and Sanitary works will be carried out as per Bank's standard Drawings/specifications and to the entire satisfaction of the Bank.
29. The contractor shall inform the bank to check measurements of any work, which is likely to be hidden before covering.
30. The contractor will submit running bills for the value of work done not less than interim payment (as mentioned in the appendix) mentioning full nomenclatures of items, rates, amount, measurement sheets, reasons for part rates claimed, if any.
31. In case of non-completion or delay in completion of work or removal defects in time the bank shall be free to appoint another agency to get the job done at contractor's risk and cost.
32. For fixed as well as loose furniture, rates quoted by the contractor shall be inclusive of all taxes including sales tax, octroi, transportation etc. And no extra amount will be paid on this account.
33. Income tax at the prevailing rate will be deducted at source from contractor bill and will be deposited with the I.T.O as per rules.
34. The bank may delay the progress of work without in any way vitiating the contract and grant extension of time for the commencement/completion of contract as it may think proper and sufficient in consequence of such delay and the contractor shall not make claim compensation or damage in relation thereof.
35. **The contractor will not execute any extra item without Bank's permission in writing.**
36. The quantities mentioned in the schedule of quantities are approximate. Payment will be made on the actual work done by the contractor. However the contractor should not deviate the quantity without Bank's permission.
37. Conditional tenders quoted by Contractor is liable to be rejected.
38. The Bank has a right to alter the nature of work and to add or omit any items of work or to have the option of the same carried out departmentally or otherwise and such alternations or variations shall be carried out without prejudices to the contract.
39. The Bank has right to terminate the contract if the Contractor abandons the work or fails to commence and complete the work in time, or fails to abide by the contract conditions.



LIST OF APPROVED MATERIALS AND MAKES FOR FURNISHING WORKS

All the materials shall confirm to relevant standards and ISI marked.

S.No.	ITEM	SPECIFICATION	TRADE NAME
01.	Block board IS : 1659	19 mm thick (MR grade)	Archid, Century, Green.
02.	Plywood IS : 303	6mm, 8mm, 12mm ,18mm & 25mm thick (MR grade)	Archid, Century, Greenply,
03.	Pre laminated board	12mm	Novapan, Archidlam,
04.	Laminate	1.5mm & 1mm thick	Formica, Sunmica, Century,
05.	Glass	6mm, 8mm, 10mm & 12mm clear float glass	Modi, Saint Gobin
06.	Aluminum	16 gauge	Man Aluminum or Jindal.
07.	Adhesive	SH, SR & SPEEDX	Fevicol, Jivanjor, Vamicol.
08.	Hardware fittings	Locks, handles, screws,hinges, drawer channels, magnetic ball catcher , etc.	Superior quality like Godrej, Nettelfold, Ebco,Ozone, etc.
09.	Entrance door	Patch fitting	Ebco, Ozone.
10.	Paint	Oil bound distemper, Premium plastic emulsion paint, synthetic enamel paint	Asian, Berger.
11.	Foam	6mm, 25mm, 50mm, 75mm, 100mm thick free from defects	U-foam, MM foam or equivalent minimum 40 density.
12.	Rubber foam	50mm, 75mm & 100mm thick free from defects	Dunlop, prestige
13.	Tiles	Vitrified Glazed	Kajaria , Simpolo, Asian Kajaria, Asian ,Brindavan.
14.	Vertical blinds	10mm wide	Vista, Trac, Mac.

NOTE:

Any brands indicated under the items specifications in the schedule of quantities will prevail over the above indicated makes.

Apart from the above makes, any further equivalent make as approved by the Bank, can also be used with prior permission from the Bank.

Seal & Signature of Contractor



INDIAN BANK

**ESTIMATES FOR PROPOSED INTERIOR WORKS IN BRANCH &
ATM AT SHIVPURI**

S. NO.	WORKS	AMOUNT
1	TOTAL FOR FURNISHING WORK IN BRANCH	
	TOTAL RS.	



INDIAN BANK**SCHEDULE OF ITEMS FOR FURNISHING WORK IN BRANCH & ATM AT SHIVPURI**

S.NO	ITEM	QTY.	UNIT	RATE	AMOUNT
01.	<p>LAMINATED/GLAZED PARTITION:</p> <p>a. P&F partition made of 50 x50mm kailwood frame @ 600mm c/c both ways painted with anti termite paint, fixed rigidly at floor level as well as ceiling bottom. 8mm thick commercial ply of approved make with 1mm thick laminate of approved quality and shade shall be fixed on both faces of partition as per design & groove. The item includes door shutter made of 75 x 25mm kail wood frame @ 300 to 400mm c/c both ways painted with anti termite paint with 6mm thick commercial ply on both faces finished with 1.0mm thick laminate of approved quality & shade with teakwood edging out of 40 x 20mm section on all edges of shutter (all round) with teak wood frame out of 75 x 50mm section. Item also includes necessary hardware such as hinges, tower bolts, door stopper, 2 lever godrej lock with SS handle (6") of approved quality and design. All exposed teak surfaces shall be finished with approved colour of melamine. The rates includes making provision for electrical conduits, switch and junction boxes.(Measurement upto false ceiling)</p> <p>b. GLAZED PARTITION:</p> <p>Same as item no. 01. But 1050mm high 8mm thick clear glass with etching work of approved make shall be fixed at 900mm height from floor finish level fixed with 20 x 35mm teak wood beading of approved design in place of frame and commercial ply with laminate. All exposed teak surfaces shall be finished with approved colour of melamine. .(Measurement upto false ceiling)</p>	380	Sq.ft.		
02.	<p>GLASS ON LOW HEIGHT COUNTER:</p> <p>(With etching film as required)</p> <p>P&F 12mm thick plain glass (6" + 12") on low height counter fixed with brass clips, exposed edges of glass duly polished. T.W. intermediate support to be provided as directed.</p>	7	Sq.ft.		

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03.	PANELLING: P&F panelling made of 25 x 50mm kail wood section @ 600mm c/c both ways painted with anti termite/ fire resistant paint, fixed rigidly with wooden plug. 6mm thick commercial ply of approved make with 1.0mm thick laminate of approved quality and shade shall be fixed on frame as per design with groove. All exposed teak surfaces shall be finished with approved colour of melamine. Edging out of 50 x 40mm teak wood section shall be provided on top & exposed sides/end of paneling.	230	Sq.ft.		
04.	NOTICE BOARD: P&F notice board/ display board made of 50 x25mm kail wood frame with 6mm thick commercial ply / particle board with 12mm thick soft board covered with approved fabric & color , with 50x 25mm teak wood molding all around duly painted.	25	Sq.ft.		
05.	FLAP DOOR: P&F flap door made out of 50 x 25mm kail wood frame covered on bothsides with 6mm ply finished with 1mm thick laminate. Cost inclusive of providing spring hinges & teak wood beading 50 x 20mm on all edges (all round). All exposed teak surfaces shall be finished with approved color of melamine.	15	Sq.ft.		
S.NO	ITEM	QTY.	UNIT	RATE	AMOUNT
06.	CUPBOARD P&F storage unit 1'-6" deep made out of 19mm thick commercial block board of approved quality & make with 6mm ply back. One no. shelf to be provided horizontally and vertical partition will be at 3'0" c/c. All exposed vertical & horizontal surfaces to be finished with 1mm thick laminate. All internal surface to be finished with 0.8mm laminate. All exposed edges of block board to be finished with 6mm thick teak wood beading duly polished. The rates i/c necessary hardware such as hinges, tower bolts, lock, ball catcher, 4" long SS handle.	230	Sq.ft.		



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07.	FALSE CEILING (Gypsum board) P&F suspended false ceiling which includes providing & fixing gyp steel G.I. perimeter channel, intermediate, suspending G.I. intermediate channels from top with ceiling angle of size 25x10x0.55mm thick fixed to top with G.I. cleats & steel expansion fasteners. GRG 12.5mm tapered edge gyp board metalized polyester bock (conf. IS : 2095-1982) is then screwed. The false ceiling will have provision for concealed lights. Finally the boards are to be jointed & finished so as to have a flush look which includes filling and finishing the tapered square edges of the board and levelling the surface with 4mm gypsum veneer plaster & gypsum top coat finally finish the surface with coat of primer suitable for gypboard. False ceiling shall be painted with lustre paint roller finish.	500	Sq.ft.		
08.	ROLLING SHUTTER BOXING: P&F 12mm thick marine ply box to cover the rolling shutter with wooden frame of required size, item includes making open able flap shutter with locking arrangement, finished with enamel paint of approved shade over a coat of primer. All complete with necessary hardware, material, scaffolding etc.	190	Sq.ft.		
09.	<u>FRONT FIXED GLAZING</u> P&F at site front fixed glazing 12.0mm. thick Glass SGG SECURIT/AIS STRONGLAS-impact resistance glass with polish edges all around fitted in top & bottom aluminum section . The cost shall including all materials, labor etc. complete.	120	Sq.ft.		
10.	SIDE UNITS: (3'0" x 1'4" x 2'6") Providing & placing in position side units for tables made of 19mm thick block board with 1.0mm thick laminate finish on top. Sides & front shutters to be finished with 1mm thick laminate. Rate inclusive of providing 1 no. shelf (adjustable). All exposed edges of block board to have 6mm thick T.W. beading duly melamine polished. All internal surface to be finished with 0.8mm laminate.	4	Each		

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11.	CUSTOMER WRITING STAND: (4'0" x 1'6" x 3'6"h) P&F in position writing stand made out of 19mm thick block board finished with 1mm thick laminate having 12mm thick bevelled edge glass upper top of required shape exposed surfaces shall be finished with approved colour of melamine It will have a unit at lower level (open at top) made of 19mm block board with 6mm commercial ply back . Below glass top pockets for slips to be provided by providing 8mm thick glass.	1	Each		
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S.NO.	ITEM	QTY.	UNIT	RATE	AMOUNT
12.	CHEQUE DROP BOX: P&F in position laminated cheque drop box made of 19mm thick block board with locking arrangement. All internal surface to be finished with 0.8mm laminate.	1	Each		
13.	SUGGESTION BOX: P&F in position laminated suggestion drop box made of 19mm thick block board with locking arrangement. All internal surface to be finished with 0.8mm laminate.	1	Each		
14.	PAINTING: Providing & applying 2 or more coats of approved paint / finish over a coat of required primer and cement based putty i/c of cleaning, sand papering & preparing of surface.				
	a. Acrylic emulsion paint	1200	Sq.ft.		
	b. Oil bound washable distemper	1600	Sq.ft.		
	c. Synthetic emulsion paint	760	Sq.ft.		
15.	VENETIAN BLINDS: P&F 4" wide vertical venetian blinds for windows & Manager cabin glazed area (Vista/Trac) complete with all accessories.	120	Sq.ft.		
16.	P&F Aluminium deco grille on top of cash cage	110	Sq.ft.		

Seal & Signature of Contractor



17.	Cup board for covering Electrical Panel with 19mm Block Board Laminate finish.	12	Sq.ft.		
18.	All the old furniture, tiles ceiling and all the elements which could be used are to be repaired and considered for usage in the new premises.	L.S.	L.S.		
FURNISHING TOTAL Rs.					



