



**INDIAN BANK**  
**Security Department,**  
**Zonal Office, Bhubaneswar-751007.**

**Invitation Tender for Supply, Installation & AMC  
of Fire & Burglar Alarm Systems**

**To be submitted to:**

The Zonal Manager  
Indian Bank Zonal Office,  
Bhubaneswar,  
Indian Bank Building,  
B-2 (East), Saheed Nagar,  
Bhubaneswar-751007

**Last date for submission of Application: 04.00 pm on 16.08.2021**

## **Invitation for Tender in Two Bid system for Supply/Installation/AMC of Alarm Systems**

**Indian Bank, Zonal Office, B-2 East Saheed Nagar, Bhubaneswar-751007, Odisha** invites sealed tenders for supply/installation/AMC/Maintenance of Alarm System **at various branches/offices under Bhubaneswar Zone** in two bid system i.e. Technical Bid and Financial Bid distinctly marked from Manufacturers and/or Authorized dealers of Alarm System.

1. Office of Issue

**Indian Bank**

Zonal Office,  
B-2 East, Saheed Nagar,  
Bhubaneswar-751007  
Odisha.

2. Last Date & time for submission of Tender by vendors BY 4.00 P.M. 16.08.2021

Bank reserves the right to postpone the date/ and time of opening of Tender. If so, bidders will be informed separately about the new date and timing of opening of tender.

The Bank will evaluate Technical Bid first and shortlist the bidders who qualify in technical evaluation. The bidders whose bids are shortlisted in technical evaluation will be asked to demonstrate their product and Commercial Bids of only those bidders will be opened whose products are as per banks requirement.

3. Tender (Technical bid) opening date & time On 16.08.2021 at 5.00 P.M.

4. Tender (Financial Bid) opening date & time Will be intimated to the vendors by phone/mail/fax.

**5. Details of items :**

a. Description & specification As per technical specifications contained in Annexure-A  
Destination for delivery , Branches under Bhubaneswar Zone  
Installation and maintenance

**A. Along with Technical bid :**

**Annexure-A** - Technical Bid (Part I and Part 2)  
Containing information about the company and product profile and  
Technical specifications for supply & Installation of Alarm System  
- General Rules & Instructions for the guidance of Suppliers duly  
confirmed by vendor.

**B. Along with Price Bid**

**Annexure-B** - Price Bid for Alarm System and other Components

5. The Tender document should be addressed to :

**The Zonal Manager**  
**Indian Bank**  
B-2 East, Saheed Nagar,  
Bhubaneswar-751007  
Odisha.

**ZONAL MANAGER**

**Annexure A****PART-I**  
(Company Profile)

Sl. No.	PARTICULARS OF THE COMPANY	
1	Name of the Company/Firm	
2	Full Address	
3	Telephone & Mobile No.	
4	Fax No.	
5	E-Mail Address	
6	Constitution of the firm (whether Proprietary / Partnership / Pvt Ltd. / Public Ltd.	
7	Name( of the Proprietor / Partner / Managing Director	
8	Year of Establishment	
9	Registration with the Registrar of Co.	
10	Name(s) of Contact Person (s) with address	
11	Registration with Tax Authority a. PAN No. /TIN No. b. GST No. Attach latest IT Return filed copy & ST Return filed copy.	
14	<b><u>Address of local Registered/ Branch office (with documentary proof) and full details of technicians (Local office is mandatory for considering technical bid)</u></b>	
15	Whether an empanelled vendor for RBI / SBI/ Nationalized Banks/PSUs, Name of the institutions where empanelled	
II.	<b>DETAILS OF REGISTRATION WITH OTHER BANKS</b>	
1.	Name of the Bank	
2.	Total No. of Systems supplied and Amount in the Fin Year 2018, 2019,2020	
3.	Since when empanelled	

Place:

Date:

AUTHORISED SIGNATORY

**PART-II**  
(Product Profile)

Sr No.	Description	Brand/ Maker	Technical Specification
1	Day/Night Mode Integrated Fire and Burglar Alarm Unit including Installation		
2	Wiring Charges 2X2 Core Wire		
3	PCB Plate		
4	Transformer(02 AMP)		
5	Rechargeable Battery(12 Volt)		
6	Amplifier Plate		
7	Speaker(External)		
8	Speaker(Internal)		
9	Motorized Siren		
10	Rewinding Siren		
11	Main Switch		
12	Operator Switch(With Box)		
13	Magnetic Sensor		
14	Battery Charger		
15	Night Mode Conversion		
16	Passive infrared Sensor		
17	Smoke Sensor		
18	AMC charges with 4 Mandatory visit per year on quarterly basis (In addition, visit on call as and when required without any additional charges)		

**Place:**

**Date:**

**AUTHORISED SIGNATORY**

**ANNEXURE-B**  
**PRICE BID/BILLS OF MATERIAL FOR SUPPLY & INSTALLATION OF ALARM SYSTEM**

Sr No.	Description	Brand/Make	Qty	Rate	GST	Total
1	Day/Night Mode Integrated Fire and Burglar Alarm Unit including Installation					
2	Wiring Charges 2X2 Core Wire					
3	PCB Plate					
4	Transformer(02 AMP)					
5	Rechargeable Battery(12 Volt)					
6	Amplifier Plate					
7	Speaker(External)					
8	Speaker(Internal)					
9	Motorized Siren					
10	Rewinding Siren					
11	Main Switch					
13	Operator Switch(With Box)					
14	Magnetic Sensor					
15	Battery Charger					
16	Night Mode Conversion					
17	Passive infrared Sensor					
18	Smoke Sensor					
19	AMC charges with 4 Mandatory visit per year on quarterly basis (In addition, visit on call as and when required without any additional charges)					

**\*(Same Model and Specifications as indicated in the technical sheet)**

Total figure in words inclusive of taxes:

(Rupees.....)

**Place :**

**Date :**

**AUTHORISED SIGNATORY**

## **Scope of Work**

The scope of the work would cover supply, installation, training and handing over of all materials implementation, integration and maintenance of required Hardware for Alarm System.

### **1. Eligibility Criteria:**

- a) Registration with G.S.T, Service Tax, is essential. Documentary proof should be provided in support.
- b) The bidder should have the experience of supply, implementation, integration and maintenance of Alarm System at least for last **05 years** in India. Documentary proof should be provided in support of experience like order copy/contract copy/certificate from customer.
- c) The bidder should have installed Alarm System preferably in **Public Sector Bank/Public Sector Financial Institution** in India. Documentary proof should be provided in support like order copy/contract copy/certificate along with customer satisfaction to be enclosed.
- d) The bidder should be original manufacturer of product or their authorized representative. In case of authorized representative, a letter of authorization/dealership to this effect from original manufacturer must be furnished. This letter should specify that in case authorized representative is not able to provide support/upgrade during contract period, original manufacturer should provide same.
- e) Availability of Warranty for every item is essential.
- f) The bidder should have well equipped after sales service in **Odisha** covering 05 districts namely **KHURDA, PURI, CUTTACK, KENDRAPADA and JAGATSINGHPUR.**
- g) The manufactures /dealer distributor should have never been blacklisted by any other public sector bank and undertaking in this respect to be submitted.
- h) The specifications given in Appendices are the minimum requirement. Specifications on the higher are acceptable with minimum cost. Specifications lower than the prescribed shall not be acceptable.

### **2. Document to be submitted:**

Bidders, who wish to respond to this, should submit the information supported by the following documents: -

#### **2.1 Client-wise present installed base of Alarm System with supporting documents.**

Venders are required to specify Make and Model of all the equipments quoted for. Technical Literature/brochures regarding the products should invariably be provided along with the bid.

Vendors are requested to submit sealed tender in envelope super scribed "**TENDER FOR SUPPLY/INSTALLATION/MAINTAINANCE OF ALARM SYSTEMS**" and this envelope should contain two separate envelopes super scribed as detailed below:-

**ENVELOPE NO 1: Technical Bid (Annexure-A Part-1&2)**

**ENVELOPE NO 2: Financial Bid or Commercial Bid (Annexure-B)**

Rates have to be quoted in figures as well as in words, and in case of discrepancies between the prices written in words and figures, the price written in words shall be considered as correct.

The bids shall submit their offers strictly in accordance with the terms and conditions. Any bid that stipulates conditions contrary to the conditions given in the tender document shall be liable for rejection.

All the documents attached to the bid in original in separate envelopes duly signed, stamped and sealed should reach to "**Zonal Manager, Indian Bank, Zonal Office, B-2 East, Saheed Nagar, Bhubaneswar-751007, Odisha**" latest by 4.00 PM on 16.08.2021.

The Bank reserves the right to accept/ reject any or all offers submitted in response to this notice without assigning any reason whatsoever. The Bank further reserves the right to issue Request for Proposal (RFP) to vendors it deems eligible and qualified based on the evaluation of the responses received. The unsealed bids and incomplete in any respect will be rejected out rightly.

**OTHER TERMS WITH REGARD TO COMPARATIVE AMC:**

- 1 The rate of annual maintenance charges shall be furnished for a period of 3 years after the warranty/Defect Liability Period and rates quoted shall be binding on the supplier. The scope and terms of Annual Maintenance Contract like number of monthly visits, items covering under Annual Maintenance Contract, replacement of spare exclusions if any, down time for break down and service calls are to be highlighted in the tender. The Bank reserves the right of discontinuing the Annual Maintenance Contract from the contractor during the tenancy of Annual Maintenance Contract. The cost of Annual Maintenance Charges shall also be one of the criteria in evaluation of cost economics of the tender.
- 2 The Annual Maintenance Charges shall be paid once in six months subject to satisfactory maintenance for, the period of previous six months. Vendors failing to render requisite maintenance service visits shall be paid only on the pro rata basis for the number of mandatory service visits.
- 3 The supplier has to maintain the equipment supplied for at-least 3 years after the expiry of warranty period. At the same time, the vendor is expected to make available the spare parts for the systems for at least 3 years after the expiry of warranty period.
- 4 AMC should not be more than 10% of total cost of supplied equipments.