

REF: ZO/CDEL/EDP/2021-22/RFQ-2

Date: 16.08.2021

Sub: Sealed Quotations for Supply, Installation and Maintenance of Nos. of 12 V,65 AH SMF Batteries for UPS Systems

Sealed quotations are invited from the OEM/authorized dealers/authorized suppliers for supply and installation of brand new UPS Batteries as detailed below.

**Details of Project/ Proposed Work:**

S.No	Branch Code	Quantity of New Batteries Required	Delivery Site/Branch Name	UPS Capacity (KVA)
1	6733	16	Delhi Cantt	6
2	4397	19	Newada	6
3	4163	48	Parliament Street	10 * 2
4	4392	20	Bodella	6

**Technical Specifications of Batteries:**

The requirement is of Sealed Maintenance Free (SMF), valve regulated Lead Acid Batteries (greater than or equal to 12 V) with uniform 65 AH rating from reputed, well-known Indian Manufacturer (Exide/ Amaron).

**Eligible Bidders:**

A bidder is required to satisfy the following requirements for being eligible for participation in the Tender process.

Sl. No.	Eligibility Criteria	Documents Required
1	The Bidder should be an OEM or authorized Channel partner/ Dealer/ Supplier of OEM of the proposed	Manufacturer Authorization Form/ certificate signed by the Authorized Signatory of OEM (in case OEM do not participate in the bid
2	The battery quoted or its OEM (as the case may be) should have following certification: (1) UL Certification, (2) ETDC or CPRI Certification, (3) ISO-9001, 14001 & OHSAS 18001.	Documentary evidence in the form of signed (by the authorized signatory) and sealed & signed copies of enlisted certificates.
3	The bidder must have their own Office and support center in New Delhi.	Details of own Office and Support center at New Delhi/NCR should be submitted on the company letter Head signed and sealed by Authorized





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4	The bidder should have been operating in India for a minimum period of 3 years as on 30.06.2021.	Copy of the Certificate of Incorporation/ Partnership Deed signed by authorized signatory, is to be submitted.
5	The bidder should have supplied, installed and maintained at least 150 nos. of 12 V (65 AH/75 AH / 100 AH) SMF batteries of the proposed OEM in at least one Scheduled Commercial Bank in India or any Govt. organization during last three years.	Copy of Purchase Orders (POs) and Installation Report or Credential letters from the concerned Organizations confirming supply, installation and maintenance of concerned items (worth of order value of 10 lakhs and above) during last 3 years should be submitted.
6	The bidder should not be a defaulter for any State Government or Central Government and should not have been blacklisted by any banking or insurance company/ organization operating in India as on the date of submission of the bid.	Bidder should submit an Undertaking signed by the Authorized Signatory.
7	The bidder should have "Annual Turnover" or "average annual turnover" of at least INR 20 Lakhs (Rupees Twenty lakhs only) in each of last 3 financial years i.e. 2018-19, 2019-20 & 2020-21 from Battery business and their net profit in each of these three years should be positive.	Audited Balance sheets and Profit/ Loss statements for the financial years 2018-19, 2019-20 & 2020-21, along with certificate from the Chartered Accountant as per Annexure-III. In case audited financial statements have not been published, unaudited ones should be submitted along with a declaration to submit the audited statement once they are available.

**Terms and Conditions:**

**Warranty & Services:** Minimum 2 years onsite replacement warranty from the date of installation. Services will be provided by the vendor itself not by any other party.

**Delivery & Installation:** Delivery and installation/commissioning should be made within Seven (07) days from issuance of the Purchase Order. Installation includes necessary connection of the batteries with the UPS along with connector/cable etc and no separate charge will be paid for this by the Bank. If the vendor fails to deliver and/or install the batteries within mentioned timeline i.e. Seven (07) Days, bank will have the discretion to cancel or nullify the purchase order.

**Delivery Sites:** As above

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**Payment:** 95% of the payment will be released by the purchaser on delivery and successful installation and commissioning as per purchase order, on submission of necessary invoice/s, warranty certificate and NEFT Bank details of the supplier. The Balance 5% of invoice amount will be kept as retention money will released on submission of performance security of 3% of order value being valid covering the Warranty period (The performance security must be valid at least for 2 years + 30 days from date of installation of the batteries).

**Taxes:** As applicable

**Commercial evaluation:** After evaluating the eligibility criteria, L1(Lowest Quoted) vendor quoting the lowest rate for purchase of new 65 AH batteries will be issued the PO.

**Other Conditions:**

- ✓ The Language of quote should be in English.
- ✓ No changes are allowed/permited after the submission of the documents. The offer should contain only single quote of any one make of battery. The offer with multiple quotes will be rejected.
- ✓ Bank reserves the right to postpone the date and/or time of Opening of quotes. In such cases vendors will be informed separately about the new date and timing of opening of quotes.
- ✓ Bank reserves the right to accept/reject any make/price or cancel the process at its sole discretion without assigning any reasons thereof.
- ✓ Please note that the quotation found incomplete in any respect or found not submitted in specified format will be liable for rejection. Indian Bank reserves the right to accept or reject in part or full or all the offers without assigning any reasons whatsoever.

The Sealed Envelope containing the quote super scribing 'Quotation of Supply & Installation of 65 AH batteries 23.08.2021 18:00 hours" should be send to below mentioned address.

Assistant General Manager ,  
Indian bank, Zonal Office Delhi Central,  
1<sup>st</sup> Floor,17, Parliament Street  
New Delhi-110001

❖ **Date of Opening of Tender**

The quotes received within stipulated date & time will be opened on 24.08.2021, 11:00 hours.

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The Bid must contain following:

- 1) Product Brochures, leaflets etc.
- 2) Commercial Offer as per Annexure-I (To be submitted in sealed envelope separately)
- 3) Copy of valid Certificate of OEM/authorized dealership/authorized supplier of offered batteries **with clearly mentioned validity of dealership.**
- 4) Duly signed and stamped Annexure-II about Offices and Service Support Centers of the Bidder.
- 5) Duly signed and stamped Annexure -III by the authorized signatory of the bidder along with signed & stamped (on each page) RFQ document.
- 6) All the documents required to defend the eligibility of the concerned bidder as mentioned in section "Eligible Bidders" above.

Chief Manager  
Indian Bank, Zonal Office Delhi Central  
New Delhi



(Annexure-II)

DETAILS OF OFFICE/SERVICE SUPPORT DETAILS

(REF: ZO/CDEL/EDP/2021-22/Rfq-2 ) Date: 16.08.2021

(Please attach list strictly as per following format)

Sl. No.	Location	Complete Address	Name of Contact Persons along with Phone No. and E-mail Address
1	New Delhi		

Date: \_\_\_\_\_

Seal and Signature of authorized signatory: \_\_\_\_\_



Handwritten signature/initials.



Commercial Offer

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(Amount in Rs.)

Details of the Batteries	Make/ Model of the Battery	Unit Price of the Battery (Excluding of taxes) (A)	Taxes in % and amount (B)	Total Unit price (Inclusive of taxes) C= (A+B)	Qty (D)	Total Price of Batteries E=(C*D)
12V/65 AH SMF Batteries					103	

Grand Total Bid Price: Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

**Note :**

- Grand Total Price of the total batteries will be taken into consideration(Column-I)
- In case of discrepancy between unit price and total price, the unit price shall prevail.
- The Batteries should be delivered within Seven (07) days on receipt of Purchase Order.

We understand that the Bank is not bound to accept the lowest or any bid the bank receives and Bank has right to accept or reject in part of full any or all the offers without assigning any reason thereof.

Place: \_\_\_\_\_ Signature of Bidder \_\_\_\_\_ Name of the Bidder \_\_\_\_\_  
 Date: \_\_\_\_\_ Company Name/Business: \_\_\_\_\_  
 Phone No. of Bidder: \_\_\_\_\_  
 Address \_\_\_\_\_



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**Declaration for Acceptance of RFQ Terms and Conditions**

**(REF: ZO/CDEL/EDP/2021-22/RFQ-2 Date: 16.08.2021)**

**To**

*The Assitant General Manager  
Indian Bank, Delhi Central Zonal Office, 1<sup>st</sup> Floor  
Indian Bank Building  
17, Parliament Street  
New Delhi-110001*

Sir,

**Subject: RFQ for " Supply, Installation and Maintenance of 103 Nos. of 12 V SMF Batteries for UPS "**

I have carefully gone through the Terms & Conditions as mentioned in the above referred RFQ document. I declare that all the provisions of this RFQ is acceptable to my company. I further certify that I am an authorized signatory of my company and, therefore, competent to make this declaration.

Yours Sincerely,

(Signature of the Authorized Signatory of the Bidder)

Printed Name:

Designation: Seal:

Date:

Business Address:



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