

**INDIAN BANK
ZONAL OFFICE – ASANSOL
8 G T ROAD(WEST), UDREJ BHAWAN, ASANSOL - 713304**

Date: 17.08.2021

**Notice Inviting Tenders (NIT)
Sealed Quotations for AMC of Air Conditioners
Last Date & Time for Submission of Quotation on or before 23.08.2021, 5:00 PM**

Selected quotations are invited from interested vendors for AMC of air conditioners for our Zonal Office and various branches spanning over five districts **namely Purba Bardhaman, Paschim Bardhaman, Bankura, Purulia and Birbhum from 01.09.2021 to 31.08.2024 (subject to yearly review / renew based on satisfactory performance)**. Air-conditioner includes Split ACs (1.0 ton), Split ACs (1.5 ton), Split ACs (2.0 ton) & Window ACs. Most of the air-conditioners are more than 3 years old and are in working condition.

Indian Bank, Zonal Office Asansol invites Tender for AMC of air conditioners for its 91 branches, currency chest and 02 offices for the period of 01.09.2021 to 31.08.2024.

Scope of work:

1. We have total 91 numbers of branches, currency chest and 2 offices throughout **Purba Bardhaman, Paschim Bradhman, Bankura, Purulia and Birbhum**.
2. The approximate Number of Air-conditioners for which AMC Service support should be given are –
 - Split AC 1.0 ton: 54
 - Split AC 1.5 ton: 243
 - Split AC 2.0 ton: 12
 - Window AC : 24

Terms and conditions:

1. The vendor must have experience of providing AMC of ACs for at least 3 years in Banking Sector.
2. The vendor must agree to provide service in Purba Bardhmaan, Paschim Bardhmaan, Birbhum, Bankura and Purulia district within the stipulated time frame (as mentioned in point no-11).
3. **AMC shall be enforced from 01.09.2021 and terminate on 31.08.2024 subject to review / renewal after every year based on satisfactory performance.**
4. Rate should be quoted as under:
 - a. Per Split Ac (1.0 ton) per annum
 - b. Per Split Ac (1.5 ton) per annum
 - c. Per Split Ac (2.0 ton) per annum
 - d. Per Window AC per annum
5. AMC will be non-comprehensive in nature.
6. **Tender Fee of Rs. 250/- and EMD of Rs. 5000/- has to be deposited by the bidder in the form of DD/IOI in the name of “Indian Bank” payable at Asansol.**
7. Vendor must sign AMC agreement in prescribed format provided by Zonal Office for execution of AMC contract
8. **The vendor shall provide dedicated phone / mobile number / email required for logging by the branches and Zonal Office.**

9. The vendor shall provide the service by a qualified technician throughout the AMC period.
10. The vendor must provide service engineer in each districts on all working days for prompt support.
11. All calls for any fault at the branches / currency chest / offices must be attended within
 - a. Upto 100 Km: within 24 hours
 - b. More than 100 Km: within 72 hours

(In case the vendor fails to attend the call for any fault within the given time frame, the vendor will have to pay a penalty of Rs. 100/- per day. The same will be deducted at the time of payment of AMC amount for the quarter)

12. Payment will be released on quarterly basis on submission of invoice and service report (duly verified by the Branch Manager).
13. The bank reserves the right to terminate / cancel the above agreement / contract at any point of time during the AMC period by giving one month prior notice without assigning any reason whatsoever.
14. All legal proceedings, if any, must be taken within Asansol jurisdiction only.

The Sealed Envelope containing the Bid super scribing '**Quotation of AMC of Air-Conditioners – Don't Open before 24.08.2021, 11.00 AM** and must reach at the following address within **23.08.2021, 5.00 PM**.

**The Dy. General Manager
Indian Bank, Zonal Office – Asansol
8, G. T. Road, Udrej Bhawan, Near BNR Bridge,
Asansol – 713304**

Date of Opening of Tender

The Bids received within stipulated date & time will be opened on **24.08.2021 at 11.00 AM**.

The Bidder may choose to remain present at the time of Tender Opening.

Please note that:

1. Indian Bank reserve the right to postpone the date and/or time of opening of Bids. If so bidders will be informed separately about the new date and timing of opening of tender.
2. Indian Bank reserves the right to cancel any or part of tenders and stop the process at any point of time without assigning any reason or notice whatsoever.
3. The quotation incomplete in any respect or not submitted in specified format (Annexure – I) will be liable for rejection. Indian Bank reserves the right to accept or reject in part or full any or all the offers without assigning any reasons whatsoever.
4. All relevant documents in respect to license, registration, work experience etc must be enclosed along with the tender.

**(Pintu Bhanja)
Chief Manager**

Commercial Offer

Date:

Type of Air Conditioner	AMC rate per unit per year	GST	TOTAL
Split AC (1.0 ton)			
Split AC (1.5 ton)			
Split AC (2.0 ton)			
Window AC			

1. We understand that the Bank is not bound to accept the lowest or any bid the bank receives and Bank has right to accept or reject in part or full any or all the offers without assigning any reason thereof.
2. We understand that the Bank reserves the right to allot work to a single vendor or may distribute among the vendors (proportionately / area wise)

Place:

Signature of Bidder:

Name of the Bidder:

Date:

Company Name/Business:

Phone No. of Bidder:

Address:

Stamp: