



(A GOVT. OF INDIA UNDERTAKING)

ZONAL OFFICE, ASANSOL

NOTICE INVITING TENDER

Indian Bank, Zonal Office Asansol, invites competitive sealed tenders in the prescribed format on item rate basis two bids (technical & financial) systems from the interested, reputed, well experienced Bank's Corporate Office empanelled contractors / firms (Corporate Office empanelment letter to be enclosed) for the below mentioned work of RAMPC, Asansol at Udrej Bhawan, 2 (8) G. T. Road, Upper Chelidanga, Asansol 713304.

Full details Tender document may be downloaded from Banks web site www.indianbank.co.in or may be obtained from **Premises & Expenditure Department, Zonal Office Asansol, Udrej Bhawan, 2nd Floor, 8 G.T. Road, Asansol, Paschim Burdwan- 713304, West Bengal**, as per following programme.

1	Name of work	Interior Furnishing Works at new premises of RAMPC, Asansol at Udrej Bhawan, 2 (8) G. T. Road, Upper Chelidanga, Asansol 713304.
2	Estimated Cost	Rs. 3,91,230
3	Publication of "Tender" inviting offers	13.09.2021
4	Submission of Tender	13.09.2021 to 27.09.2021 upto 3:00 P.M.
5	Opening of Tender	28.09.2021 at 11:30 A.M.
6	Date of Commencement	7 days from date of issue of letter awarding the job.
7	Time of completion of job	20 Days from the date of issue of work order
8	Defect liability period	12 Months from virtual completion of work as certified by the architect, provided to the satisfaction to the Bank.
9	Tender Fee	Rs. 500/- in the form of DD/IOI in favour of Indian Bank payable at Asansol (non-refundable).
10	Earnest Money	Rs. 5000/- in the form of DD/IOI in favour of Indian Bank payable at Asansol. (The EMD of the unsuccessful bidders will be returned within 45 days from the date of opening the tender. No interest will be paid on the Earnest Money deposit.)
11	Liquidated Damages for delay	Rs.2000/- per day subject to max. of 10% of total accepted contract amount. (If the work is not completed to the satisfaction of the Bank within the stipulated period, the contractor shall be bound to pay to the Bank a sum equivalent to Rs.2000/- per day subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains un-commenced or unfinished after expiry of the completion date.)
12	Payment Terms	Neither any advance nor any Interim payment will be made. Payment will be made on satisfactory completion of the job on the basis of actual measurements. Income tax will be deducted as per the rules. Retention money 10% will be deducted from the bill and to be released after 12 months from the date of virtual completion provided no defects is observed during this period.
13	Documents to be attached with the Bill	Work Completion Certificate from Branch/Office Head, Manufacture Certification, Bills & 4-5 Photographs showing completion status of work.
14	Retention Money	10% (Including Earnest Money)
15	Terms and Conditions	As per Technical Bid – Part B (enclosed)
<p align="center">Tenders Documents: - Technical Bid and Financial Bid. A) Technical bid: Part-A & Part B B) Financial bid: Schedule of Quantity</p>		

The duly filled in offer completed in all respect in a separate sealed covers marked "Technical Bid" & "Financial Bid" and superscribing "Interior Furnishing Works etc. at new premises of RAMPC, Asansol" on top and name, address & contact no. of the vendor at bottom left corner should be addressed to

The Zonal Manager
Indian Bank, Zonal Office: Asansol, Udrej Bhavan,
2nd Floor, 8 G.T. Road (West), Asansol – 713304,
Dist- Paschim Burdwan, WB

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tender without assigning any reason whatsoever. Late / delayed tender shall not be accepted after due date and time of submission of tender.

Date: 09.09.2021
Place: Asansol

(Zonal Manager)

FORM OF TENDER

The Deputy General Manager
Indian Bank,
Zonal Office Asansol,
Udrej Bhavan, 2nd Floor, 8 G.T. Road,
Asansol, Paschim Burdwan- 713304,
West Bengal

Dear Sir,

Interior Furnishing work of new premises of RAMPC, Asansol at Udrej Bhavan, 2nd Floor, 8 G.T. Road, Asansol, Paschim Burdwan- 713304,

We the undersigned having carefully gone through and clearly understood the plans, specifications, terms and conditions for the above mentioned work, do hereby tender to execute and complete the whole of the work strictly in accordance with the said plans, specifications etc. at the rates set out in the priced bill of quantities.

I/We agree to complete the whole of the work within the time limit specified by the Bank.

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

I/we agree to keep our offer open for a period of 3 months from the date of opening of tenders.

Thanking you,

Yours faithfully,

(Signature, and Seal of Tenderer)

Date

Address

Mobile No.

E-mail:

**Interior Furnishing work of new premises of RAMPC, Asansol at Udrej Bhavan, 2nd Floor, 8 G.T. Road, Asansol,
Paschim Burdwan- 713304**

TERMS AND CONDITIONS

1. The Contractor is advised to inspect and examine the sites and satisfy himself as to the condition prevailing at sites and its surrounding extent of work, scope and conditions under which the work is to be executed. The contractor shall also satisfy himself about the accessibility to the premises.
2. The rate quoted in the tenders shall be inclusive of all materials as required.
3. Work will be completed within the period of 20 days from the work order. If the work be not completed to the satisfaction of employer within the stipulated period, the contractor will be bound to pay to Indian Bank a sum equivalent to Rs. 2000/- per day subject to ceiling of 10% of the accepted contract amount by way of liquidated damages and not as penalty during which the work remains uncommenced or unfinished after expiry of the completion date.
4. Contractors are required to submit time schedule of work. After completion of work, cleaning of floors, walls and the site shall be cleared of all rubbish in all respect. All holes shall be filled up and finished as per existing finishes.
5. The tenderer must obtain for himself on his own responsibility and at his own expenses all the informations which may be necessary for the purpose of filling this tender and for entering into a contract for the execution of the same and must examine the drawings and inspect the site of the work and acquaint himself with local conditions and matters pertaining thereto, nature and requirements of the work facilities of transport condition, access and storage of material. The tenderer shall provide in their tender the cost of carriage, freight and other charges as also for any special difficulties and including police restriction for transport etc. for proper execution of the work as indicated in the drawings. The successful tenderer will not be entitled to any claim of compensation for difficulties faced or losses incurred on account of any site condition which existed before the commencement of the work or which in the opinion of the architects might have deemed to have reasonably been inferred to be so existing before commencement of work.
6. Each of the tender documents is required to be signed by the person or persons submitting the tender in token of his having acquainted himself with all the conditions/ specifications as may be laid down. Any tender with any such document / paper not signed or with details marked as applied for shall be out rightly rejected. It will be obligatory on the part of tenderers to sign on all the pages of the tender. Conditional tenders shall be rejected. If any of the documents are missing or unsigned the tender shall be considered as invalid also rates not filled up in any item or marked as actual plus percentages shall make the tender as invalid and shall be rejected.
7. The tender form must be typed / written in ink and not by the pencil. The tenderer shall not make any correction/alteration on these documents. Over writing of figures is not permitted. Failure to comply with either of these conditions will render the tender void. No advice or any change in rates or conditions after submission of the tender will be entertained.
8. Security deposit equivalent to 10% from each bill shall be deducted and shall be returned after expiry of defect liability period of 12 months from the date of virtual completion as certified by the architect, provided to the satisfaction to the Bank.
9. All compensation or other sums of money payable by the contractor to Indian Bank under the terms of this contract may be deducted from the security deposit or from any other sum that may be or may become due to the contractor on any account whatsoever and in the event of the security deposit being reduced by reason of such deductions the contractor shall within 7 days of being asked to do so make good in cash or cheque any sum or sums which may have been deducted from his security deposit.
10. In case where the same item of work is mentioned at more than one place in the schedule of quantities the lowest of the rates quoted by the contractor shall be taken into account for payment of the item.

11. The rates quoted shall be firm and shall include all costs, charges, freight, allowances, taxes, levies, taxes, royalties etc. as applicable. **GST should be mentioned separately. Taxes like TDS etc. shall be deducted from the bill(s) of the contractor as per prevailing rates.** In case of any exemption claimed in this regard the contractor shall submit requisite certificates from the respective departments to Indian Bank in advance.
12. Any damage done to the property of Indian Bank during execution of work shall be the responsibility of the contractor and it shall be made good by him at his cost to the entire satisfaction of consulting architect/ Indian Bank. The architect & engineer shall have full powers to get the material or workmanship etc. inspected and tested by an independent agency for its soundness and adequacy at the cost of contractor. Prior approval of brand and material of ISI make as per the general material specifications is sole discretion of engineer in-charge binding upon the contractor.
13. **The quantities contained in the schedule are approximate only.**
14. No advance shall be released to the contractors at the start of work. Only one running payment shall be made to the contractor as per the work progress after verification of running bill by the architect/ Bank. Tender shall be valid for a period of 3 months from the due date of its submission. **However, Indian Bank is not bound to accept the lowest or any tender and reserves the right to accept or reject any or all tenders either in whole or in part, without assigning any reason for the same. Conditional tenders are not acceptable and shall be summarily rejected. Further, no communication in this regard will be entertained.**
15. All items of work mentioned in the schedule of quantities are to be deemed and paid as completed works in all respects and details including preparatory and finishing works involved directly, related to and reasonably detectable from the drawings, specifications and schedule of quantities and no further extra charge will be allowed in this connection. In the case of lump sum charges in the tender in respect of any item of works, the payment of such items of work will be made for actual work done on the basis of lump sum charges as will be assessed to be payable by Indian Bank/ Architect.
16. The tenderer should note that the tender is strictly on item rate basis and their attention is drawn on the fact that the rates for each and every item should be correct, workable and self-supporting and based on the specification schedule submitted herewith. Financial bids marked as percentages above or below the PWD BSR / CPWD BSR or any such other instrument would be summarily rejected. If called upon by Bank/ Architects detailed analysis of any or all the rates will have to be submitted. The Architects / Bank is not bound to recognize the contractor's analysis.
17. All designated material samples will be tested and inspected at contractor's expense if desired by the Bank at designated laboratories.
18. The contractor shall conform to the provision of all local byelaws and acts relating to the work and to the regulations etc. of the government and local authorities and of any company with whose system the building is supposed to be constructed. The contractor shall give all the notices required by the said act, rules and regulation and byelaws etc. and pay all charges/ fees payable to such authorities for execution of the work involved. The cost if any shall be deemed to have been included in his quoted rates, taking into account all liabilities for licenses, fees for footpath encroachment, restoration etc. and shall indemnify the employer against such liabilities and shall defend all actions arising from such claims of liabilities.
19. For any further drawings/ details/ clarifications please have an advice through the Bank.
20. **Bank reserves the right to cancel all or any of the tenders and can change / drop/ reduce the quantities/ items mentioned in the schedule at any time, before placing of the order or even during execution. The decision of the Zonal Manager in all matters pertaining to the work execution shall be final and binding.**
21. Prior approval to be obtained in writing from project architect/ bank if any change made in the design/ execution of works.
22. Final bill will not be processed until rectification of defects pointed out by the project architect/ bank is carried out by the contractor.

23. All taxes and duties including sales Tax, E.S.I. charges etc. as applicable, Central or Octroi, Royalties, Interstate transportation etc. on works and materials required for use in this project shall be entirely borne & payable by the contractor. The Employer will not entertain any claim whatsoever in this respect. The rates shall be firm and shall not be subject to cost escalation of labour and material and exchange variations, labour conditions and other conditions whatsoever.
24. **Certified photocopies of – GSTIN, PAN Card, (exemption if any) shall need to be submitted along with all bills for issue of payment.**
25. After opening the envelope containing the offer on the standardized conditions and opening of the priced tender, no correspondence will be entertained.
26. **Incomplete tenders shall be rejected and no further communication in this regard will be entertained.**
27. **Indian Bank has the right to accept / reject any or all tenders without assigning any reasons whatsoever.**
28. The tenders shall remain open for acceptance by the bank for a period of 90 days from the date of opening of the second cover containing the priced tender.
29. The tenderer must use only the Tender forms / documents issued by the bank. If given space falls short for furnishing the information's, separate sheets may be added duly signed by the contractors.
30. **Each page of the tender document must be signed by the contractor.**
31. The Tender submitted on behalf of a Firm shall be signed by all the Partners of the Firm or by a Partner who has the necessary authority on behalf of the Firm to enter into the proposed contract otherwise the Tender may be rejected by the Owners.
32. The Contractor shall not assign the contract. He shall not sublet any portion of the Contract except with the written consent of the bank. In case of breach of these conditions, the bank may cause the Architect to serve a notice in writing on the Contractor rescinding the Contract where upon the Security Deposit shall stand forfeited to the bank, without prejudice to his other remedies against the Contractor.
33. The Contractor shall carry out all the work strictly in accordance with Drawings, details and instructions of the Architect/Bank. If changes have to be made in the design. The same will be done with the prior approval in writing of the bank/ Architect. Contractor shall carry out the same without any extra charge. The Bank's decision in such cases shall be final and shall not be open to arbitration.
34. A Schedule of Probable Quantities in respect of each work and specifications accompany these special conditions. The schedule of Probable Quantities is liable to alteration by omissions, deductions of additions at the discretion of the Architect. Each Tender should contain not only the rates but also the value of each item of work entered in a separate column and all the items should be totalled in order to show the aggregate value of the entire Tender.
35. The Tenderer must obtain for himself on his own and at his own expenses all the information which may be necessary for the purpose of making a Tender and for entering into a Contract and must inspect the site of the work and acquaint himself with all local conditions, means of access to the work, nature of the work and all matters appertaining there to.
36. The successful tenderer should make his own arrangements to store all the materials required for the work. No advance against materials purchased and brought at site will be made. The contractor will have to keep the materials at site under their safe custody and at their risk and cost. The Bank/ Owners of premises are not responsible for damages and losses of such materials brought at site.
37. Contractors are requested to note that no extra item of deviated item of work to be executed without taking prior permission from Bank/Architects, if the extra item of deviated item of work is executed without taking prior permission, Bank shall not be held responsible for the payment of such works executed.

38. Work should be executed only at the site under the supervision of a competent supervisor with strict quality control & workmanship Bank/ Architects may inspect the work during its execution at site.

39. No deviation in the specification and make would be acceptable.

40. All furniture such as counters, tables, etc. shall be computer compatible and shall have key board tray, CPU stand, etc.

41. The names of partners of the contractor's firm to be mentioned below :

(i)

(ii)

(iii)

Name of the partner of the firm authorized to sign Or Name of person having Power of Attorney to sign the Contract.
(Certified true copy of the Power of attorney should be attached)

42. The contractors are advised to inspect the drawings available with the Bank before submitting the Tender.

43. I/We are the empanelled Bank's contractors / firms. (letter enclosed)

44. There must be submission of "Single Line Diagram" for electric works and "As built" drawings in original (3 sets) should be a mandatory criteria before releasing final payments to contractor.

I / We hereby declare that I / We have read and understood the above instructions for the guidance of Tenderers.

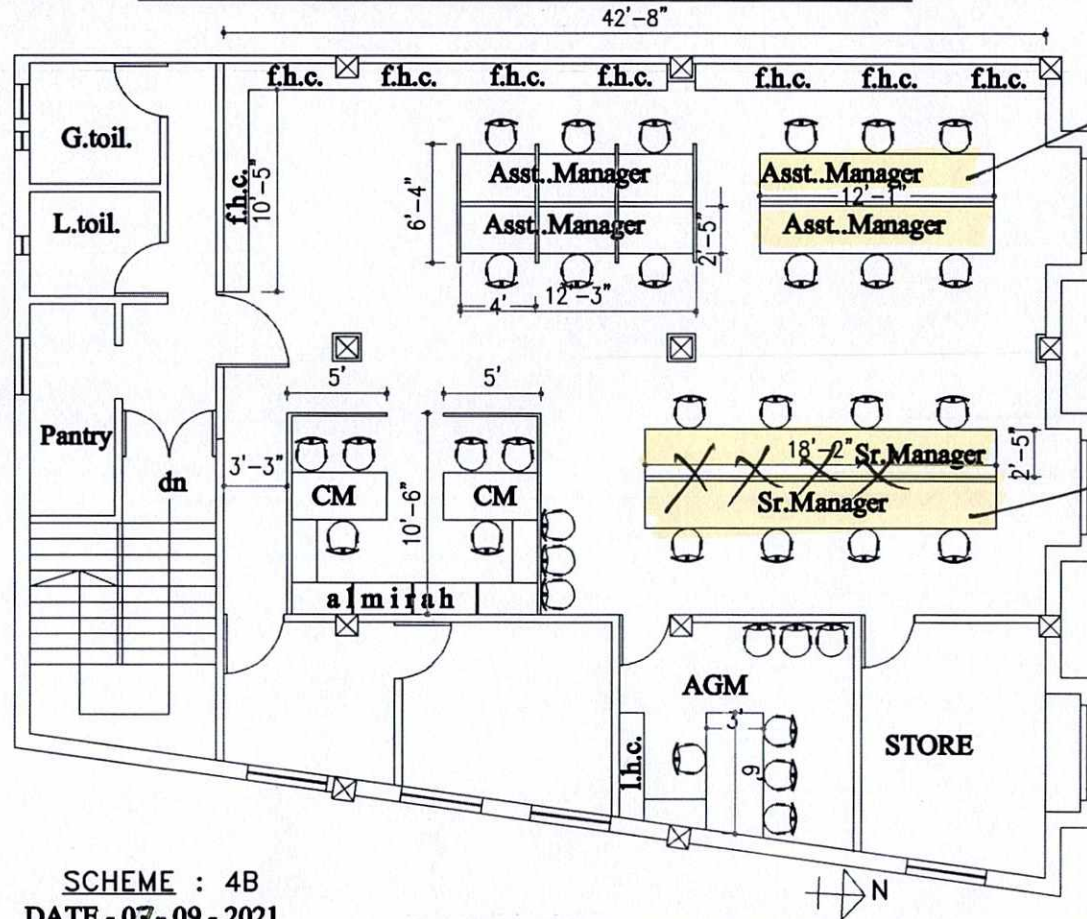
Date:

Place:

Signature, Seal and address of Contractor

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

**PROPOSED INTERNAL LAYOUT PLAN OF RMPC, ASANSOL, FOR
INDIAN BANK, AT FIRST FLOOR, IN ASANSOL**



old Furniture of RMPC, to be used.

No? in Estimate

SCHEME : 4B
DATE - 07-09-2021

FIRST FLOOR PLAN

ARCHITECT :

SANJOY PAUL AND ASSOCIATES

157/4/1A BAKULBAGAN ROAD, KOLKATA - 25
HOUSE NO-40, 1st AVENUE, SEPCO TOWNSHIP,
DURGAPUR-713205

Mob: 9333921690



ARCHITECT SANJOY PAUL & ASSOCIATES		INDIAN BANK RMPC , ASANSOL			
SCHEDULE OF SPECIFICATIONS AND QUANTITIES FOR INTERNAL FURNISHING WORKS OF R.A.M.P.C IN ASANSOL FOR INDIAN BANK CONTRACTORS RATE					
Sl.No	PARTICULARS	QTY	UNIT	RATE	AMOUNT
1.	FALSE CEILING (Gypsum board and 2'x2' grid ceiling)				
	Repair of false ceiling where new lights-2 ' x 2' are to be placed in the existing false ceiling.	60	sft		
2.	PARTITION				
	Providing and fixing partition in position as per design with 2"x 2"sal wood finished section frame work @ 2'-0" c/c both ways screwed to the floor and ceiling with M.S. Cleats and to be treated with anti termite oil. The measurement will be taken up to the false ceiling visible height in case of full height partition but framework to be taken up to the ceiling or soffit of beam level. The frame work will be cladded with 6mm thk. commercial plywood both side and to be finished with approved 1.0 mm laminate as per design with approved band adhesive, extra frame work to be fixed for fixing glass. in the glazed partition 10 mm thk. clear float glass with Etching/ sand blusting/ granular blasting to be provided duly fixed with white beach/white ceader lipping 50 mm x 25 mm all complete duly reddish brown/ rose wood colour polish with melamine finish. The work should be completed as per specification, design & approval of the Architect. For the door 32 mm solid core bwp Flush door with a frame work of white beach/ white ceader size 75 mm x 62.5 mm with necessary hold fast fixed to the wall/partition, finished with 1.0 mm laminate and lipping in all sides and 1.5" x 1.5" white beach/ white ceader wooden moulding to be provided along the periferi of the door frame. supplying and fixing door accessories as door closure, brass hinges, Cylindrical / Night latch locks and s.s handle. (Laminated skirting of 4" ht. as per approved colour to be placed all around the partition)				
2	Partly glazed partition				
a	Partly glazed partition upto 4' ht	280	sft		
b	Solid block partition above the entrance door	36	sft		
3.	Main Entrance Door				
	Providing and fixing glass door -2 way - 5' x 7' for main entrance of RMPC - . A white beach wood frame size-6" x 2" as top and bottom rail with a decorative handle of 600 mm of approved brand, floor spring , locks, etc all complete. 12 mm thk. etched glass and INDIAN BANK logo to be provided and edge should be machine beveled polished. the work to be completed as per design and specification of the architect all complete. the wooden portion to be duly melamine polished.	35	sft		
	TABLE				
4	Providing and fixing tables made out of 18 mmth. commercial blockboard of approved make cladded with 1.0mm laminate (color with vertical grain) as per design in all visible areas. All the exposed edges to be covered with wooden lippings and mouldings to be beachwood colour finish The drawers are to be made out of 18 mm thk. plywood duly 1.0 thk. laminated in the front, sides to be made out of 18 mm blockboard and bottom to be made out of 6 mm BWP and termiteproof plywood and it should play in drawer telescopic sliding channels. The inside of the drawer and the table to be duly polished. A legrest to be provided duly polished made out of 18mm thk.commercial blockboard. A shutter to be made by 18mm th. blockboard cladded with 1.0mm laminate. The necessary locks handles to be provided in each drawers and shutters. The table should have key board tray and ups trolley. The necessary wire managers to be provided on the tables and provision for lights to be kept in the front of the table. CPU to be fixed with the table at the bottom and it should not be placed on the floor or on the trolley.The work to be completed as per design and approval of Architect.				
	12 mm th. clear glass on top of the table				
a	AGM ----- 3' x 6'	18	sft		
b	CM Table --- 4'-6" x 2'-6" ---2 nos	22.5	sft		

5.	Running table				
	Providing and fixing top, front & side of running table made out of 18 mm BWP and termite proof blockboard as per design cladded with 1.0 mm thk. Laminated on side and front & the edges to be finished with necessary white beach or white ceader lippings, mouldings, etc. Special 6" drawer to be made of 12 mm plywood. the front of the drawer made out of 18mm blockboard finished with 1.0 mm laminate, sides 12 mm th. plywood and bottom to be made of 6 mm plywood. the inside and sides of the drawer to be duly polished. The drawers and shutters to be provided with necessary drawer sliding channels, hinges, locks etc.A leg rest to be provided made out of 18 mm thk. blockboard duly polished. Inside of the unit to be polished in the matching tone. All visible areas to be covered with beach or ceader lippings, mouldings with reddish brown colour polish. Wire manager, CPU trolley, keyboard tray to be provided. 4" ht. laminated skirting to be provided in all visible ares and 12 mm thk. x 12" wide Plain Glass to be provided at the partition. The work should be completed as per specification. Running table --84 rft with 2'-6" wide for all the tables	12	rft		
6.	Low ht. And Full ht. Cabinet				
	Providing and fixing Side Unit/Back Unit made out of 18 mm th. commercial blockboard finished with 1.0mm laminate in all exposed areas. The drawers to be made out of 18 mm commercial blockboard in the front cladded with 1.0 mm laminate, side to be made out of 12 mm plywood and bottom made out of 6mm plywood duly painted in matching tone and it should play on drawer sliding channels. The shutters to be made out of 18mm blockboard and should play on drawer sliding castors on powder coated channels. The necessary locks, handles, etc to be provided. 4" laminated skirting to be provided all along the visible areas. Inside of the unit to be enamel painted of reddish brown colour and matching tone. All the exposed edges of the boards/plywoods to be covered with wooden lippings/mouldings duly polished all complete. The work to be completed as per approval and specification of the Architect. 70 rft x 8' ht ----- full ht. 6 rft x 3' -6" ht ----- low ht. 3'-3" x 2' -6"ht x 3 nos ----- low ht.	400	sft		
7	FROSTED FILM				
	Providing and fixing frosted film of approvaed shade. The work to be completed as per specification and approval of the Architect.The films are to be fixed on the glass as per instruction of Architect	84	sft		
	(Rupees				
GST EXTRA @ 18% AS PER GOVT. NORMS					

MATERIAL SPECIFICATIONS FOR INTERIOR WORKS FOR INDIAN BANK

- 1.A. **HARD WOOD**
All wood must be well seasoned,
Free from Knots, other defects,
Due to handling and transportation
Wherever necessary, provide with
Anti-terminate treatment.
Door & Door frames Lipping. KAPOOR /
BADAM
- 1.B. **PLY WOOD** ----- GLOBE / SATABDI / SLYVAN
2. **LAMINATE** ----- **SUNMICA / FORMICA / GREENLAM**
(As per banks approved laminate colour)
3. **ADHESIVE - MARINE TYPE** ----- FEVICOL SH / PIDILITE (Only marine type
is allowed)
4. **GLASS** ----- MODI GUARD / SAINT GOBAIN
5. **MORTICE LOCK, FITTING**----- GODREJ / LINK
6. **WOOD PRESERVATIVE** ----- BISON by BRITISH PAINT
7. **PAINT :- ENAMEL / EMULSION** ----- NEROLAC / ASIAN PAINT / ICI
8. **VITRIFIED TILES FOR FLOORING** ---- BELL / EURO / NITCO / JOHNSON
9. **FLOOR SPRING & DOOR CLOSER** -----GODREJ / OZONE
10. **FALSE CEILING** ----- INDIA GYPSUM , ARMSTRONG
11. **VERTICAL BLINDS (VISTA LEVER)**----- VISTA / MAC / UNIVERSAL
12. **WHITE CEMENT PUTTY** ----- BIRLA WHITE / JK WHITE
13. **CEMENT** ----- ULTRATECH / ACC / AMBUJA
14. **HANDLES** ----- GODREJ / HAFELE / DORSET
15. **ALUMINIUM SECTIONS** ----- HINDALCO / JINDAL
16. **WOODEN BEAD** ----- CP TEAK WOOD