



Recruitment of Internal Ombudsman on Contract basis

INDIAN BANK, a leading Public Sector Bank, with headquarters in Chennai having Branches / Offices all over India and abroad invites applications for engagement of Internal Ombudsman on Contract basis.

The eligibility and terms of service is furnished hereunder:

Name of the Post	Internal Ombudsman
Vacancy	1
Nature of employment	On Contract basis for a period of 3 years.
Place of work	Chennai or as decided by the Bank
Eligibility	<p>The applicant shall either be a retired or Serving Officer, not below the rank of Deputy General Manager or equivalent of another Bank / Financial Sector Regulatory Body, having necessary skills and experience of minimum seven years of working in areas such as Banking, regulation, supervision, payment and settlement systems and / or consumer protection.</p> <p>The Internal Ombudsman shall not have worked / be working in Indian Bank / E- Allahabad Bank.</p>
Age	Maximum - 62 years as on 01.01.2022
Selection procedure	<ul style="list-style-type: none">• The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience.• The requisite number of shortlisted candidates will be called for interview for final selection.• The final selection will be made on the basis of eligibility, experience, qualification and performance during interaction / interview.• The interaction / interview will be conducted by a Committee constituted for the purpose.• Mere satisfying the eligibility norms do not entitle a candidate to be called for interview.• The Bank reserves the right to reject any application not suiting the Bank's requirements without assigning any reason whatsoever and call only the requisite number of candidates who fulfill the eligibility criteria as may be required for the post.

Compensation & Perquisites	<ul style="list-style-type: none"> Rs.1,00,000/- p.m. subject to deduction of applicable taxes. Residential Accommodation/ Lease provision/ Applicable HRA in case of having own accommodation at same station and Bank's car with Driver as applicable to General Manager Cadre. Actual cost of subscription of two newspapers and / or financial periodicals subject to a maximum of Rs 500/- pm Mobile / Telephone landline with broadband (post paid only) Rs 2,000 + GST pm. In case of outstation duty, eligible Travelling, Halting allowance shall be paid as applicable to General Manager Cadre
Working hours	Normal working hours as applicable to Bank Executives.
Leave	12 days leave per year, out of which not more than 4 days can be availed at a time
Application fees	Non refundable fee of Rs 1000/-
Job Profile	As per chapter III of the IO Scheme of 2018 (Placed as Annexure A)

Procedure for applying:-

1. Application complete in all respects as per the prescribed format (Annexure B) along with copies of all the credentials as enumerated in Clause 2 below should be sent in a closed envelope super scribed "Application for the post of Internal Ombudsman 2022" to the following address:

**General Manager (CDO), Indian Bank
Corporate Office, HRM Department, Recruitment Section
254-260, Avvai Shanmugham Salai, Royapettah, Chennai, Tamil Nadu – 600 014**

All eligible and interested candidates should apply in the prescribed application format to reach the address cited above on or before 04.02.2022. An advance softcopy of the same may be sent to our email "cohrmrecruitment@indianbank.co.in". Any application received after the due date will be summarily rejected.

Application fees:

Rs. 1000 /- (inclusive of GST)

Candidates shall pay the fees/charges in the below mentioned account through Internet Banking / NEFT/RTGS. The Reference number/UTR Number shall be specified in the Application form.

Account Name : Recruitment of Internal Ombudsman on Contract basis - 2022
Account No : 7153965099
Bank & Branch : Indian Bank, Royapettah
Account Type : Current Account
IFSC Code : IDIB000R021



2. The following credentials (photocopies only) are to be enclosed along with the application form
 - 2.1. Proof of date of Birth
 - 2.2. Mark sheet and Passing certificate of all educational, technical qualifications
 - 2.3. Experience certificate(s) specifying designation / job profile, period of service (with specific dates), emoluments, activity profile of previous and present employers, etc.
 - 2.4. Photo Identity proof and Address proof
3. Candidates are required to have a valid personal email ID and Mobile number for contact. It should be kept active during the currency of this project. Bank may send call letters for interview through the registered email ID.
4. Candidates are advised to apply well in advance and Bank will not be responsible if candidates are not able to submit before the due date for any reason beyond the control of the Bank.

GENERAL INSTRUCTIONS

1. Before applying for the post, candidate should satisfy himself/herself that he/she fulfills the eligibility and other norms mentioned in this notice. Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible. The decision of the Bank shall be final in deciding about qualification, experience and other eligibility norms.
2. The terms & conditions of engagement is whole and simple governed by the provisions of the contract and the engagement shall not be construed as an employment in the Bank and the provisions of PF / Gratuity / Pension, etc. shall not apply in this case.
3. His / Her engagement on contract is for a specific period as stated above, and as such should not be construed as an offer of employment or a regular employment in the Bank.
4. The contract is terminable by either party with one month's notice or one month's compensation in lieu thereof.
5. On completion of the contractual period of 3 years, his / her engagement shall automatically come to an end. There will not be a need for issuance of communication by the Bank for termination of the contract after the above said period.
6. The Bank takes no responsibility for any delay in receipt or loss in postal transit of any application or communication.
7. The Bank reserves the right to alter, modify or change the eligibility criteria and / or any of the other terms and conditions spelt out in this notice, including criteria for qualifying/method and procedure for selection.
8. Only those candidates who fulfill the eligibility criteria will be called for interview and intimated by email.



9. Candidates will have to produce original certificates for educational qualifications, experience, age, category etc. at the time of interview, in support of his/her eligibility, as per the details furnished in the application, failing which the candidate will not be allowed for interview and their candidature will be cancelled.
10. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of interview, selection and any other matter relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the Bank in this regard.
11. No Travelling Allowance is payable to candidates who are called for interview,
12. The Bank takes no responsibility for any delay in /non-receipt or loss of any communication
13. Any dispute arising out of and/or pertaining to the process of recruitment under this advertisement shall be subject to the sole jurisdiction of the Courts situated at Chennai.
14. Request for change of contact no./address/ email ID/interview centre will not be entertained.
15. In case any dispute arises on account of interpretation of version other than English, English version will prevail.
16. Engagement of selected candidates is subject to their being declared medically fit as per the requirements of the Bank. Such engagement will also be subject to the Rules & Policies of the Bank.
17. Canvassing in any form will be a disqualification.

Chennai, 28.01.2022

General Manger (CDO)