



(A GOVT. OF INDIA UNDERTAKING)

ZONAL OFFICE, ASANSOL

NOTICE INVITING TENDER

Indian Bank, Zonal Office Asansol, invites competitive sealed tenders in the prescribed format on item rate basis two bids (technical & financial) systems from the interested, reputed, well experienced contractors / firms for the below mentioned work at new / alternate premises of Bulbulitala Branch, Vill- Utra, PO- Khalishpur, PS- Kalna, Dist- Purba Burdwan.

Tender document along with other details may be downloaded from Bank's web site www.indianbank.in or may be obtained from **Premises & Expenditure Department, Zonal Office Asansol, Udrej Bhavan, 2nd Floor, 8 G.T. Road, Asansol, Paschim Burdwan- 713304, W B**, as per following scheduled.

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|--|---|---|
| 1 | Name of work | Interior Furnishing, Electrical and Computer data Cabling Works etc. at new / alternate premises of Bulbulitala Branch, Vill- Utra, PO- Khalishpur, PS- Kalna, Dist- Purba Burdwan. |
| 2 | Estimated Cost | Rs. 5,98,047/- |
| 3 | Publication of "Tender" inviting offers | 16.02.2022 |
| 4 | Submission of Tender | 16.02.2022 to 04.03.2022 up to 4:00 P.M. |
| 5 | Opening of Tender | 07.03.2022 at 3:00 P.M. |
| 6 | Date of Commencement | 7 days from date of issue of letter awarding the job. |
| 7 | Time of completion of job | Maximum 25 calendar days from the date of issue of work order |
| 8 | Defect liability period | 12 Months from virtual completion of work as certified by the architect, provided to the satisfaction to the Bank. |
| 9 | Tender Fee | Rs. 500/- in the form of DD/IOI in favour of Indian Bank payable at Asansol (non-refundable). |
| 10 | Earnest Money | Rs. 5000/- in the form of DD/IOI in favour of Indian Bank payable at Asansol. (The EMD of the unsuccessful bidders will be returned within 45 days from the date of opening the tender. No interest will be paid on the Earnest Money deposit.) |
| 11 | Liquidated Damages for delay | If the work is not completed within the stipulated period of time an amount of Rs. 1500/- to be deducted from each 2 days of delay. |
| 12 | Payment Terms | Neither advance nor Interim payment will be made. Payment will be made on satisfactory completion of the job on the basis of actual measurements. Income tax will be deducted as per the rules. Retention money 10% will be deducted from the bill and to be released after 12 months from the date of virtual completion provided no defects is observed during this period. |
| 13 | Documents to be attached with the Bill | Work Completion Certificate from Branch/Office Head, Manufacture Certification, Bills & 4-5 Photographs showing completion status of work. |
| 14 | Retention Money | 10% (Including Earnest Money) |
| 15 | Terms and Conditions | As per Technical Bid – Part B (enclosed) |
| <p>Tenders Documents: - Technical Bid and Financial Bid. A) Technical bid: Part-A & Part B B) Financial bid: Schedule of Quantity</p> | | |

The duly filled in offer completed in all respect in a separate sealed covers marked "Technical Bid" & "Financial Bid" and superscribing "Electrical Works, Light & Fan Fitting and Data Cabling Works etc. At new premises of Agerdih Branch (Rural)" on top and name, address & contact no. of the vendor at bottom left corner should be addressed to

The Zonal Manager
Indian Bank, Zonal Office: Asansol, Udrej Bhavan,
2nd Floor, 8 G.T. Road (West), Asansol – 713304,
Dist- Paschim Burdwan, WB

The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tender without assigning any reason whatsoever. Late / delayed tender shall not be accepted after due date and time of submission of tender.

Date: 14.02.2022

Place: Asansol

(Zonal Manager)

FORM OF TENDER

The Deputy General Manager
Indian Bank,
Zonal Office Asansol,
Udrej Bhavan, 2nd Floor, 8 G.T. Road,
Asansol, Paschim Burdwan- 713304, WB

Dear Sir,

SUB: Invitation of Quotation for Interior Furnishing, Electrical, Data Cabling Works at new / alternate Premises of Bulbulitala Branch, Vill- Utra, PO- Khalishpur, PS- Kalna, Dist- Purba Burdwan.

I/We the undersigned have examined the tender documents and the site of works as hereby submit this tender amounting the sum of Rs. ---

and should the same be accepted hereby undertake to execute, complete and maintain all works as set forth in the schedule of quantities and Specifications in accordance with the conditions of Tendering, General Conditions of Contract, and the rates quoted by us in the aforesaid schedule of quantities all here to annexed or in default thereof to forfeit and pay to INDIAN BANK the sum of money mentioned in the aforesaid Documents.

I/We agree to abide by this Tender for the period of three months from the date fixed for opening of the same.

I/We undertake to complete and deliver the whole of the works covered under this tender within a period of 20 Calendar days from the date of issue of work order.

I/We shall be bound by the terms and conditions of the tender documents and our accepted tender.

Thanking you,

Yours faithfully,

[Signature of Tenderer]

Place:

Date:

Name:

Witness:

Address:

Name:

Mob. No.

Address:

Seal: