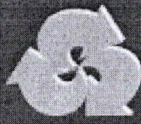


इंडियन बैंक



Indian Bank

इलाहाबाद

ALLAHABAD

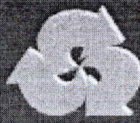
SECTION – I

NOTICE OF INVITATION TO TENDER

Sealed **Tenders** are invited on behalf of Indian Bank, Guwahati Zonal Office, Sharma & Sharma Market, 2nd Floor, R.G. Baruah Road, Guwahati, Assam-781003 from registered contractors having adequate experience to execute Composite Work which includes Carpentry work, Electrical work, and other associated works, for carrying out Interior Furnishing works of its Lamshang Branch at Manipur in accordance with the Bank's General Conditions of Contract, Special Terms & Conditions of Contract & Particular Terms & Conditions of Contract, Standard specifications, Extent of Work, Special Instructions to Bidders as appended on the subsequent page & Annexures,

- | | | |
|--|---|--|
| a) Name of work | : | Interior Furnishing work(Composite),
involving Carpentry, Electrical, & Other
Misc. works of Lamshang Branch at Manipur, |
| b) Time of Completion | : | 15 days |
| c) Earnest Money | : | Rs 16,500.00 by crossed Demand Draft/ Pay Order
payable at Guwahati and drawn in favor of Indian Bank
to be submitted with the Bid
<i><u>(Tender without earnest money in proper form will be rejected)</u></i> |
| d) Retention money | : | 10% of total certified bill amount |
| e) Release of Retention | : | Retention money will be released after 1 (One) year
from the date of payment of the final bill after
adjusting all dues if any from the contractor |
| f) Availability of Tender Document | : | Dy. Zonal Manager
Indian Bank
Sharma & Sharma Complex, 2 nd Floor, R.G. Baruah Road,
Guwahati – 781003, Assam |
| g) Issue of Tender Document | : | From 14.03.2022 to 29.03.2022 Between 10.00 hrs
to 15.00hrs , except Sunday and holidays. |
| h) Date of Commencement | : | Either one week from the date of acceptance Letter of
work order or the day on which contractor is instructed
to take possession of the site, whichever is later. |
| i) Time and date of Submission of tender | : | Upto 03.00 P.M. on 29.03. 2022 |
| j) Time and date of Opening of tender | : | At 4.00 P.M. on 30.03.2022 |
| k) Venue of Opening Tenders | : | Zonal Office
Indian Bank, Sharma & Sharma Complex, 2 nd Floor,
R.G. Baruah Road, Guwahati - 781 003, Assam |
| l) Tender to be addressed and submitted to | : | Dy. Zonal Manager
Indian Bank
Sharma & Sharma Complex, 2 nd Floor, R.G. Baruah Road,
Guwahati – 781003, Assam |

इंडियन बैंक



Indian Bank



इलाहाबाद

ALLAHABAD

- m) Clarification, if any to be obtained from : M/s. **ARCHIVENTIONS**- Architects & Engineers
Above Kalita Enterprises, 1st Floor
Jonali, R.G Baruah Road, Guwahati-781003
PH- +91-9854062928/ +91-361-2970463
- n) Validity of Tenders : 6 (Six) calendar months from the last date of submission of Tender
- o) Defects liability period : 12 (twelve) months from the date of payment of the final bill
- p) Taxes : GST at applicable rate shall be paid as extra.
- q) Delay in submission: Delay in submission of any part arising due to postal or any other irregularities at any stage will not be considered. The Bank will not be responsible for any damage in transit in case of postal delivery / delivery through courier service.
- r) All tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- s) The acceptance of tender will rest with Indian Bank which does not bind itself to accept the lowest or any tender and reserves to itself the right to reject any or all the tenders received without assigning any reason/s thereof.
- t) In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day.
- u) Conditional Tenders will be summarily rejected.

Retention money: The Retention percentage (i. e. deduction for interim bill) shall be 10% of the gross value of each interim bills. The Retention Money will be released after 1(one) year (Defect Liability Period) from the date of payment of the final bill provided the contractor has satisfactorily carried out all the works and attended to all defects in accordance with the conditions of the contract, including site clearance.

Defects liability period shall be as per memorandum. It must be realized that this period is for exposure of "Latent Defects". The DLP commences from the date of payment of the final bill for a period of 12 months.

After opening the envelope containing the offer on the standardized conditions and opening of the priced tender, no correspondence will be entertained.

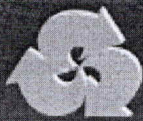
Prior to opening of Financial Bid, Indian Bank/ Deputed Architect, at their discretion may inspect the on - going/completed works of the Contractors as well as obtain confidential report from the concerned employers. The bids of tenders who do not fulfill the above criteria will summarily be rejected. The Bank also reserves to itself the right of accepting the whole or any Part of the tender and the tenderers shall be bound to perform the same at the rates quoted.

Dy. Zonal Manager

Indian Bank

Sharma & Sharma Complex, 2nd Floor, R.G. Baruah Road,
Guwahati – 781003, Assam

इंडियन बैंक



Indian Bank



इलाहाबाद

ALLAHABAD

INDIAN BANK

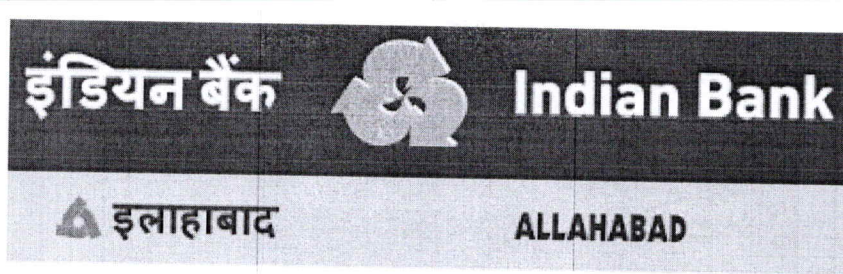
GUWAHATI ZONAL OFFICE
SHARMA & SHARMA COMPLEX, 2ND FLOOR
R.G. BARUAH ROAD, OPP. COMMERCE COLLEGE
GUWAHATI-781003, ASSAM

SECTION – II

TENDER DOCUMENTS
FOR
INTERIOR FURNISHING WORKS (COMPOSITE), INVOLVING CARPENTRY, ELECTRICAL & OTHER MISC.
WORKS
OF
LAMSHANG BRANCH AT MANIPUR
FROM
EXPERIENCED & REGISTERED CONTRACTORS

ARCHIVENTIONS- Architects & Engineers
Above Kalita Enterprises, First Floor
Zoonali, R.G Baruah Road, Guwahati-781003, Assam
PH- +91-9854062928/ +91-3612970463

TERMS AND CONDITIONS



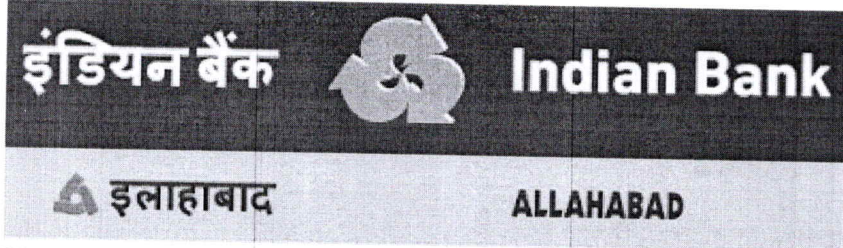
- a) As far as possible corrections in the tender documents to be avoided. However in case of any corrections, the same should be authenticated by the person who is signing the Tender. Over writing on the tender document is not permitted.
- b) The Tender should be forwarded in the official letter head of the tenderer.
4. The complete Tender documents (duly signed tender conditions, specification, priced bill of quantities etc.) should be addressed to **"The Dy. Zonal Manager, Indian Bank, Guwahati Zonal Office, Guwahati-781003, Assam"** and reach the office on or before date fixed and notified in the tender document as mentioned in the cover page.
5. The Tenders will not be received after the due date and the time fixed. However, if the **Guwahati Zonal Office** desires to extend the time limit, it can do so by informing all the tenderers either before the due date and time fixed for submission or after the due date and time.
6. In case the due date for submission / opening of the tender is declared as a public holiday in the State, (where the tender document is to be submitted), the time limit will be automatically changed to the next working day at the same time.
7. In case, the tenderer does not wish to quote for the work, the same should be informed to **"The Dy. Zonal Manager, Indian Bank, Guwahati Zonal Office, Guwahati-781003, Assam"** over letter / fax addressed to The Dy. Zonal Manager on or before the due date of submission of the Tender. The blank Tender also must be returned to the **The Dy. Zonal Manager, Indian Bank, Guwahati Zonal Office, Guwahati-781003, Assam**. The technical specification, design and all other contents of the tender documents are patented and the same should not be reproduced without the prior permission of the **Guwahati Zonal Office**.
8. The **Guwahati Zonal Office** will take no responsibility for delay or loss or non-receipt of tenders after dispatch, by the tenderer.
9. The tenderers are advised to hand over the duly filled tender directly to the office of **"The Dy. Zonal Manager, Indian Bank, Guwahati Zonal Office, Guwahati-781003, Assam"** or ensure that the tender reaches the office before the due date fixed for submission of the tender.
10. The tenderers are requested to inspect the site of work and acquaint about the site conditions and rules and regulations before quoting the rates. For this, the officials of Bank may be contacted to make the arrangements.
11. The rate quoted should be inclusive of the cost of materials, labour, transportation, loading, unloading, installation, however GST on works contract shall be paid additionally as per the applicable rates.
12. The tender should be submitted strictly as per the terms & conditions spelt out in the tender notice. The tenderer should not make any alteration in the terms & conditions, drawings, specifications etc. In case of any alteration the tender may be considered as invalid/void.
13. Incomplete tenders are liable to be rejected.

B. Opening of the Tender:

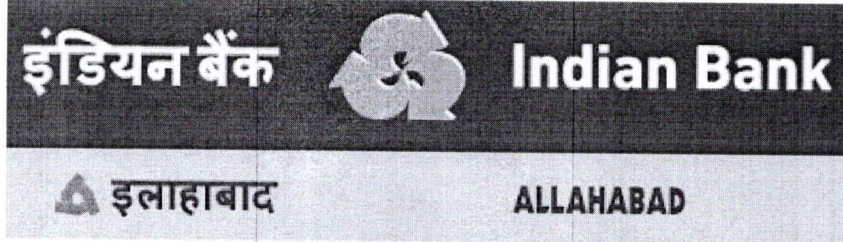
1. The sealed tenders will be opened in the presence of the authorized official of the Consultant Architect/ Officers from **Guwahati Zonal Office** on the day and time as specified on the cover page no.1.
2. Intending tenderers who wish to be present at the time of opening of tenders may be present at the office address as mentioned in cover page no. 1, on the day fixed for opening of the tender.

C. Acceptance of the tender :

1. The rates quoted by the contractors should be valid as specified in the cover page no 1.



2. **Guwahati Zonal Office** / Architect reserves the right to accept / reject summarily any / all tenders in whole or part thereof without assigning any reason whatsoever and also does not bind itself to accept the lowest or any other tender.
 3. It will be open to **Guwahati Zonal Office** / Architect to negotiate the terms including the rates quoted with the lowest tenderer. The negotiated price by **Guwahati Zonal Office** / Architect will be the contract value and work order will be placed for the said amount.
 4. The tenders for the work shall remain for acceptance for a period as specified on the cover page or the period that may be extended by mutual agreement and the tenderers shall not cancel / withdraw the tenders during that period.
 5. Each tenderer must submit an Earnest Money Deposit as mentioned on the cover page (page no.1) of the tender in the form of a **Demand Draft/ pay order only** in favour "**Dy. Zonal Manager**, Indian Bank, payable at Guwahati drawn on any Nationalized bank other than the clientele Bank. **No tender will be accepted without EMD.** The EMD will not carry any interest. In case of failure on the part of the contractor for commencement of work / delay in execution of the project, the said amount will be forfeited.
 6. The Earnest Money will be returned to the unsuccessful tenderer after the intimation of rejection of the tender is sent. The Earnest Money will be retained in the case of the successful tenderer and will get converted as a part of Security Deposit for the due performance of the contract.
 7. **Earnest Money Deposit will be forfeited, if the contractor:**
 - a. Revokes the tender or increases the earlier quoted rates within the validity period.
 - b. Refuse, delay to sign and execute the contract after tender is accepted.
 - c. Does not commence the work within the time specified in the letter of intent/work order or 7 days from the issue of such letter, whichever is later.
 8. **The tenders will be rejected;**
 - a. If the contractor does not quote any of the item / sub-item in the tender
 - b. If the contractors makes any correction in the rate while quoting, not countersigned and duly stamped for the correction of that particular item of work.
 9. The tenders which does not fulfill any of the prescribed conditions will not be accepted.
 10. Canvassing in connection with the tender is strictly prohibited.
- D. Execution of Work :**
1. The work should commence *within the period specified on the cover page i.e. 7 days* from the date of the receipt of work order or the date that may be indicated in the work order. Accordingly, date of commencement of the work will be reckoned from the day as specified in the cover page.
 2. The *work should be completed as specified on the cover page calculated i.e. 15 days* from the date of commencement of the work/Date of issue of Work Order or within the time limit that may be indicated in the work order.
 3. **Time allowed for execution of work, as specified in tender, shall be the essence of the contract, However the tenderer shall plan the execution of the said work and it needs to be carried out without disturbing the running of the office or as per the client's instructions strictly within the schedule Time as specified in the Tender.**
 4. If the tenderer commits default in commencing the work, as required by the work order and found that the date stipulated cannot be adhered to, **Guwahati Zonal Office** / Architect shall be entitled without prejudice to any other rights or remedies available and/or may terminate / rescind the contract.
 5. If the tenderer fails to carry out the work within the stipulated time mentioned in the work order, the **Guwahati Zonal Office/ Architect** will have liberty *to impose penalty @ 2% of the certified final bill per week* of delay subject to an



overall limit of 10%, without prejudice to other remedies available. The tenderer has to pay to **Guwahati Zonal Office/ Architect** such amount that may fall short over the amount due to them, if any.

6. However, if **Guwahati Zonal Office/ Architect** is convinced that the delay in execution of the work is beyond the circumstances created by the tenderer, it may award extension of the same to the extent it feels justified based on the request of the tenderer. In such case liquidated damages will be levied for the balance period, if any as provided as per the condition of the tender.

7. If the tenderer fails to commence the work within the days i.e 7 days as specified on the cover page from the date of receipt of intimation for commencement of the work and / or the contractor fails to show progress in execution of work and **Guwahati Zonal Office/ Architect** feels the work cannot be completed within the stipulated time, **Guwahati Zonal Office/ Architect** will have the right to terminate the contract by **giving three days notice** to the contractor, at the full discretion of **Guwahati Zonal Office/ Architect** and the decision of **Guwahati Zonal Office/ Architect** will be final and binding. In case of termination of the contract, the payment if any, due to the contractor will be released only on completion of the entire project. The amount that may be spent for completion of the balance work will be recovered from the contractor. It will be the full discretion of **Guwahati Zonal Office/ Architect** to carry out the balance work through any agency at any rate as per the specification.

8. All the *materials and workmanship* shall be of the kind described in the schedule of quantities / specifications and in accordance with relevant BIS codes and as per directions of the Engineer-in-charge.

9. The tenderers shall submit photocopies / originals of vouchers / challans etc., for verification of actual purchases of any material, if so, desired by the Engineer-in-charge.

10. The tenderer shall have to carry out testing of all materials brought on site at their own cost in any institute / laboratory / site of works as desired by the Engineer-in-charge. No extra claim will be entertained for such testing of materials.

11. The tenderer shall not at any time do, cause or permit any nuisance on the site/ do anything which shall cause unnecessary disturbances or inconvenience to the occupants / visitors at site or near the site of work.

12. The quantities indicated in the bill of quantities are approximate and the quantities may vary as per the site conditions / requirements. The rate quoted should be firm for the deviated quantities of work also.

13. The tenderer's workers will not be allowed to stay at the work site.

14. The tenderer or his workers can use the common facilities such as water, electricity etc., provided at the premises. However, it should be ensured that the same should be kept in hygienic condition.

15. Water and Electricity as per the availability at site can be made use of by the contractor. If not available the contractor has to arrange it on his own. However, the actual consumptions of water and electricity should be payable by the contractor only. Failure to pay the electricity and water charges will be deducted from the bill of contractor.

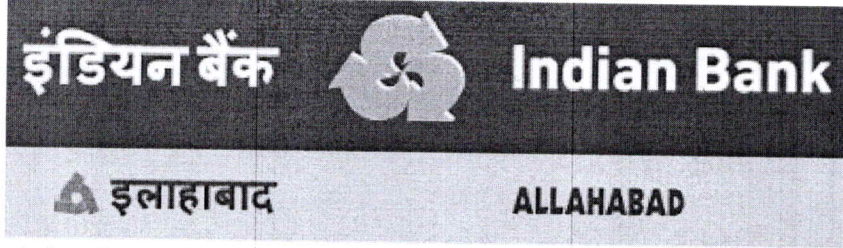
16. In case of any damage to the existing structure, the tenderer should rectify the same free of cost up to the satisfaction of the Engineer-in Charge.

17. **Guwahati Zonal Office/ Architect** will have the liberty to modify the design to a reasonable limit. No extra charges will be paid for execution after such modification.

18. The tenderer should protect the work till its completion and handing over against any possible damage, theft, scratches, etc.

19. The tenderer has to make arrangements for cleaning the work site every day and on completion of the work from the work area at his cost.

20. The tenderer should provide samples of the materials for approval of **Guwahati Zonal Office/ Architect** and the samples will be kept in the custody of the Engineer-in-charge.
21. Wherever possible the work has to be carried out at the factory of the contractor and the items to be transported to the site.
22. The tenderer should make necessary arrangement for inspection of the items made at his factory / work place by the Engineer-in-charge. The tenderer should complete fabrication and other works at factory and only assembling work and the finishing may be carried out at the site.
23. The tenderer should abide by the rules and regulations for the premises especially on the working hours, entry to the workers to the premises, interpersonal relation with the staff members and other agencies engaged at the site.
24. The tenderer should make necessary arrangement for covering of all the furniture items/ records, if any of the client with cover / cloth during the course of work.
25. **The tenderer should arrange a qualified technical supervisor at site during the course of the entire work.** The tenderer should not change the supervisor till completion of the work or the contractor should arrange the alternative supervisor at site on the basis of the site requirement. The supervisor should be available at site when the work is in progress.
26. Any damage / loss to **Guwahati Zonal Office/ Architect** will be rectified at the cost & risk of the contractor.
27. The workmanship should be of high quality / standard and the decision of the Engineer-incharge / Consultant shall be final in this regard.
28. The tenderer should not apply primer / putty work / paint or any other finishing material before inspection and certification of the wood work by the Engineer – in – Charge.
29. The tenderer should not engage any person prohibited by the law for execution of the job.
30. The tenderer should carry out the work strictly as per the specification and as directed by the Engineer-in- Charge.
31. All the materials proposed to be used should have the approval of **Guwahati Zonal Office/ Architect** .
32. The materials required for the work **should be purchased only from the manufacturers directly or from the approved dealers.** Confirmation for the same may be submitted if so desired by the Engineer-In-Charge.
33. The tenderer should strictly follow the approved colour scheme. The colour scheme will be intimated to the contractor within a week from the date of issue of the work order. However **Guwahati Zonal Office/ Architect** has the liberty to make any other modifications as per requirements.
34. The tenderer shall ensure that the dismantled material / debris are removed from the site daily and transported out to the place as designated by the Municipal Corporation at his own cost.
35. The tenderer shall ensure make his own arrangement for storage of materials. **Guwahati Zonal Office/ Architect** or the client may provide some space subject to availability (uncovered) within the premises for storage purpose. Materials only as per requirement are to be stored at site. Security for the material lying at site will be arranged by the contractor.
36. Any damage / loss will be rectified at the cost & risk of the tenderer.
37. The tenderer has to maintain a book for instructions from the Engineer-in-charge.
38. The work needs to be carried out as per the instruction of the **Guwahati Zonal Office/ Architect** and completed within the stipulated time period. It is the responsibility of the tenderer to take all kinds of security and safety measures of all the existing office furniture, equipment and valuables at site during the execution of the work. During the execution, in case



of any damage to the existing furniture, office equipment etc. It is the responsibility of the contractor to repair/ rectify the same, failing which the cost shall be recovered from the contractor's bill.

39. If required, the entire furniture, office equipment and other accessories shall be strictly covered with plastic sheets etc. to avoid any damages, all the furniture shall be cleaned and workable by the contractor before the start of office every day and one supervisor with required labour shall be made available with the office to attend complaints, if any from the concern official.

40. It is the responsibility of the contractor to get the confirmation certificate from the client after virtual completion of the work. The work will be considered as virtually completed only when the tenderer completes the entire work as per the specification and after joint inspection of work by the Engineer-in-charge and contractor.

41. All the electrification work shall be carried out by a licensed electrician under the supervision of the contractor. After completion of the work, the tenderer/contractor shall submit the test certificate for the electrical work carried out by them.

42. It is the responsibility of the contractor to take all the necessary permissions from the Local Municipal Corporation and other Government agencies/authorities to carry out the contract work.

43. No advance and Running payment will be paid. Contractor shall be made the final payment after joint inspection and final payment recommendation by the concerned architect/ EIC.

44. The entire interior work shall be guaranteed to be free from manufacturing defects, defective workmanship or materials and any defects that may appear within 6 months from the date of issue of completion certificate which in the opinion of the Bank/Consultants have arisen from bad manufacturing, workmanship or materials, shall upon intimation be made good by the Contractor at his own cost within the time specified. During the said period of 6 months the Contractor shall without any extra cost, carry out all routine and special maintenance of the Interior and attend to difficulties and defects that may arise. The Tenderer / Contractors shall associate with him during the execution and free service period, the operation and maintenance staff of the Bank.

45. Contractors shall insure whole work against fire, PICT and third party.

E. BILLS & PAYMENTS TERMS AND CONDITIONS

1(a.)The billing is to be done in the name of the **"The Dy. Zonal Manager, Indian Bank.** As specified on cover page (page no. 1) of the tender.

1(b) **The Contractor has to submit the bill strictly as per the format of the specifications as mentioned on the bill of quantities in the tender document along with the Electric Audit Report done by License Electrical Supervisor(Govt Regd).**

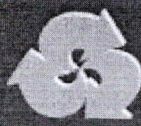
NOTE : It is the responsibility of the contractor to take the no objection certificate / no defects certificate from the concerned client on completion of the Defect Liability Period. Guwahati Zonal Office/ Architect would not be responsible for the certificate.

In case the no defect certificate / no objection certificate is not taken by the contractor, then the defect liability period will increase till the said no defect certificate / no objection certificate is obtained by the contractor from the concerned Regional Manager.

2. Income Tax, GST and / or any other statutory deductions as per the prevailing rules at the time of execution will be deducted from the payable amount for which certificate will be issued in favor of the tenderer.

3. Tenderer will not be entitled to any interest on Retention Money or Security Deposit or any Running account bill money for the time such money will remain with the Client.

इंडियन बैंक



Indian Bank

इलाहाबाद

ALLAHABAD

4. The items of works as well as the approximate quantities against these items as given in the schedule of *quantities and the same should not be considered precise quantity of works to be carried out*. The tenderer shall be paid on the basis of the actual quantity of completed work as per the provisions of the contract and as per the specifications.
5. It is possible that certain extra items of work may come up during the course of work. The payment for such items will be made based on Engineering/Market rate analysis. A component of 15% on the cost of material (actual purchase cost / market price without any wastage) and labour will be considered as tenderers profit and other overheads.
6. The Tax invoice and the abstract of the bill should be submitted strictly as per the approved format of **Guwahati Zonal Office/ Architect** .
7. The bill should be attached with all necessary measurements, sketches, joint measurements (if any).

F. Escalation :

1. *No escalation* in rate shall be paid for the works carried out.
2. No claim on account of fluctuation of rates of material and labour will be entertained during the course of work – (from the date of acceptance of the Tender till issue of completion certificate).
3. *Contractor should strictly note that the Project cost escalation beyond 10% (Five percent) of the tendered value shall not be entertained.*

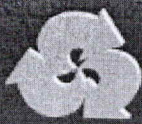
G. Defect Liability Period :

1. Defect Liability Period as per the terms of the contract is **12 months** from the date of payment of the final bill. The contractor has to satisfactorily carry out all the works and attended to all defects in accordance with the conditions of the contract, including site clearance.
2. The **Retention Money** will be refunded only after the defect liability period of **12 months** and Rectification of the defects occurred whether pointed out in writing or not. It will be the duty of the contractor to inspect the site for defects and rectify the defects within the defect liability period.
3. During the course of Defect Liability Period the tenderer has to rectify all the defects,
4. In case the tenderer fails to attend the rectification work within 7 days of reporting the same in writing, **Guwahati Zonal Office/ Architect** will have the liberty to carry out the said work through some other contractor at the cost & risk of the tenderer. Such expenditure incurred to the client will be recovered from the Security Deposit. In case any expenditure incurred is more than the Security Deposit, the tenderer should pay the difference that may fall short.
5. While carrying out the rectification work, the tenderer should ensure that the surroundings should be protected against any possible damage. In case of any damage, the same should be made good by the tenderer.

H. Statutory obligations to be followed :

1. The tenderer should ensure adherence of all statutory requirements under the State and Central Rules in force and other local bodies for smooth and timely completion without any additional cost.
2. The tenderer shall comply with the provisions of all the rules and regulation in respect of labours engaged at site (such as Contract Labour {Regulation & Abolition} Act, 1970, Minimum Wages Act, Apprentice Act and all other labour laws as may be enforced from time to time by the Government Authorities) for execution of work, procurement of material for completion of the entire project **Guwahati Zonal Office/ Architect** shall not be held responsible for any penalty on failure to comply with any of the labour regulations or legal requirements or failure of any compliance of any rule in force.

इंडियन बैंक



Indian Bank

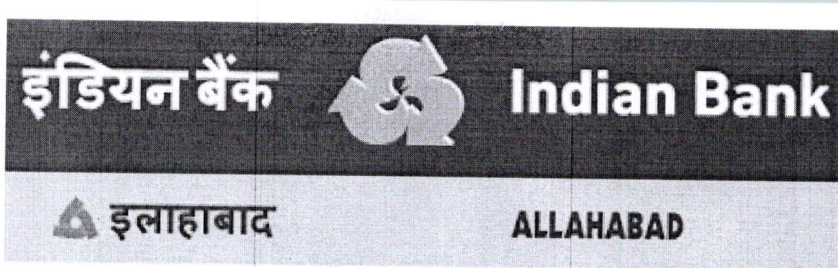
इलाहाबाद

ALLAHABAD

3. The tenderer shall strictly comply with the provision of GST, etc. All the duties / taxes with respect to the work should be borne and paid by the tenderer himself and **Guwahati Zonal Office** shall not be responsible for any payment/ penalty on this account at any stage.
4. In case any goods are manufactured at the tenderers office / site, the tenderer has to pay applicable taxes and he has to produce Tax Invoice Copy for removal of goods from the manufacturing site. In case the goods are manufactured or produced at the site then Excise. Invoice showing that the Tax has been paid should be submitted to **Guwahati Zonal Office**.
5. The tenderer should submit a statement confirming that all duties / taxes of every nature covered under the contract have been paid and the tenderer shall indemnify the **Guwahati Zonal Office** and the Architect against all claims in that behalf.
6. The tenderer should ensure adherence of all the requirements and statutes under the State and Central Rules in force.
7. The tenderers should submit an affidavit / Declaration for payment of Taxes as per the enclosed format.
8. The tenderer should also submit when required, a copy of the declaration filed with the GST for the last financial year.

I. Responsibilities of the tenderer

1. The tenderer should enter into an agreement as per the articles of agreement on stamp paper attached with this notice within 7 days of issue of acceptance of the tender
2. The tenderer shall not sublet the work without written approval from **Guwahati Zonal Office** / Architect .
3. The tenderer should co-ordinate with all the other contractors for execution of the project.
4. The tenderer should set out the layout at site before commencement of work and obtain approval for the same from **Guwahati Zonal Office** / Architect .
5. The contractor should arrange for sufficient light & power point required for entire project at his cost.
6. The tenderer should clear the site within 7 days of virtual completion of work of all material not paid for. The work will be considered as virtually completed only when the tenderer completes the entire work as per the specification and after joint inspection of work by the Engineer-in-charge and tenderer.
7. The tenderer should submit the schedule and bar chart of work before commencement of the work within 7 days of receipt of work order.
8. The tenderer should take adequate precaution against fire hazard at site. The tenderer should ensure that all fire safety measures are taken during execution and that the work carried out is as per the fire safety norms of the local Fire office.
9. The tenderer should arrange scaffoldings / ladders for proper execution of work, and shall also ensure safety of the workers as per the relevant provisions of the law.
10. The tenderer should submit rate analysis for the extra/deviated items of work before commencement of the work.
11. The tenderer should submit samples of the material proposed to be used for the approval of **Guwahati Zonal Office** / Architect .
12. The tenderer should prepare mock-up of the items for the approval of the **Guwahati Zonal Office** / Architect and as per the advice of **Guwahati Zonal Office** / Architect, the contractor has to modify the mock-up samples till it meets with the approval of the **Guwahati Zonal Office** / Architect. The expenditure that may be incurred for making the mock-up samples should be included in the respective items of work.



13. In case the tenderer is a partnership firm, any change in the constitution of the firm shall take place only with the prior approval of **Guwahati Zonal Office / Architect** during the contract period.
14. The tenderer should submit shop drawings for all the items for the approval of **Guwahati Zonal Office / Architect** before execution of each item of work.

INDIAN BANK, GUWAHATI ZONAL OFFICE, GUWAHATI , -782001, Assam

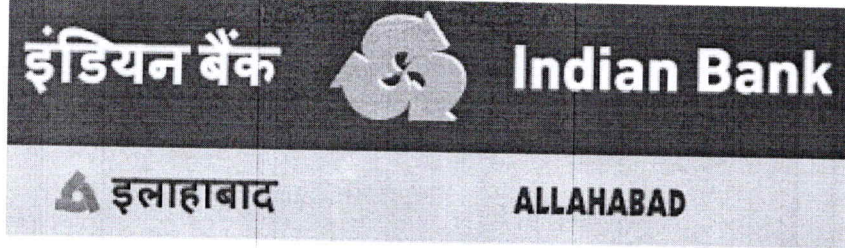
SUMMARY	
Time of Completion	15 days from the date of commencement of work
Date of Commencement of work	Within 7 days from the date of issue of work order.
Liquidated damages	2 % of the total final certified value per week subject to the maximum of 10 % of the final certified value.
Validity of the offer	180 days from the date of opening the tender.
Security Deposit (Retention money)	10 % of total value of work done.
Price escalation	<u>Project cost escalation beyond 10% (Five percent) of the tendered value shall not be entertained</u>
Defects Liability Period	12 (Twelve) months from the date of final payment of the bill.
Terms of Payment	1.No advance 2.No RA bill / Interim Payment shall be paid against the work 3. Final Bill settlement within 30 days from the date of proper submission of all required documents and joint verification of measurements at site by bank's appointed Architect/ Consultant
Deductions	1. Income Tax at source as per Income Tax Rules /GST TDS as applicable in the statement. 2. Any other Levy/Cess/Tax to be deducted at source by law.
Extra / Additional work	Cost of material and labor plus 15% extra towards overheads and profit

I / We hereby agree and accept the above terms and conditions.

(Seal) Signature of the Tenderer

For (Name and address of the Contractor)

For (Name of the Contractor and Designation)



Annexure-I
(On Rs.100/- non-judicial stamp paper by the successful bidder)

From : The Contractor

To
Indian Bank,
Guwahati Zonal Office,
Guwahati, Assam

Dear Sirs,

We refer to the tender dated _____ for _____ at the premises mentioned on cover page (page no.1) of the tender. We hereby confirm that we have complied with all formalities in the performance of our Contract for the supply of goods and services under all statutes governing the same, Central, State or Local. We further confirm that we have paid all taxes and duties including sales tax and excise duty in respect of the goods and services supplied to you and undertake to be responsible for the same.

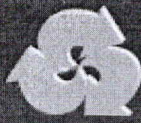
We agree to indemnify and keep you indemnified against any claim or demand and all loss, costs, charges and expenses incurred or suffered by you as a result of any claim being made by any person in respect of our obligation under the said tender for payment of taxes, duties or otherwise.

Yours truly,

Date : _____

**SIGNATURE OF CONTRACTOR
WITH RUBBER STAMP**

इंडियन बैंक



Indian Bank

इलाहाबाद

ALLAHABAD

Annexure – II

(On Rs.100/- non-judicial stamp paper by the successful bidder)

From : The Contractor

To : Indian Bank,
Guwahati Zonal Office,
Guwahati, Assam

Dear Sirs,

We / I refer to the tender / contract dated _____ for supply of goods and services at the premises mentioned on cover page (page no.1) of the tender. We / I advise that, we / I are / am covered under the exemption limit prescribed by the Central Excise Act 1944 and no Excise is payable by us / me on the goods and services supplied to you. We / I further confirm that we / I have complied with all the formalities in the performance of our contract for the supply of goods and services and under all statutes governing the same, Central, State or local.

We / I undertake that if any taxes and duties including sale tax and Excise duty in respect of goods and services supplied to you by us / me is payable, the responsibility of paying the same shall be our /mine.

We / I agree to Indemnify and keep you Indemnified against any claim or demand and all loss, cost, charges and expenses incurred and suffered by you as a result of any claim being made by any person in respect of our / my obligation under the said tender / contract for payment of taxes, duties or otherwise.

Yours truly,

Date : _____

**SIGNATURE OF TENDERER
WITH RUBBER STAMP**

Special conditions of the contract

1. The wood to be used should have similar / uniform grains and should be totally free from white portions, decay, knots etc.
2. All the edges of the plywood should be teak wood beadings. The beading to be fixed with adhesive / screw/ nails.
3. The measurements indicated in the drawings are approximate and may vary as per the site conditions. **Guwahati Zonal Office** / Architect's interpretation of the design and the specifications mentioned in the entire document shall be final and without appeal. In case of Errors or inconsistency, if discovered in the drawing and specifications, **Guwahati Zonal Office** / Architect's interpretation shall be final and without appeal.
4. The contractor shall submit the Bar Chart & PERT chart before commencement of work and the progress chart during the course of work.
5. For the design and other details mentioned in the entire document **Guwahati Zonal Office** / Architect alone has the patent right.
6. The contractor shall take the prior approval from **Guwahati Zonal Office** / Architect for subletting the job even if the same is to a specialized agency.
7. In case **Guwahati Zonal Office** / Architect rejects a particular work the tenderer shall remove the same within two days and no payment shall be made for such work.
8. The Contractor has to take all safety measures with regard to the workmen employed as per relevant laws and good engineering practices at site and safety measures against the fire hazard.
9. The contractor has to make necessary arrangement for internal lighting at the site.
10. The contractor has to carry out the job strictly as per specification spelt out in the bill of quantities, the drawings, instructions that may be issued by the Engineer-in-charge and the specification of the Bureau of Indian Standards, National Building Code etc.
11. In case of any discrepancy between the specifications and the drawings, the details mentioned in the specifications / Bill of quantities may be taken as final.
12. The electrical installation works are to be carried out by engaging licensed electrical contractor. The successful tenderer shall submit the photocopy of Electrical Contractor's license at the time of execution of work. The copy of license of Electrical Supervisor and electricians also are to be submitted.
13. The contractor shall submit the single line drawing of electrical installations/wiring of completed work along with the final bill.
14. The contractor shall submit the Test Certificate of the Electrical installations carried out by him as per requirement of local Electrical supply Authority, Indian Electricity Rules, and Indian Electricity Act.
15. The work shall be carried out on holidays and Sundays after and before office hours and during office hours on working days. The Contractor shall ensure that there shall not be any problem, disturbance in office/other areas/floors as the work is to be executed in working office.
16. The Contractor shall depute one electrician and one helper during office hours to avoid any electrical breakdown in electrical installation.

17. The contractor has to carry out the job strictly as per specification spelt out in the bill of quantities, the drawings, instructions that may be issued by the Engineer-in-charge and the specification of the Bureau of Indian Standards, National Building Code etc.

18. Contractors shall insure whole work against fire, PICT and third party.

19. In case of any discrepancy between the specifications and the drawings, the details mentioned in the specifications / Bill of quantities may be taken as final.

20. All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or within 12 months from the date of virtual completion of the work and whether before or within 12 months of determination abandonment or breach of the contract) shall be referred to giving inter-alia full details of the matter under dispute like quantities, rates, amount claimed and the reason thereto and settled by the Bank who shall state his The Arbitrator shall have power to open up, review and revise any Certificate, opinion, decision requisition or notice, save in regard to the excepted matters, referred to in the preceding Clause and to determine all matters in dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid. The Arbitrator shall make his award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings the parties mutually settle, compromise or compound their dispute or difference, the reference to arbitration, the reference to arbitration and the appointment of the Arbitrator shall be deemed to have been revoked and the arbitration proceedings shall stand withdrawn or terminated, with effect from the date on which the parties file a joint memorandum of settlement thereof; with the Arbitrator or the Arbitrators as the case may be. The submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration Act, 1996 or any statutory modification thereof. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall, until the decision of the Arbitrator or Arbitrators as the case may be, is given.

21. The work will be awarded to the agency that has given the lowest rate (L-1).
Additionally,

The L2 Bidder will be asked to confirm if he can do the work at the lowest rates quoted by L1.

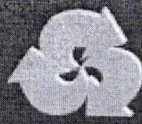
If the L2 gives a letter confirming that he is ready to carry out the work at the lowest rate (L1), then it can be considered to award the work to him also. The condition of this award of work to L2 on the rates of L1 will be as under:

1. When L1 denies in writing that he does not have capacity to do the work.
2. When it is observed by Guwahati Zonal Office / Architect. That L1 has not completed more than 3 sites in time.
3. When defects are found in the work of L1.
4. When L1 does not take up the work as assigned within the stipulated time period as mentioned in the work order.

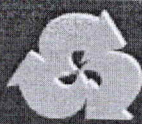
PREAMBLE TO THE BILL OF QUANTITIES

The work proposed is to be carried out at the Office premises mentioned on the cover page (no.1) of the tender. The premise is proposed to be provided with Furnishing, civil, plumbing works. The quality of work proposed should have *the best* workmanship. The contractor should ensure that only the first quality materials mentioned in the list of material is purchased for the project.

1. The work should be carried out in such a way that the structure is not disturbed.
2. Any difference / discrepancies in the specification should be clarified with the Engineer in charge before submitting the tender. The Engineer in charge will have the liberty to modify the specification to a reasonable limit to suit the basic concept during the course of work; the tenderer should carry out such work without any extra cost.

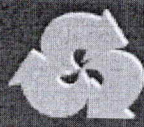


	Acoustical False Ceilings: Mineral fiber board	Armstrong, Hunter Douglas / Peritex or equivalent
	POP Punning	Gyprock / India Gypsum / Birla
	Paint	Asian / Nerolac / Dulex / Berger or equivalent
	Exterior Paint	Asian / Nerolac / Dulex / Berger or equivalent
	ACP (Exterior / Interior)	Alstone / Alu Decor /Alucobond
	Cylicon	G E / Dow corning / Wacer
	Rolling / Vertical Blind	Vista / Peritex / Winfab / MAC or equivalent
	Frosted Film	Garware or equivalent
	Aluminum Skirting - 50mm	Jindal or equivalent
	Water Proofing	Pidilite or equivalent
	HardWood	Salwood / Teakwood/kapoor
	Automated Rolling Shutter	Gandhi Automation/Toshi Automatic Systems/Akash Rolling Shutter
	Glass	Saint Gobin / equivalent
2	PLUMBING	
	CP Fitting	Jaquar /Hindware or equivalent
	Sanitary Ware	Hindware / Cera / Parryware or equivalent
	Sanitary Fittings	Jaquar /Hindware
	Geyser	Bajaj / Sphere Hot / Crompton /Racold / V Guard / Havells
	Stainless Steel sink	Nirali / Diamond or equivalent
	C.I. Pipe	Bengal Iron Corporation or equivalent ISI make
	Urinal Partition Glass	Merino / Saint Gobain/ Modi / Asai
	GI Pipe	Tata/ Jindal / Zenith/ Skipper or equivalent
	CP Fitting	Pince /Astral or equivalent
	PVC & CPVC Pipe	Pince /Astral / Skipper or equivalent
3	CIVIL WORKS	
	Ceramic Tiles/vitrified homogeneous glazed tiles.	HR Johnson, Kajaria, Nitco,ASL or equivalent
	Cement	Ultratech , ACC , JK Cement , Ambuja
	Chemical Pasting (Tiles)	Pidilite , Fosroc , Eurokart
	Steel	Sail ,Tisscon , Ispat , Tata
	Cement	Dalmia, Ambhuja, Topchem or equivalent
4	ELECTRICAL	
	Light Fittings	Philips / Syska / Havells / Bajaj
	MCCB, MCB , RCCB, DB, ICTPN TP, HRC Fuse, cahnge over switch, switch fuse Unit	L&T, ABB, Legrand, Siemens, Schneider
	FRLS insulated Elec. Wire/ cable armourd, unarmourd, Sheathed,unSheathed, flexible LT cable, Multi core, single core cable, flat cable	Finolex/Ploycab/Havells/RR kabel/KEI
	PVC conduit(HEAVY DUTY ONLY)	CAP/Finolex/Polycab
	PVC insulated copper conductor Wires	Finolex/ Polycab/RR Cable
	Distribution Box	Legrand/ Schneider/ ABB/Siemens
	MCB & MCCB	Legrand/ Schneider/ ABB/Siemens/L&T
	HT cable	Polycab/Havells



	Modular Switches	ABB/Legrand/MK/ANCHOR/ ELLEYS/ROMA
	DLP Trunking	Legrand/Schneider or equivalent
	Power cable	CCI/ Skytone/ Universal/ LAPP/ Torrent
	End Termination	Raychem/ Mahindra/ELMEX
	PANEL	Crompton/L&T/C&S
	Ceiling, Wall & Exhaust Fan	Crompton/Havells/Bajaj/Usha
	Raceway & Alu. Trunking	Tata/Jindal/Zenith
	Casing Caping	Finolex/Cap or equivalent
	Weather proof socket outlet with MCB	ABB/MDS/LEXIC/Neptune/Elcon- Clipsil, Siemens, Schneider (Merlin Gerin)
	Miniature Circuit Breaker	ABB/MDS/LEXIC/ Clipsil/Siemens/HPL
	Earth Leakage Circuit Breaker	MDS/LEXIS/Siemens/HPL
	MCB Distribution Boards in sheet steel housing (double door)	ABB/MDS/LEXIC/Siemens/HPL
5	DISTRIBUTION	
	MV Contractor/Timer/Relays/Starters	Legrand/Schneider(MG)/ABB/Siemens/L&T
	Moulded case circuit breakers	Legrand/Schneider(MG)/ABB/Siemens/L&T
	SFU/Fuses	HPL/ L&T. Siemens, GE Power, Schneider (MG)
	ACB	Schneider(MG)/ ABB/Siemens/L&T
	Single Phase Preventer (Current base)	L&T, Minilec
	Raising Mains & Tap Off (Power coated)	Zeta, C&S, Siemens
	MV Switchboards (Powder Coated)	Tricolite Electrical Industries, conlec Enginners Pvt. Ltd, Vidyut Control Pvt Ltd., Trinitron Milestone Switchgear, Unilec Ltd, Madhu Electrical Advance
6	CABLE AND ACCESSORIES	
	1100Volts grade Cables	CCI, Universal, Fort Gloster, Poab, RPG (Asian), Nicco
	Cable Lugs	Dowells
	Cable compression Glands	Peeco/ Comet
	Cable Trays / Cable ladders	Slotco, Bharti, RICCO, Pilco, MM Enterprises
7	Electrical Items	
	Panel Switch Gear & related Item	
	LT Panel/Bus Duct	By any Panel manufacturer who process C.P.R.I. certificate for specified fault level & IP level protection
	Fuse Disconnecter switch/switch fuse unit	L&T, Siemens/ Schneider/ABB/Legrand
	Ammeter Voltmeter	AE/L&T/MECO/Rishab
	Digital Meters/ Intelligent Maultifunctional Digital mater	AE/HPL/CONZERV
	Selector Switch, Push button switch / emergency switch	KAY CEE/ L&T/ Siemens/ Schneider
	Indication Lamp	AE/L&T/Siemens/ Schneider
	CT's	L&T / AE/ Kappa
	AT's	L&T/Siemens/ Schneider/ legrand
	Voltage stabilizer for air conditioner	V Guard/Microtek

इंडियन बैंक



Indian Bank

इलाहाबाद

ALLAHABAD

	(4/5KVA)(170-270V)	
	Air Conditioner - Split Inverter AC(5 star) - (.75 ton - 1ton,1.5 ton,1.8ton-2ton)	Daikin/Blue Star/ Carrier
	Air Conditioner - Cassette Inveter AC(5/4/3 star) - (2.9 ton - 3.5 Ton)	Daikin/Blue Star/ Carrier
8	Internal Wiring Related Works	
	MCB/RCCS/Isolators (ISI) marked MCB DB	L&T Siemens/ Schneider/ Legrand
	PVC Conduit	CAP / BEC/ Seiko/ AKG
	PVC insulated copper wire (ISI marked)	Skyline/ Finolex/ Havells/ Ploycab
	Telephone Cable	Skytone/ Delton/ NICCO/Polycab/ Finolex
	Switch, TV & Telephone socket & boxes (Modular Type)	CPL/ Legrand/ABB/Anchor
9	Miscellaneous Items	
	Lightning Protection Unit	Erico/ Pheonix/ INDELEC
	Relays	L&T/ABB/Siemens/BCH
	Contractors	L&T/ GE Power/BCH/ Siemens/ABB
	Changeover switch	C&S/Havells/ L&T/HPL
	KWH, PF, Frequency meter	BHEL/ AE/Havells/ L&T/ALSTOM
	Push Buttons	L&T/ Siemens
	Timers	L&T/ Legrand/ Schneider/Siemens/GE
	Timer Switch	L&T/ Legrand/ Schneider/Siemens/GE
10	Networking	
	Switches	Brocade/Cisco/Digi-Link/3Com/Nortel/Foundry/D-Link
	Patch Panel,Patch cord and I/o	Digi-Link / Tyco(AMP) /Schneider/D-Link
	Cable	Digilink/Clipser/National/Polycab/Lapp/Fino lex
	Racks	ComRack / HCL / ValRack / APW President

NOTE :-

- ☐ The tenderer shall use all the material strictly as per the list of approved make as stated above, it is mandatory to take the written confirmation well in advance if the material as stated above is not available and / or the same is not suitable (colour, size, shape, texture) as per the site condition.
- ☐ In case the tenderer wish to verify the detailed specification of materials, workmanship etc. the same may be verified from the office of Architect before submission of the tender.
- ☐ Whether a product is equivalent or not will be decided by the Engineer-in-Charge/ Architect only.

PROJECT NAME - BOQ FOR CARPENTRY WORKS OF LAMSHANG BRANCH OF INDIAN BANK						
ADDRESS - AT LAMSHANG, MANIPUR						
WORK TYPE- CARPENTRY WORKS						
SR.NO.	DESCRIPTION	UNIT	QNTY	RATE	AMOUNT	
A.	CARPENTRY WORKS					
1	PARTITION WORKS					
	Note :- The rate shall be include of frame work above false ceiling level. Measurement should be taken up to false ceiling level and visible portion only.					
a	FULL HT SOLID PARTITION					
(i)	BOTH SIDE LAMINATE	SFT	230.00			
	Providing & fixing in position solid Full Height Partition in frame work in 2'x 2' grid (horizontally and vertically) comprising of 2"x 2" T.W. Section with 9 mm thick plywood and finished with 1 mm thick laminates of approved make and colour as shown in drawing, on both sides. All exposed T.W. surfaces to be finished in melamine polish of matching laminate colour as directed including all necessary wood preservative paint etc. as per list of approved material and as approved by the Project Consultant/ Bank complete in all respects					
b.	Semi ht Solid / Glazed Partition	SFT	28.00			
	Specification same as 4 above but of low ht as per the drawing. All external surface and edges to be finish with 1mm thk laminate of approved shade & make. Providing and Fixing inserted Soft board / White boards / Glass maintaining the vertical surface lines and no extra measurements would be taken for the soft boards / white boards / Glass.					
c	FULLY GLAZED PARTITION WITH FLOAT GLASS	SFT	130.00			
	Providing and fixing partition framing shall consist of Heavy duty Aluminium Box Sections 50mm x 50mm @ 600mm c/c Horizontally and Vertically . The vertical alternate frames to be fixed to the ceiling with necessary fixtures. The framing shall be finished with 8/9 mm thk. Commercial ply on both side and finished with 1.00 mm thk. Laminate finished with melamine polish. The shade of laminate should be as approved by the Architect. Approved make 10mm thick Clear Float glass with frosted film of approved shade and pattern to be fixed from skirting level to 2100mm level (in the top line of Door) or as directed by the architect. The skirting should be as per approved laminate as per drawing and direction. Rate shall be inclusive of necessary hardware items, etc. Complete. The edge beadings with steam beach wood and vineer should be finished with melamine.					
	ALUMINIUM HEAVY DUTY FRONT GLAZING	SFT	52.00			
	Providing and fixing fully glazed heavy duty alluminium sections (14 Guage) at the main entrance as shown in the drwng with anodised section(as per the colour as approved by the architect). Glazing shall consist of approved make heavy duty 6" x 2" sections for the top & bottom rails and 2" x 2" sections for the vertical styles. 10mm thk. approved make clear float glass shall be provided and fixed in the framing. Rate shall include necessary etching film / LOGO, and any necessary hardware items. (Heavy Duty 6" & 2" thick frames(14 Guage) - approved make)					
2	DOORS					
i	ENTRANCE DOORS- WITH COLOURED ANNODISED ALLUMINIUM SECTIONS (HEAVY DUTY-14 GAUGE)	SFT	24.50			
	Providing and fixing fully glazed alluminium (heavy duty 14 gauge) pivoted doors at the main entrances as shown in the drawing. Door shall consist of "Indal/Jindal" make heavy duty 14 gauge sections 6"x2" for top and bottom rails, 2" x 2" for vertical styles. 10mm thk Modi Guard make clear float glass shall be provided and fixed in the framing with necessary packing materials. All the edges of the glass shall be machine polished. Rates shall include necessary itching / frosted filmsas directed by the architect, approved locking system, 1 pair of 18" lonf S.S handle of approved make, floor spring, door stopper, gaskets and misc hardware items					
ii	SOLID DOORS- IN LAMINATE FINISH (with hardware fittings MAKE EVERITE / GOLDEN /HARDWIN /EVEREST) (WITH OR WITH OUT VISION PANEL AS PER DIRECTION OF the ARCHITECT					
	Providing and fixing solid doors of sizes as shown in the drawing. The door shutter shall of 35 mm thick flush shutter of approved make and finished with 1mm thick approved laminate on both sides. The edges finished with steam beach lipping. A door frame of 3.5" x 2" steam beach section shall be provided finished in mellamine. Rate shall include Dead lock (Godrej Make), floor springs / door closure (as the case may be), door stopper, a pair of handles 12" SS Brushed finished, 5" hinges 4 Nos., buffers, tower bolts, etc with necessary hardware items and with or with out door frames as mentioned above					
a	With Door Closure	SFT	51.00			
b.	Wicked Door	Nos	1.00			
3	LOW HT RUNNING STORAGE(1'-6"DX2'-6"HT) (BACK CADENZA)	SFT	42			

Archiventions- Architects Engineers

	Providing and laying low ht Storage unit of sizes as mentioned above. They shall consist of 3/4" thk plywood for top, base and sides and base 1/4" thk marine plywood, 3/4" thk plywood shutter with self closing hinges of haffle make(full ovel open) & PVC lipping matching with the approved shade of laminate on all the edges. All external surfaces shall be finished with 1.0mm thk laminate of approved shade and make. Divisions of the shutter shall be make equally according to the length of the storage. A 3/4" thk fixed ply wood shelf on battens shall be provided @16" intervals from the base. Suitable wooden moulding (as per Architects design) with mellamine polish shall be provided to the edges of the storage top. All inner surfaces including shutters shall be finished with natural french polish. Rates shall be inclusive of all necessary approved fittings like hinges(haffle make), locks, 3" long brushed finish handle, tower bolts and any other misc hardware items of approved make				
4	SHUTTER BOXING	SFT	34		
	Providing and Fixing Shutter Boxing with 19mm thk Marine Ply and Finished with Aluminium Composite Panel. The boxing of shutter should be made opennable type for periodic maintainance. <u>Note the mode of measurement would be the multiplication of the length and the height of the boxing</u>				
5	PANELLING ON COLUMNS/WALLS/DOORS WITH/ WITHOUT FRAMING	SFT	222		
	IN PLYWOOD FINISHED WITH LAMINATE FINISH (TILL 4' HIGHT ONLY)				
	Providing and fixing panelling on walls/ columns with or without framing as per the directions of the architect. Framing if required and provided, shall consists of aluminium sections 50mm x 40mm(wall thickness 2mm) @ 2'-0" c/c both ways horizontally and vertically on the wall. The framing would be covered with 1/4" thk plywood finished in approved shade of laminate of thickness 1.0mm. Wooden moulding, lipping etc as directed by the architect shall be provided wherever required. The panelling should be done in such a way that it can house the sliding folding partition when fully opened and remain in flush with the panelling				
B.	LOOSE FURNITURE WORKS				
1	DESK & DRAWERS				
i	MANAGER'S TABLE(2'-6" X 6'-0" X 2'-6") WITH 6MM THK CLEAR GLASS WITH POLISHED EDGES ON TABLETOP	NOS	1		
	Providing and fixing a desk of overall size of top as mentioned. It shall consist of 3/4" thk plywood top as per design(double edge on the front and the back with 1 1/2" thk half round moulding on the edges) supported on 3/4" thk plywood verticals. Suitable (as per architect's design) wooden moulding with mellamine polish shall be provided to the edges of the top. A 3/4" thk plywood apron shall be provided as per architect's design with necessary pattern. The table top shall be finished with 1.0 mm thk laminate of approved shade and all external surfaces to be finished with 1.0mm thk laminate of approved shade. Each top shall be provided with a pedestal (set of three drawers with central locking system either movable or fixed to the table), 1.no metal computer key board tray as per architect's design fixed with telescopic /double (haffle/albihari/solo make) sliders ,a 3" dia PVC wire manager of approved quality near the CPU/Monitor position as shown in the drg. 1 no Metal CPU Trolley to be provided below the desk as shown in the drg and a foot rest made out of 19mm thk plywood as per the design or as directed by the architect shall also be provide below the counter. All the inner surfaces shall be finished with Laminate finish of approved shade. Rates shall be inclusive of all necessary approved fittings like locks(godrej/vijayan make) for drawers and any misc. hardware items				
ii	LINEAR WORK STATIONS (RUNNING COUNTER)-1050 MM WIDTH (WITH CUSTOMER LEDGE)	RFT	8		
	Providing and fixing a <u>Clerical Desk/ Linear Work Station</u> as per the width as mentioned above. Each top shall be provided with a pedestal (set of three drawers with central locking system either movable or fixed to the table), 1.no metal computer key board tray as per architect's design fixed with telescopic /double (haffle/albihari/solo make) sliders ,a 3" dia PVC wire manager of approved quality near the CPU/Monitor position as shown in the drg. 1 no Metal CPU Trolley to be provided below the desk as shown in the drg and a foot rest under the table as per design. All the inner surfaces shall be finished with Laminate finish of approved shade. Rates shall be inclusive of all necessary approved fittings like locks(godrej/vijayan make) for drawers and any misc. hardware items It shall consist of 3/4" thk. Comm. Ply top as per design (double edge on the front and back with 1 1/2" thk half round moulding on the edges) supported on 3/4" thk. Comm. Ply verticals at every 4'-6" length. Suitable (as per Architects design) wooden moulding with mellamine shall be provided to the edge of the top. The top of the counter should be finished with 1.0mm Laminate and all other external surfaces to be finished in 1.0 mm. Thk. Laminate (suede finish)of approved make. Afoot rest made out of 19mm thk plywood as per the design or as directed by the architect shall also be provide below the counter.Rates shall be inclusive of all necessary approved fittings like locks(godrej/vijayan make) for drawers and any misc. hardware items				
iii	CASH COUNTER 1650 mm x 1950 mm , with partitions ,Rear Door etc. all complete	NOS	2		

Archiventions- Architects Engineers

	Providing and fixing Cash Counter in Laminate finish of clear internal dimension 5'-6" X 6'-6" all complete with glazed partition in 12 mm thk itched glass as per design in front including rear doors fixed with Godrej Make Night Latch, The counter shall be provided with a table top of 2'6" deep of 1 1/2" thk and finished with laminate of approved shade. The counter shall comprises of a Metal key board Tray, Metal Cpu Trolley, Wire Manager etc. A drawer unit comprising of three drawer set shall be fixed with the counter or as directed by the architect. The drawer unit shall have a central locking arrangement and the lock should be of godrej make. Rates shall be inclusive of all hardware fittings like locks, handles, hinges, telescopic channel etc as required. A foot rest made out of 19mm thk plywood as per the design or as directed by the architect shall also be provide below the counter. provision should be made on side by providing a niche of size 6" x 6" on sides of counter for boucher passing. <u>NOTE- Rates shall be inclusive of all full ht semi glazed partition of maximum height 8'-0" from FFL on sides and back and no claim of partition in cash cabin will be entertained extra.</u> i) Working top made with 25mm thick plywood finished with 1mm thick laminate. Outside edge of the working top shall be provided with 1 1/4" X 1" Teak Wood moulding finished with melamine polish. Inside edge will be provided with 1/2" X 1" T.W. beading patti with melamine polish. ii) Vertical facia (Apron) made with 18mm thick plywood finished with 1mm thick laminate with 1mm thick groove at the joint of laminates of two different shades.				
	iv) 1'-0" height solid partition over working top and fixed with a ledge (transaction top) made in 19mm thk plywood and flexi ply and finished with 6mm thk Corian of approved shade and make @ 3'-6" from finished floor lvl (Mirror Polished) rounded and taken below as apron with necessary grooving for strip light as per design. The ledge should be such that it is projecting 4" inside the counte and 8" outside the counter and rounded and taken down to 2'-6" above Finished floor level on customer side v) A gap of 4" should be left above the transaction top (all along the width of the teller counter) vi) Glazed partition having height 1'-0" above the transaction top (in facia) and also above 4" clear gap shall be provided with 12 mm thick glass (itched) as per drawing. The edges of cut out and the top edge of glass are to be mirror polished and to be fixed to partition as per fixing details and to boxing with concealed S. S. finished 'D' brackets as shown in the drawing. vii) FULL Glazed (IN FRONT, SIDES AND BACK till 6'-0" lvl from ground level) partition provided with 12mm thick glass (itched) above the slit to be fixed to partition as per fixing details and to boxing with concealed S. S. finished 'D' brackets as shown in the drawing. . The exposed edges shall be finished in mirror polish. ix) Telescopic CPU Stand/ ready made Keyboard tray shall be provided of approved model and make. x) Footrest made with T.W. member of size 4" X 1 1/2" " finished with french polish.				
	xi) Drawer units as per drawing shall be provided and each drawer should have vertical partitions for keeping the currency notes and multipurpose Godrej locks. Facia of drawer unit shall be finished with 1mm thick laminate and all other sides shall be finished with white enamel paint. The drawers will be provided with handles (Stainless Steel finish) and channels as per approval of the Project Consultant / Bank. xii) Boxing as per drawing made with 12mm thick plywood finished with Synthetic enamel paint shall be provided below the table top for electrical conduiting and at the bottom for the LAN cabling/Telephone wire conduiting. <u>The item to include all necessary hardware and fittings in Stainless Steel finish. Necessary beadings with matching melamine polish for fixing the glass are to be provided as per drawing/ as directed. Rates shall also be inclusive of Doors with Godrej Night Latch for Cash counters</u>				
iv	SIDE CADENZA - 1050MM X 450MM X 700MM				
	Providing and laying side cadenza of above sizes and as mentioned in the drawing. It shall consist of 3/4" thk plywood top, side and bases and 1/4" thk back. The edges on th top shall be provided with suitable (as per architect's design) wooden moulding with melamine finish. A pair of 3/4" wood shutters will be provided which will slide on 1" x 1" wooden battens above skirting. 1" a 3/8" deep vertical depression shall be made on each shutters to act as handle as shown in the drawing. All external surfaces should be finished in 1.0mm laminate of approved shade and make. A 3/4" thk fixed ply wood shelf on battens shall be provided at 16" intervals from the base. Rates shall be inclusive of necessary approved fittings like sliding rollers, locks, tower bolts and any other misc. hardware items				
(a)	SIZE - 1050MM X 400MM X 750MM (For BM only)	NOS	1		
(b)	SIZE - 975MM X 400MM X 750MM	NOS			
vi	WALL MOUNTED WRITING TABLE 0'-10" TO 1'-0" WIDE	RFT	4		
	Providing and Fixing wall mounted writing ledge as per design. The top shall be made of 19 mm thk plywood fixed with flexi ply to achieve curved surfaces on either sides as per design and fixed with 6mm thk corian, mirror polished, of approved shade and make. The ledge shall be provided with 10" high plywood selves with necessary partitions in between made out of 19mm thk plywood and finished with laminate of approved shade. ledge should be supported on 19mm thick comm. ply on rear side for fixing to the wall. The bottom ply piece to be supported additionally with 2 Nos. of SS Brackets.				
vii	NOTICE BOARD	SFT	12		

Archiventions- Architects Engineers

	Providing and fixing notice board size as required/ directed (matching with the panel of the cabin) with openable shutter on the front. Made out of 19mm thick Steam beech veneered block board frame and outer frame in 2 1/2" x 1 1/2" Steam beech wood section , concealed hinges , locking arrangement , and glass of (5.5mm thick) with rear panel of SITATEX board , covered with fabric of approved shade. (Basic rate Rs.100/- per mtr , 48" width), fixed to back ply 6mm thick . All complete including melamine polish in stain of required shade. All complete as per approval of the Architect / employer				
viii	COMPLAIN BOX & SUGGESTION BOX	NOS	1		
	Supplying and erecting free-standing complain box of overall size 300 mm long x 200 mm deep x 450 mm high made of 19 mm thick phenol formaldehyde block board, all as in drawing, complete with hardware fittings and fixtures of approved make and quality.Top and all exposed surfaces of block board are to be finished with 1.00 mm thick laminate sheet of approved shade and quality. Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enamel paint of approved shade and quality over a coat of approved primer.				
ix	CHEQUE DROP BOX	NOS	1		
	Supplying and erecting cheque drop box (overall size 450 mm x 300 mm x 750 mm) made of 19mm thick phenol formaldehyde bonded plyboard and the curved portion at top made out of 90 mm x 90 mm C.P teak wood section. A slit opening of 10 mm x 150 mm is to be provided at the top of the box. An openable shutter of 259 mm x 262 mm size made of 19 mm thick phenol formaldehyde bonded block board is to be provided at 1.50 mm above finished floor level. All the exposed timber surfaces including all free edges are to be finished with 1 mm thick laminate sheet of combination shade .Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enamel paint of approved shade and quality over a coat of approved primer.Rate to include cost of necessary hardware fittings e.g. brass hinges, lock, knob etc. of approved designand quality.				
x	Sealing of existing window 19mm thk marine plywood and then finishing the inside surface with 1.0mm thk laminate of approved shade and make as directed by the architect	SFT	38.00		
	GRAND TOTAL				

PROJECT NAME - BOQ FOR ELECTRICAL WORKS OF LAMSHANG BRANCH OF INDIAN BANK						
ADDRESS - AT LAMSHANG, MANIPUR						
WORK TYPE- ELECTRICAL WORKS						
GENERAL NOTE						
1	UPS input and Output wiring should be done with FRLS Insulated stranded copper conductor laid through M.S Conduict. (From input DB to UPS and from UPS Output to UPS Output DB)					
2	All wires for circuit wiring and other wiring should be drawn inside M. S. Conduits Only unless otherwise specified					
3	Specifications of all wires should be followed strictly as mentioned in the BOQ					
4	All makes of materials should be strictly followed as mentioned in the detailed specifications of the Tender document					
5	Earthing Test Certificate should be provided alongwith the Final bill for further bill verification					
6	Single Line diagram showing the all the wiring including point wiring, computer and RAW power wiring, Circuit wiring etc. all complete should be submitted with the Final Bill					
7	Only DATA and Voice point wiring is allowed to be carried out through PVC Conduits					
PART A: ELECTRICAL WORKS						
Sl. No	Description	Unit	Qty	Rate	Amount	
1	S.I.T.C. of Factory ManufacturedSingle/ 3 Phase & Neutral Double Door Distribution board made out of 16 SWG sheet steel enclosure with cutouts for operating MCB/MCCB/RCCB etc. knobs & consisting of Phase, Neutral & Earth Busbars with tapped holes , phase barriers, & covers with removable plates on Top & bottom for Incoming & Outgoing Cables . D.B.'s shall be flush mounting type for both single & three phase.					
1.1	S.I.T.C. of 3 phase & N 4 way Double Door Vertical Distribution Board with following M.C.B./M.C.C.B./RCCB & cable end boxes at Input & Output. [Main DB]					
a	4 Pole ,Type C, 63Amp M.C.B. as Incomer - 1 no.s	No.	1			
	SP ,Type C, 25 Amp M.C.B -1 no. For RAW POWER DB INPUT (Water Dispenser & Mobile Charger Load)					
	SP,Type C, 25 Amp M.C.B -1 no. For LIGHT DB INPUT					
	SP,Type C, 25 Amp M.C.B-1 no. For U.P.S. Incomer (3-4 KVA UPS WILL BE USED)					
	S.P.,25 Amp MCB -1 no. For Inverter Input					
	S.P. 16 Amp MCB - 3 Nos For FUTURE PROVIONING OF AC					
	S.P. 20 Amp MCB - 2 no.s					
	Blanking Plates - 2 nos.					
	<u>Note- Rates Shall be inclusive of S.I.T.C. of 4 X16 Sq.mm. F.R.L.S. Copper Flexible wires with 2 X 10 Sgmm Copper Earth Wires in M. S conduit from 100 A MCCB in Metal Box (Metering Cabinet) at the output of Br. Meter to Main DB through</u>					
b	Supplying and installation of Earth Leak Circuit Breaker (ELCB) either seperately or in the main DB (if provisions available) to avoid earth leak. Rates shall be inclusive of necessary wiring as required for this item of work	No.	0			
SECTION-B						
2	MAIN SWITCH					
	Supply and fixing of following MCCB Unt with MCCB in sheet steel enclosure on M.S. angle frame / M.S. legs on wall complete with interconnection, mending good damages to original finish, painting, etc. as required.					
	a)63A 4P 16KA MCCB	No.	1			
3	MCB DISTRIBUTION BOARD					
	Supplying, installation, testing and commissioning of surrace/recess mounting, 220/415 volts prewired MCB distribution boards with all switchgears as specified below, of sheet steel, dust protected, duly phosphatized and powder painted, inclusive of 200 amps tinned uniformly rated electrolytic copper bus-bar, common neutral link, earth bar, din bar for mounting MCB/MCCB/RCCBs detachable gland/knock out plates and with built in loose wire box, and superior make terminal connectors for all incoming and outgoing circuits, duly prewired with adequate size of FR PVC insulated copper conductor upto the terminal connector/neutral link and ready for installation as specified below.					
3.1	S.I.T.C. Of L.D.B. [MCBDBL] (LIGHT DB)					
a	Light DB- S & I of 4 Way SPN, DB for distribution to all Light points of different areas (as indicated in the circuit diagram), having below mentioned switchgears (Earth bar inside these DB should be insulated from the body) - 1 no 25A(30mA) DP RCCB as incomer , 4 nos 6A SP MCB as outgoing	No.	1			
	<u>Note- Rates Shall be inclusive of S.I.T.C. of 3X 2.5 Sq.mm. F.R.L.S. copper flexible wires in 19/20 mm. M.S conduit from Main D.B To L.D.B</u>					
b	S.I.T.C. Of P.D.B. [MCBDB-POWER] (Raw Power DB)					

	S.I.T.C. of Single Phase 8 way Double door D.B. with Incomer. Double pole 100 Milliamp & 40 Amp R.C.C.B. - 1 No. , 10 Amp S.P. Amp M.C.B. - 5 No and 10 A/16 A MCB- 1 Nos Spare (One MCB for Branch Sign Board). with all wiring connections.(Max. 2 work-Station Points to be looped on one MCB, 3 nos. in exceptional case.)	No.	1		
	Note- Rates Shall be inclusive of S.I.T.C. of 3 X 4 Sq.mm. F.R.L.S. Copper Flexible wires in M. S. conduit from Main DB to Power DB				
c	U.P.S. D.B. : (Output) [MCBDB-UPS/1]				
	S.I.T.C. of Single Phase 8 way Double door D.B. with Incomer. Double pole 100 Milliamp & 40 Amp R.C.C.B. - 1 No. , 10 Amp S.P. Amp M.C.B. - 5 No and , 10 A/16 A MCB- 1 Nos Spare (One MCB for Branch Sign Board). with all wiring connections.(Max. 2 work-Station Points to be looped on one MCB, 3 nos. in exceptional case.)	No.	1		
	Note- Rates Shall be inclusive of S.I.T.C. of 3 X 4 Sq.mm. F.R.L.S. Copper Flexible wires in M.S. conduit from Main DB to MCBDB-UPS-1. (body to be earthed)				
d	S.I.T.C. Of ACDB [MCBDB- AC]				
	Supply Installation Testing and Commissioning of Three Phase 4 way Double door Distribution Board with all wiring connections. Incomer : - 40A FP RCCB (100mA) : - 1 No., Outgoing : - 32A SP MCB : - 10 Nos.	No.	0		
	Note- Rates Shall be inclusive of S.I.T.C. of 4 x 6.0mm² + 2x4.0 mm² F.R.L.S. copper flexible wires in 19/20 mm. M. S. conduit from Main Panel To Lighting DB				
	SECTION-C				
5	POINT WIRING				
5.1	Supply & Installation of concealed point wiring using 3 x 1.5 sqmm stranded FRLS copper conductor in M.S Conduit including the cost of circuit wiring from the relevant DB's with 3x 1.5 sq mm stranded FRLS copper conductor in M.S Conduit . PIN GRIP Lugs should be used for connection/ terminations at both the ends with proper colour coding of phase, neutral and earth wire (Phase R,Y,B Neutral-Black & Earth - Green Colour). The rate shall also include concealed M.S Box, Cover Plate and Switches of grid plate type switches and sockets of approved shade and make as approved by Bank / Architect. Each circuit should not have more than 8 points / 800 W in one loop as per the following configuration.				
a (i)	Primary light points including the cost of 6A switch	Pts	16		
(ii)	Primary light points including the cost of 6A switch in UPS Power	Pts	6		
b	Secondary light points looped from the above point - a(i)	Pts	0		
c	6A plug point as primary point. [SO] - (For AC Indoor Unit / TV Point)	Pts	0		
d	Secondary 6A Plug point on switch board. [SO]	Pts	1		
e	16A Plug Point directly taken from DB for hotplate/geyser / zerox / fridge [P]	Pts	1		
g	Exhaust fan/ Wall Fan point consisting of 6A socket near fan and switch on light switch board	Pts	2		
h	Ceiling fan point with electronic regulator (2 module step, 100 watt (min.)	Pts	5		
i	Wiring for Signages with 2R x2.5 Sq.mm and 1 Rx 1.5 Sq.mm, PVC insulated copper conductor flexible cable to be connected to the SPN D/D consumer along with a Timer and Contactor unit installed in Electrical Room room	Set	0		
j	S.I.T.C. of call bell with bell point .	Nos.	1		
5.2	COMPUTER/ RAW POWER WIRING				
	Note- All sockets should be placed below the workstations as mentioned in the drawings but the controlling switch should fixed above the work stations and at place as directed by the architect				
a	Supply & Installation of concealed UPS or stabilized power plug points on workstations / table for computers using 3 x 1.5 sqmm stranded FRLS copper conductor in M.S Conduit including the cost of circuit wiring from the relevant DB's with 3 x 4.0 sq mm stranded FRLS copper conductor in M.S Conduit . PIN GRIP Lugs should be used for connection/ terminations at both the ends with proper colour coding of phase, neutral and earth wire (Phase R,Y,B Neutral-Black & Earth - Green Colour). Each point shall consist of 3 Nos of 6A/16A 2 / 3 Pin sockets and 1 No 16A switch, wired together forming one point. Switches and sockets to be of approved shade and make. (Only 2 tables served by one circuit from UPS DB/ Not more than 2 points shall be permitted per loop) Cost is inclusive of necessary cutting the walls/ partitions and carrying all the wires through M.S Conduit and ageing finishing the walls with Putty/ Cement/ POP to receive the final paint.. [SOC]	Pts	7		

b	S & I of points similar to above but to be used as raw power point on the tables consisting of one 6/16A socket with switch of other color and flexible cable of black color & circuit taken from Raw Power DB (4 tables served by one circuit from LDB/PDB) Taken Above False ceiling and through walls/ partitions inside M.S. Conduits as raceways are not provided. Cost is inclusive of necessary cutting the walls and including M.S. Conduits as required for taking the wires.	Pts	7		
c	1 Nos of 6A sockets/SWITCH with one No. of 6A switch.. UPS Power/Raw Power ON CASH COUNTER	Pts	2		
d	1 No of 6A/16A switch sockets 6pin. Raw Power/Raw power FOR PRINTERS/ XEROX/HEATER& OTHER UTILITIES,	Pts	1		
SECTION-D					
6	EARTHING				
6.1	Earthing with Copper earth plate 600 x 600 x 3 mm thick including accessories, and providing masonry enclosure with cover plate having locking arrangement and watering pipe of 2.7 meter long etc with charcoal/ coke and salt as required.Rate shall be inclusive of Providing & fixing 25 mm x 5 mm Cu strip on surface or in recess for connection as required.	Each	1		
6.2	Earthing with GI earth plate 600x600x3mmthick including accessories, and providingmasonry enclosure with cover plate having locking arrangement and watering pipe of 2.7 meter long etc with charcoal/ coke and salt as required. Rate shall be inclusive of Providing & fixing 25 mm x 5 mm G.I. strip on surface or in recess for connection as required.	Each	0		
SECTION-E					
7	LIGHTING FIXTURES (Bajaj or equivalent)				
7.1	S & I of lighting fixtures as per the details given below including necessary hardware such as clamps,nuts, bolts, nails, screws and suspension chains as required for fixing the fixtures in position as directed by architect / Consultant.				
a	DOWN LIGHT - Round LED recess-mounted designer panel with aluminium die cast housing , Item Code- BAJAJ BGSLO SLEEK 18W WH RD , Wattage-18W, CCT- 4000 K, or equivalent as approved by the Engineer-incharge/ Architect. [DL]	Each	0		
b	PANEL LIGHT - Sauver Ultra Slim LED Panel made from extruded aluminium housing frame (recess / pendant) 2ft x 2ft , Item Code- BAJAJ BZRSQL 30W GZi , Wattage-30W, CCT- 4000 K, or equivalent as approved by the Engineer-incharge/ Architect. [PL]	Each	0		
d	1200 MM TUBE LIGHT - LED batten tubes, Glaze LED Batten, High quality aluminium extruded with decorative end caps, Item Code-LGLZ01x020XN , Wattage-20W, CCT- 4000 K, or equivalent as approved by the Engineer-incharge/ Architect. [TL]	Each	22		
g	600 MM TUBE LIGHT - LED batten tubes, Glaze LED Batten, High quality aluminium extruded with decorative end caps, Item Code-LGLZ01x010XN , Wattage-10W, CCT- 4000 K, or equivalent as approved by the Engineer-incharge/ Architect. [FL]	Each	0		
7.2	Supply and fixing of 10" - 12" PVC exhaust fans with louvers.[EF]	EACH	2		
7.3	Supplying including fitting fixing of following star rated A.C. Ceiling fan complete with all accessories like down rod, canopy etc. of following sweeps with making necessary connection cable, as approved by the Deptt.s etc. as required complete and as directed by the Department [Without regulator]. (ORIENT PSPO make / Usha make/ CROMPTON make/ATC/ V GAURD make)				
	a) 1200 mm sweep [F]	EACH	5		
	b) 600 mm sweep [F]	EACH			
7.4	Supplying including fitting fixing of following star rated Plastic Blade, new 400-450 mm dia bracket/wall fan of Ivory Colour , complete with all accessories of following sweeps with making necessary connection cable, as approved by the Deptt.s etc. as required complete and as directed by the Department				
	a) 400- 450 mm sweep				
A	TOTAL OF ELECTRICAL & OTHER RELATED WORKS	EACH	0		