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|  <p>इंडियन बैंक Indian Bank</p> <p>इलाहाबाद ALLAHABAD</p> <p>आपका अपना बैंक , हर कदम आपके साथ Your Own Bank, Always with You</p> | <p>EDP Section अंचल कार्यालय / Zonal Office डीडीसी भवन DDC Building 91. पेन्नागरम रोड / 91, Pennagaram Road धर्मपुरी / Dharamapuri – 636701 email: zodharmapuri@indiankbank.co.in फोन / phone: 04342 232108, 233108</p> |
| <p>संदर्भRef: ZO/09609/EXP/UPS/AMC/2022-232021-22</p> | <p>दिनांक Date: 05.04.2022</p> |

SUB: NOTICE INVITING QUOTATIONS FOR AMC OF UPS AND BATTERIES (IRRESPECTIVE OF UPS, BATTERIES MAKE AND MODEL) FOR DHARMAPURI ZONE-Reg.

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| <p>LAST DATE FOR SUBMISSION OF QUOTATIONS:</p> | <p>11.04.2022 @ 03.00 PM.</p> |
| <p>TENDERS TO BE DROPPED PERSONALLY AT:</p> | <p>EDP cell, Indian Bank, Zonal Office Dharmapuri at 1st Floor, 91, DDC Buildings, Pennagaram Road, Dharmapuri-636701.</p> |
| <p>Tenders can also be sent to above address. Bank will not be responsible for the delay of tenders received by Postal / Courier agencies as per the above stipulated time.</p> | |
| <p>DATE OF OPENING OF TECHNICAL BID:</p> | <p>11.04.2022 @ 04.00 PM</p> |

Sealed quotations are invited from the interested service providers to give AMC service for UPS & BATTERIES (irrespective of UPS, Batteries make and model) at Dharmapuri & Krishnagiri District Branches of our Dharmapuri Zone for a period of 1 year from 16.04.2022 to 15.04.2023. Interested service providers can apply with this website notice along with Technical BID (Annexure –A) and – Financial BID (Annexure-B) enclosed.

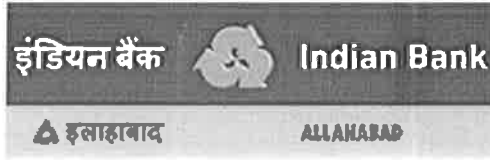
The tender related forms can be downloaded from the bank website www.indianbank.in/tenders/Auctions and the dully filled in tenders are to be submitted in prescribed format (Technical BID (Annexure –A), Financial BID (Annexure-B) & Annexure I) in a sealed cover to the above address before 15.00 hrs on or before 11.04.2022. Tender will be opened on the same day at 4.00 PM.

For further details, please contact Ph. 04342 - 262503/ 04. CELL NO.9442247501.

The Bank reserves the right to reject any or all the offers without assigning any reasons whatsoever.




ZONAL MANAGER

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**Technical Bid –Annexure-A
(Should be printed on company Letter Head)**

Name of the Vendor:

GST No:

Business Address (with Mobile No.):

Total Staff Strength:

Local Business Address (with Mobile No.):

Staff Strength at Local Business unit:

Over all Experience in UPS AMC:

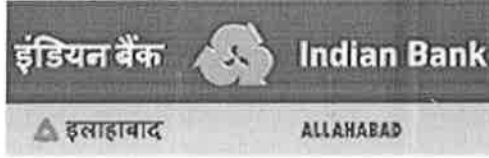
Other documents to submitted Mandatory:

1. Copies of previous AMC orders to establish experience in AMC of UPS as per tender requirements.
2. Attested copy of GST No of the Bidder.
3. Copy of OEM certifications.
4. Proof of Local Business address in Dharmapuri and Krishnagiri Districts.
5. Escalation matrix up to third Level is to be provided.
6. Duly signed Terms & Conditions (Annexure-C)
7. Duly signed list of Location & UPS (Annexure-D)

Note: Any of the above is omitted / not provided will disqualify from tender process.

Vendor Signature with seal

Date:



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Financial Bid –Annexure-B

| S.No | UPS Capacity | AMC Rate per Unit per year in Rs.* | Quantity | Total for one year in Rs |
|--|------------------------------|------------------------------------|----------|--------------------------|
| 1 | 3 KVA –ANY MAKE ALL MODEL | | 128 | |
| 2 | 5 KVA- ANY MAKE ALL MODEL | | 1 | |
| 3 | 6 KVA- ANY MAKE ALL MODEL | | 2 | |
| TOTAL VALUE OF WORK exclusive of taxes | | | | |

Total amount in words: Rs. _____
*exclusive of taxes/GST

We have understood the terms and conditions prescribed in tender Notice dated 05.04.2022 and abide to all of them.

Name of the Firm:

Signature with Designation:

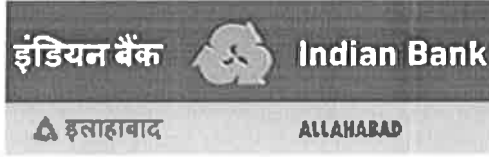
Contact No.:

Stamp of the Firm:

Place:

Date:

[Note: Only, above format should be used. If any other format used or details are not fully provided will disqualify from tender process.]



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Annexure C

Scope of Work: Indian Bank, Dharmapuri zone is having total 68 branches in Krishnagiri & Dharmapuri District. We are having 3.0 KV, 5.0 KV, 6.0 KV UPS at Branches of our zone.

The list of UPS and locations are given in Annexure D:

The list contains branch name, UPS Make and Model and UPS capacity details. The list provided may not have all the details accurately and the successful bidder should do an inventory maintenance and submit the updated list within 15 days of award of AMC.

Procedure :

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| LAST DATE FOR SUBMISSION OF QUOTATIONS: | 11.04.2022 @ 03.00 PM. |
| DATE OF OPENING OF TECHNICAL BID: | 11.04.2022 @ 04.00 PM |

Based on the work experience, certifications, reputation, location, and other factors, vendors will be evaluated and bidders will be selected in Technical Bids process. Feedback from previous vendor also will be taken for evaluation of technical bid.

On qualifying in technical Bids, financial Bids will be opened at later stage to decide the L1 price bidder for awarding the AMC contract for one year.

Terms and conditions

1. The participating vendors should be well established in the market with an AMC experience of minimum 10 years in servicing in overall area. Minimum 3 years' service in the banking industry and should have provided AMC support to minimum 1000 UPS systems in Scheduled Commercial Banks in the preceding three years. The copy of work orders to the extent should be provided.
2. The bidder should be OEM of any reputed UPS make.
3. All supporting documents should be of prior to date of publication of tender document.
4. The vendor should provide attested copy GST number, proof of sufficient experience (work orders) in the field and proof of local business address by way of documentary evidence.
5. The main envelope should contain two sealed envelope, one with technical bid: Annexure-I and other containing sealed quotation (Financial Bid: Annexure II) as per above format. If one filled format only enclosed will disqualify the tender process.
6. Minimum 3 Engineers must be allotted full-fledged for our Zone AMC works, which should cover two districts.

7. The acceptance of the quotations will rest with our bank and which does not bind itself to accept the quotation only on the basis of lowest quotation and reserves to itself the authority to reject and/all the quotations or cancel the process without assigning any reasons whatsoever.
8. The successful bidder should visit the installation sites for the preventive maintenance (PM) checkup of UPS systems periodically once in 3 months in all Branches.
9. During PM check-ups, the UPS systems should be cleaned, distilled water to be filled and general performance should be checked.
10. Batteries to be maintained and distilled water to be filled whenever branches report that the level of the distilled water is low.
11. Apart from the periodic preventive maintenance visits all breakdown call on the systems covered under AMC and reported to respective numeric branches emanating from the user should be attended to.
12. Most of our existing UPS are of Numeric Make, the successful bidder has to ensure that sufficient spares of the Numeric make are available.
13. Penalty of Rs.500/- per day and max of Rs.1,000/- will be levied per case / complaint for delay over the above 2 working days.
14. If working condition of use is not ensured within the same day, the stand by UPS should be supplied and installed.
15. Cost of all spares that are replaced in the UPS systems will be covered under this comprehensive annual maintenance scheme.
16. Escalation matrix should be shared with the branches and all the service calls from branches to be acknowledged duly by giving reference or call log number. The service calls from the branches should be attended and closed promptly.
17. Complete inventory maintenance and submit updated list within 15 days of award of AMC.
18. Terms of payment: at the end of 3 months on submission of invoices with copies of service call/PM report attached duly signed by the Branch Officials.
19. Whenever a UPS is replaced, the UPS will be under warranty period and will not be covered in AMC till warranty period.
20. Indian Bank is having right to cancel the AMC Service by giving 15 days prior notice if it is not satisfactory.
21. If any UPS has missed in the list of branches, the same will be added with same terms and conditions. The bidder has to provide service to any new location added to the jurisdiction of our Zone during the period of AMC.
22. All General Terms & Conditions relating to systems AMC are applicable.

Signature of Authorized Official with seal and date

Annexure-D**BRANCH**

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|----|----------------------------|----|-----------------------------|
| 1 | AGASIPALLI BRANCH | 36 | Maharajakadai |
| 2 | ANDEVANAPALLI | 37 | MARANDAHALLI |
| 3 | Bangalore road | 38 | MATHIGIRI |
| 4 | BARGUR | 39 | MATHUR |
| 5 | BARUR | 40 | MICROSTATE DHARMAPURI |
| 6 | BELAGONDAPALLI | 41 | MICROSTATE KAVERIPATTINAM |
| 7 | Belathur | 42 | MOORNAHALLI |
| 8 | BERIGAI | 43 | MORAPUR |
| 9 | BOMMIDI | 44 | Mullai Nagar |
| 10 | DENKANIKOTTAI | 45 | NALLAMPALLI |
| 11 | DHARMAPURI | 46 | PALACODE |
| 12 | ELAKKIAMPATTI | 47 | PAPPARAPATTI |
| 13 | Gandhi Road | 48 | PENNAGARAM |
| 14 | GERIGEPALLI | 49 | PERANDAPALLI |
| 15 | GOPINADHAMPATTY KOOTU ROAD | 50 | POCHAMPALLI |
| 16 | HANUMANTHAPURAM | 51 | PULIKARAI |
| 17 | HARUR | 52 | ROYAKOTTAI |
| 18 | HOSUR | 53 | SHOOLAGIRI |
| 19 | HOSUR SME | 54 | SILLARAHALLI |
| 20 | HOSUR NGGO | 55 | SINGARAPETTAI |
| 21 | PAPPARAPATTI | 56 | SOMMANAHALLI |
| 22 | KADATHUR | 57 | SUNJALANATHAM |
| 23 | KAMBAINALLUR | 58 | THALI |
| 24 | KANDHIKUPPAM | 59 | THIPPAMPATTI KOOTU ROAD |
| 25 | KANNADAHALLI | 60 | THOPPUR |
| 26 | KARAPATTU | 61 | THOPPUR BRANCH,BOMMIDI ROAD |
| 27 | KAVERIPATTINAM | 62 | UDDANAPALLI |
| 28 | KARIMANGALAM | 63 | UTHANGARAI |
| 29 | KELAMANGALAM | 64 | VARATTANAPALLI |
| 30 | KODAMANDAPATTI | 65 | VENKATASAMUTHRAM |
| 31 | KOZHIMEKKANUR | 66 | VENNAMPATTI |
| 32 | KRISHNAGIRI | 67 | VIJAYANAGARAM |
| 33 | KUNDARAPALLI | 68 | ZONAL OFFICE, Dharamapuri |
| 34 | KURUBARAPALLI | 69 | ZUZUWADI |
| 35 | MADHAKONDAPALLI | | |