



**· INDIAN BANK
ZONAL OFFICE, BHUBANESWAR .**

**TENDER DOCUMENT
FOR
INTERIOR WORKS OF PATTAMUNDAI BRANCH & ATM.
(FURNISHING WORKS)**



NOTICE INVITING TENDER

Sealed item rate tenders in duplicate are invited on behalf of the Zonal manager, Zonal office, Bhubaneswar, from the **Contractors Empanelled** with the Indian Bank / Allahabad Bank (Zonal office, Bhubaneswar) for the work of **INTERIOR DECORATION/ FURNISHING, WORK OF INDIAN BANK AT PATTAMUNDAI BRANCH & ATM (ODISHA)**

01. Issue of tender documents : Dt.06.05.2022 to 21.05.2022
02. Last date of receipt of tender document : 21.05.2022 up to 3.00 PM
03. Date & Time of opening : 21.05.2022 at 4.00 PM
04. Place of submission of bids : * INDIAN BANK, Zonal office, Bhubaneswar.
05. Date of commencement : 7 days from issue of work order.
06. Date of completion of work : 30 days from issue of work order.
07. Period for settlement of final bill : 15 days from date of issue of completion certificate by the Architect.
08. Retention percentage : * 10 % (ten percent) from final bill.
09. Earnest money deposit : Rs. 5800/- (Rupees Five thousand eight hundred only)
10. Security deposit :
 - I) @ 10.00% on the first Rs.1,00,000.00 of the cost of work.
 - II) @ 7.5% on the next Rs.1,00,000.00 of the cost of work.
 - III) @ 5.0% on the next amount upto Rs.2 Crores of the cost of work.
11. Release of retention money/ earnest money : The Earnest money deposited shall not carry any interest and will be refunded to unsuccessful tenderers after allocation of work order.
The Earnest money of successful tenderer will be released after completion of work and certification of final bill.
Retention & Security money after 14 days from defect liability period.
12. Liquidated damages for non completion of work within the date of completion : Rs. 10,000/- (Rupees Ten Thousand only) for every week if the work remains unfinished after the date of completion or the date extended subject to maximum of 10% of the value of work.
13. Defect liability period : 12 months from the date of completion certificate issued by the Bank Architect.
14. Cost of tender document : Rs.1, 000/- (Rupees one thousand only)

15. Interested bidder may obtain further information from ZO Bhubaneswar. Tender document can be downloaded free of cost from Bank's website.

16. Bank reserves the right to reject wholly or part of any or all tenders received without Assigning any reason whatsoever, Also Bank reserves the right to split the work and place the order to more than one party.

17. ANY FREAK RATE OF INDIVIDUAL ITEM ON HIGHER SIDE ARE LIABLE FOR NEGOTIATION.



ZONAL MANAGER
INDIAN BANK,
ZONAL OFFICE,
BHUBANESWAR .

SUBMISSION OF TENDER

The tenders are to be submitted in separate envelopes each sealed and clearly identified as to envelope number and contents as indicated below. All the envelopes shall be contained in a large envelope **"Tender for Civil & Interior Furnishing work of INDIAN BANK at PATTAMUNDAI BRANCH & ATM (ODISHA)"** and are to be submitted at **Zonal office of Indian Bank , BHUBANESWAR** . Each tenderer will be issued two set of tender documents with schedule of quantities (two set). Tenderer will have to return all the documents and drawing issued to them while submission of their tender duly stamped and signed in each page as per instruction.

ENVELOPE MARKED NO.1.

Envelope marked No.1 shall contain the following documents.

- 1) Forwarding letter without mentioning the cost of Tender value arrived at with quoted rates.
- 2) Earnest money deposit furnished in the form of Crossed Demand Draft/ Banker's Cheque drawn in favor of **Indian Bank** and payable at BHUBANESWAR for the amount indicated in the Notice of Invitation to Tender.
- 3) Invited from the empanelled Contractors of **Indian Bank** (BHUBANESWAR Zone) having current IT clearance, GSTIN. The tender will be rejected if all the documents above said are absent.

The tender will be rejected if all the documents above said are absent.

ENVELOPE MARKED NO.2

Envelope marked No.2 shall contain the priced Tender Volume in duplicate - Marked 'ORIGINAL' & 'DUPLICATE', on the body of the tender paper issued in which case the tender may be liable for rejection.

ENVELOPE MARKED NO.3

Envelope marked No.1 & 2 shall be put in large envelope of adequate size marked No.3 which shall be properly sealed. This envelope which shall be endorsed on the outside face **"Tender document for Civil & Interior Furnishing work of INDIAN BANK at PATTAMUNDAI BRANCH & ATM (ODISHA)"**

GENERAL INSTRUCTIONS TO TENDERERS

- 1) The term "Employers" or "Bank" shall mean "INDIAN Bank", or its authorized representatives at The Zonal Office, BHUBANESWAR .
- 2) The term "Contractor" shall mean the successful tenderer to whom the Contract shall be awarded.
- 3) The "Works" shall mean the Interior works comprising of Civil & Furnishing work for **PATTAMUNDAI BRANCH & ATM.**
- 4) The Contractor should quote the rates in figures and words. Any corrections or Over-writing should be initialed by the Contractor.
- 5) The Contractor should submit the tenders with seal, signature and date on each Page.
- 6) Tender should be submitted in sealed covers with all requisite documents as desired with the top of the envelope super scribed as "SEALED TENDER for Total Civil & Interior Furnishing works For **PATTAMUNDAI BRANCH & ATM .**
- 7) The Contractors should submit the cost of the main items as per tender specifications. Further modification after awarding of the contract shall be not allowed unless there is specific instruction by the Bank/Architect to change specifications.
- 8) The contract is time-bound and the works are to be completed within the time limit specified in the notice inviting tenders. This is a working section and the contractor has to work with no or minimum obstruction to its regular services.
- 9) **Additional Performance Security shall be deposited by the successful bidder when the bid amount is seriously unbalanced i.e. less than the estimated cost by more than 15%. In such an event, the successful bidder will deposit the additional performance security to the extent of the differential cost of the bid amount & 85% of the estimated cost. (Additional Performance Security = 85% of the Estimated Cost – Bid Amount)**
- 10) Additional Performance Security shall be deposited by the successful bidder when the bid amount is front loaded i.e. if the quoted value is 10 % higher than the estimated rates, the bid shall be evaluated as unbalanced bid and additional performance security of 10% shall be retained on the amount of quoted value.
- 11) The additional performance security as per clause 10 & 11 shall be furnished by the bidder before execution of the work in shape of Demand Draft or Fixed Deposit Receipt at any nationalized bank pledged in favor of INDIAN Bank, BHUBANESWAR which will be over and above the performance security.
- 12) The Contractor shall be penalized if the work is not completed within the scheduled time, the Bank will be entitled to charge liquidated damages @ Rs. 10000/- (Rupees Ten Thousand only) for every week if the work remains unfinished after the date of completion or the date extended subject to maximum of 10% of the value of work.
- 13) The decision of Employer is final and binding.

TERMS & CONDITION

- 1) Unless otherwise mentioned, all works are with no allowance for Lapse waste. Unless otherwise described or measured separately, price for all the items shall include all necessary straight & curved edges.
- 2) Any damage to the work before the site is handed over, is to be replaced or made good at the expense of the contractor to the entire satisfaction of the Bank.
- 3) Tax as applicable shall be deducted at source as per the Income Tax Act/Rules
- 4) The quantities indicated are subject to change. The payment of the bill shall be made as per the actual measurement as certified by the architect but not exceeding the total value quoted in the tender form.
- 5) The Architect or any officer of the Employers will be free to inspect the work at the site during the period of execution. Any suggestion of change or modification to improve the quality of work will be carried out subject to prior approval of the competent authority of the employers.
- 6) Incase of failure to take up the work even after accepting the work order, or leaving the work incomplete, or for defective work not rectified, or violation of the terms and conditions, the earnest money deposit will be fortified.
- 7) For any item of work not covered or any unforeseen items of work, payment will be made according to the rates approved for similar nature of work, the costing done by the Architect, as per current PWD schedule of rates, or as per analysis of material cost, labour rate and profit to the Contractor at 10%. The Contractor must obtain prior approval in writing before undertaking such additional works.
- 8) The tenderers shall sign each & every page of the tender documents including the drawings attached here to.
- 9) The amount is to be quoted in figures as well as in words. In case the rates quoted in words and in figures are in variance, the amount written in words shall be taken as final.
- 10) The Contractor shall make their own arrangement at their own cost for storing materials, plants, tools etc. The employers will not be liable for security of the Contractor's materials.
- 11) No tools or plants will be issued by the bank.
- 12) The Employer reserves the right to accept or reject any tender without assigning any reason whatsoever and the said decision shall be final and binding upon the tenderer.
- 13) In case of breach of contract by the Contractor for slow progress of works or any other claim of damage, the Employer may have the power to rescind the contract without furnishing further reasons thereof.
- 14) The Architect shall have the power to ask the contractor to furnish the sample/ color / test certificate from any Govt. /Authorized agent for any materials used/ to be used in the Works, the expenditure of which is to be borne by the Contractor.

15) The Employer shall be not be liable for any damages or compensation payable as a consequence of any accident or injury to any workman or other persons in the employment of the Contractor or any sub-contractor.

16) On completion of the Works, all rubbish, debris, materials, tools, Laborers, etc. to be removed by the contractor from the site and the contractor will hand over the site clean & clear & in usable condition within 3 days of completion of the works. Failing this, the employer may dispose the materials at the cost of the contractor.

17) In case of any dispute, the matter will be referred to the , INDIAN Bank, ZONAL Office, BHUBANESWAR .

18) The Contractor shall not submit any work bill until he completes the Project completely, as certified by the Architect Consultant.

19) The rates quoted in the tender shall exclude GST & Including other taxes, no escalation of rates will be allowed under any circumstances

SPECIAL TERMS AND CONDITIONS

1. Completion Period : 30 Days
2. Date of Commencement : 7 days from the date of issue of the work order or the date on which the contractor is instructed to take possession of the site, or the date of your acceptance of the work- order, whichever is later.
3. Defect Liability Period : One year after actual completion of work.
4. Total security deposit (TSD) : 10 % of the executed value of the work
5. Limit of variation : 100% without any change in price if work is done within six months of the contract and with prior consent of Architect / Consultant.
6. Additional items : For items where unit rates are not available, contractor shall provide proper cost break-up and proceed only after approval/consent. Any sample to be made for approval Shall be at the Contractor's cost.
7. Validity of tender : Three month after the opening of the tender.
8. Rules/ Regulations : The contractor shall have there responsibility of complying with the local shops/establishments Act and other labor/ minimum wages Act and shall keep all such records/ accounts on payment of wages / attendance as deemed necessary.
9. Arbitration : As per the standard arbitration clause under the jurisdiction of Odisha.

10. Organization :The contractor shall employ competent / qualified supervisor /Engineer-in-charge who shall be responsible for the day to day work and coordinate as necessary with the Architect's supervisor. Any workman found guilty of misconduct/theft shall removed from the site.
11. Damage to property Any damage to the Bank's property during the work period will be recovered from the contractor.
12. Deduction **Income tax, Sale Tax at source as per Act.**
13. Terms of payment **Payment after completion of Project**
14. Billing Procedure All measurements shall be recorded in Duplicate on standard measurement sheets Prepared jointly by the Architect's Site Engineer & The Contractor's Representatives duly signed by them. All Bills shall be submitted along with this Checked measurement sheets.
15. Time schedule of work The Contractor must submit before the Commencement of work, a Bar chart Showing the date of commencement & The date of completion of each item of Work as mentioned in the Schedule of Quantities.
- 16) Release of TSD : 100% after the Defect liability period. Retention money will not bear any interest.
17. General The rates should be quoted considering Necessary Scaffolding & staging work, Removal of debris as & when necessary, In view of restriction of Local concern Authority.

ARTICLES OF AGREEMENT

(On stamp paper of Rs.100/-)

ARTICLE OF AGREEMENT made thisday of Two Thousand Nineteen BETWEEN the Indian Bank Bhubaneswar Region of Commerce, a company incorporated under the Banking Companies acquisition & Transfer of Undertaking) Act, 1980 and having its Corporate Officehereinafter called "Employer" (which expression shall include its successors and assigns wherever the context or meaning shall so require or permit, of the one part and (hereinafter called the "Contractor")

(which expression shall include its successors and assigns wherever the context or meaning shall so require or permit) of the other part.

WHEREAS the Employer is desirous of carryout **Repairing of Civil & Interior work of Pattamundai College Road Branch** and has got drawings, specifications and the bill of quantities prepared by their Architects/Consultants which have been signed or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon and subject to the conditions set forth herein and to the conditions set forth in the special conditions and in the Bill of Quantities and conditions of contract (all of which are collectively hereinafter referred to as "The said terms & conditions", the works, shown upon the said drawings and/or described" in the said specifications and included in the said bill of quantities at the respective rates therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable there under (herein after referred to as the said "contract value").

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said Contract Value to be paid at the times and in the manner set forth in the said terms & conditions; the contractor shall upon and subject to the said terms & conditions execute and complete the works shown on the said drawings, and described in the specifications and/or bill of quantities.
2. The Employer shall pay the contractor The Said Contract Value or such other sum as shall become payable at times and in the manner specified in the said terms & conditions.
3. The said terms & conditions and Appendices thereto shall be read and construed as forming part of this Agreement and the parties hereto shall respectively abide by submit themselves to the said terms & conditions and perform the agreements on their part respectively in the said terms & conditions contained.
4. The contract is neither a fixed lump sum contract nor a piece work contract but is a contract to carry out the work in respect of the entire work as defined in the contract documents to be paid for according to actual measured quantities at the rates contain in the bill of quantities or as provided in the said contract documents.
5. The contract shall afford every reasonable facility for the carrying out of all works relating to the work in the manner laid down in the said conditions, and shall make good any damages done to walls, floors, etc. after the completion of such works.

6. The Employer reserves to itself the right of altering the Drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this Contract.
7. Time shall be considered as the essence of this Contract and the Contractor hereby agrees to commence the work from date of Letter of Acceptance and to complete the entire work within 12 weeks subject nevertheless to the provision for extension of time.
8. All payments by the Employer under this contract will be made only at Bhubaneswar
9. All disputes arising out of or in any connected with this agreement shall be deemed to have arisen at Bhubaneswar and only court in Bhubaneswar shall have jurisdiction to determine the same.
10. That the several parts of this Contract have been read by the Contractor and fully understood by the Contractor. The Contractor shall not be entitled for the payment for the quantities beyond the tendered quantities unless ordered for by specific written instructions from the Architect / Engineer.

IN WITNESS WHEREOF THE Employer and the Contractor have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written. (If the contractor is a partnership or an individual).

IN WITNESS WHEREOF the Employer has set its hand to these presents through its duly authorized official and the Contractor has caused its common seal of to be affixed hereunto and the said two duplicates/has caused these presents and the said two duplicates hereof to be executed on its behalf, the day and year first hereinabove written (If the Contractor is a company).

Signature Clause

SIGNED AND DELIVERED by the Indian Bank by the hand of

Shri _____

(Name and Designation)

_____ in

the presence of

(1) _____

Address _____

(2) _____

Address _____

Witness

SIGNED AND DELIVERED BY

in the presence of

(1) _____

Address _____

(2) _____

Address _____

Witness

THE COMMON SEAL OF _____

Was hereunto affixed pursuant to the resolutions passed by its Board of Directors at the meeting held on

_____ in the presence of

(1) _____

(2) _____

Directors who have signed these presence in token thereof in the presence of

(1) _____

(2) _____

(3) individual should be signed by all or on behalf of all partners.

If the contractor signs under its common seal the signature clause should tally with the sealing clause in the Articles of Association.

SIGNED AND DELIVERED by the contractor by the hand of Shri

And duly constituted attorney _____

INDIAN BANK**TECHNICAL SPECIFICATION OF MATERIAL TO BE USED**

SR NO.	MATERIAL	APPROVED MANUFACTURER/ SUB-CONTRACTOR/ BRAND
B. PLYWOOD / BLOCK BOARD / PARTICLE BOARD/ DOOR / ASBESTOSE BOARD		
1	Confirming specification as per IS: 710	GREEN / UNIPLY/ DURO/ KITPLY
2	Marine Ply / BWP Confirming specification as per IS: 710	GREEN / UNIPLY / DURO/ KITPLY
3	Flush Door Confirming specification as per IS code 2202	VISAKHA / BIGAN / EVEREST
4	MDF Board as per IS: 14587	GREEN / URO / DURATUFF
5	Soft Board	JOLLY BOARDS or approved equivalent make
C. DECORATIVE VENEERS/ LAMINATES		
1	Veneers	MAYUR/ TIMEX / GREEN
2.	Laminate	MERINO/ FARMICA / GREEN LAM / LEVIN
D. GLASS		
1	Glass	MODI GUARD / SAINT GOBAIN / ASAHI
3	Tempering or toughening of glass	MODI GUARD / SAINT GOBAIN
4	Glass film for tint/safety/frosting	3M or approved equivalent make
E. ADHESIVES PRESERVATIVES		
1	Adhesive	FEVICOL / VAMICOL / ARALDITE / 3M
2	Preservative	TERMISEAL, BISON, SOLIGNUM / WOOD GUARD
F. PAINTS & POLISHES		
1	Interior Paints (a) Lustre Paints (b) Plastic paint (c) Acrylic Paint	ASIAN / NEROLAC / BERGER
2	Exterior paints (a) Acrylic paints (b) Cement Paints	(a) ASIAN / NEROLAC / WEATHER SHIELD (b) ASIAN / SNOCEM / NITCO

5	Melamine	ASIAN / SOLVOSOL / MRF
G. FALSE CEILING		
1	Gypsum ceiling	INDIA GYPSUM or approved equivalent make
2	Acoustical (a) Gypsum (b) Fibrous (c) Metal	(a) AMSTRONG / USG / DIKEN or approved equivalent make. (b) AMSTRONG / NITTOBO / AMF / USG/ DIKEN or approved equivalent make. (c) AMSTRONG / HUNTER – DOUGLAS / DIKEN or approved equivalent make.
H. HARDWARES		
1	Screws	GKW/ NETTLEFOLD or approved equivalent
2	Locks for Cabinets	GODREJ-VIJAYAN / DOORSET / APEX
3	Floor spring / Door closer	DORMA/ HEMCO/ HAFELE/ OZONE
4	Handles & mortise locks	NEKKI – KICH / HAFELE / DORMA / GODREJ
5	Hinges (Brass / SS finish)	HAFFELE / BLUM / GRASS / MEPLA / VISION / CIEF / YALE
7	Key holes, door stopper / holder	Matching with Handles
8	Sliding drawer Channel	HAFELLE / EBCO / SOLO
I. ACP & ALUMINIMUM SECTION		
1	ALUMINIMUM SECTION	OEL/ JINDAL
2	ACP	MAPL / ALSTRONG

FORM OF TENDER

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Dear Sirs

Ref:.....
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- 1) I/We refer to the tender notice issued by your Consultant M/s. Techno Arch, Plot No.71/7, Jadupur, Near Dumuduma Mo Bus stand, Bhubaneswar on your behalf for thein connection with the above.
- 2) I/We do hereby offer to perform provide execute complete and maintain the works in conformity Bill of Quantities for the sum of RS.....(Rupees.....) only at the respective rates quoted in the bill of quantities.
- 3) I/We have satisfied myself/ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions subject to above, I/We do hereby agree should this tender be accepted in whole or part off:
- 4) Abide by and fulfill all the terms and provisions of the said conditions annexed hereto:
- 5) Complete the works within 30 days stipulated in two or three shifts if considered necessary by the Consultants at no extra cost to the Owner.
- 6) I/We have deposited the earnest money of RS.....which we note will not bear any interest and is liable to forfeiture,
 - i) If the offer is withdrawn within the validity period of acceptance.
or,
 - ii) If the contract is not executed within 7 days from award of contract.
or,
 - iii) The acceptance of this tender shall constitute a binding of contract and any failure as mentioned in Clause.4 shall constitute a breach of contract by us and the tender accepting authority shall be entitled to have the work executed at our risk and cost and to claim extra cost/expenditure incurred by them from us.
5. Unless and until a formal agreement is prepared and executed this tender together with your written acceptance thereof shall constitute as a binding contract.
6. I/We understand that you are not bound to accept the lowest any tender received.
7. I/We have independently considered the amount of liquidated damages in the Appendix to the General conditions of the Contract and agree that it represents fair estimate of the loss likely to be suffered by you in the event of the works not being completed in time.

8. Our Bankers are:-

1) The names of Partners/Directors of the firm Authorized to sign

Yours faithfully,

Name of person having power of
Attorney to sign the contract.

(Certified true copy of the
Power of attorney should be
attached.)

Signature of
the Contractor

ABSTRACT

Interior work of Branch:- Rs.....

Interior work of ATM:- Rs.....

TOTAL:- Rs.

Total amount in words:-

B.O.Q OF INTERIOR WORK FOR INDIAN BANK AT PATTAMUNDAI BRANCH.

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
A	PARTITION WORK.				
1.0	FULLY HEIGHT Partition (Semi Glazed)				
	<p>Providing and fixing in position partly glazed full Partition work as per drawing ,in frame work at 2'x2' grind (horizontally and vertically) comprising of 2"x1 ½" hevy gazed almunium section and/or as per frame work shown in the drawings with 9 mm plywood (conforming IS 710) on both sides finished with 1 mm thick laminates of approved shade and colour as shown in drawings. Item to include 8 mm thick glass as per design and fitted with 3-1/4" thick beach wood beading and 2"x2" T.W. member for door sides . All exposed T.W / beading surfaces to be finished in melamine polish as directed including all necessary Stainless Steel finish fittings/hardware and wood preservative paint etc. as per list of approved material and as approved by the Project Consultant/Bank complete in all respects.</p> <p>(Note : In case of false ceiling, the vertical members to be fixed with pucca ceiling but the area of partition payable will be below the false ceiling only)</p>	Sft.	475.00		
2.0	LOW HT. HEIGHT Partition (Semi Glazed)				
	<p>Providing and fixing in position partly glazed 4'-0" HT. Partition work as per drawing ,in frame work at 2'x2' grind (horizontally and vertically) comprising of 2"x1 ½" hevy gazed almunium section and/or as per frame work shown in the drawings with 9 mm plywood (confermin IS710) on both sides finished with 1 mm thick laminates of approved shade and colour as shown in drawings. Item to include 12 mm thick glass as per design and fitted with 3-1/4" thick beach wood beading at glass sides All exposed wood. surfaces to be finished in melamine polish of as directed including all necessary Stainless Steel finish fittings/hardware and wood preservative paint etc. as per list of approved material and as approved by the Project Consultant/Bank complete in all respects.</p>	Sft.	81.00		

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
3.0	Full glazed Partition				
	Providing , fitting & fixing 12mm thick float glass partition with chemically eaching as per design.the partiton will be supported with S.S patch panel fittings as per drawing and design. The exposed edge of the glass partition should be polished to super quality. The work should be completed as per direction of architect including cost of all labour & material .	Sft.	54.00		
B	DOOR WORK.				
1.0	Doors – semi glazed				
	Providing and fixing partly glazed doors of sizes as shown in the drawing. The door shutter shall of 35 mm thick flush shutter of approved make (conforming IS 710) and finished with 1mm thick approved laminate on both sides. The edges finished withteak wood lipping. The shutter will have part glazed 8mm thk float glass with body itching of and necessary TW wood beading etc mat polished with melamine polish of asian / ici , complete to match the aligned partition elevations designs, the rates are inclusive of cost of necessary hinges, motise lock (7-lever- 8" lock of Godrej / Doorset make) , aldrops etc., all labour, materials, taxes, leads & lift to the place of work executed to the satisfaction of the Architect.	Sft.	147.00		
2.0	Doors – glazed				
	Providing and fixing Entrance Door (glazed) as per drawing in Black Anodised aluminium door single groove section of size 125mmx25mm (Jindal make) in top and bottom & sides glazed with 10 mm thick glass of approved make . Item to include all necessary hardware of Stainless Steel finish and chemical eaching with bank's logo as approved by the Project Consultant/Bank complete in all respects.				
	a) Open able portion (it include SS finished H type 1'-6" long door handle)	Sft	24.50		
	b) Fixed portion	Sft	31.50		
3.0	Wicket gate (up to 1.5M. ht)				
	Specification same as B1 , but fully solid	Sft.	12.00		
4.0	Door closer				
	Providing and fixing Godrej / Doorset / Dorma make over head door closers in door with necessary fixtures and fittings etc.	Nos	5.00		

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
5.0	Floor spring				
	Providing and fixing Godrej/ Hardween/ Dorma make heavy duty floor spring in entrance door with necessary fixtures and fittings etc.	Nos	1.00		
6.0	Night latch lock				
	Providing and fixing Knightlatch lock of Godrej make to cash counter door with necessary fixture and fittings etc as per direction of architect.	Nos	1.00		

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
C	FURNITURE WORK.				
1.0	Front Officer's table				
	<p>Providing executive type front officer table top of size 4'-6"x2'-9"x2'-6" and a front drawer unit consisting 3 Nos of drawer units slides on telescopic slider made up of 19mm th.ply (conforming IS 710) with locking arrangement. It also include readymade keyboard of engineering plastic (KD 575 PMT/INNOFIT SYSTEMS OR Equivalent of).The keyboard is a pullout type, fixed to channels and screwed to below table top . The CPU stand is made up with 19 mm ply with laminate finish as per design.The exposed edge surfaces are to be finished with 1.0mm th.laminates as per design of approved shadea and the inner surface is finished with 0.7 mm th inner laminate.The side credenza will have two drawer unit slides on telescopic slider and two cupboard unit. It also include 8mm clear glass table top with edge polished .The work should be completed including all labour and material</p>	Nos	4.00		
	<p>Quoted rates shall also include cost of polished teak wood moulding (finished 40x20 mm section) to edges of table. top: polished teak wood- lipping (6mm thick) to free edges of block board /plywood surfaces; approved drawer-slides, hinges and locks with keys in dupli'cate : other necessary hardware and accessories including satin finish S.S handles, knobs and wire - managers etc. of approved qualityThe work should be mpleted including all labour and material. It also include 8mm th clear table top glass with all edge mechince polished. The 3" front facia of the table to be made with 19 mm ply and a glazed glass pics of size1'0"x1'0" with bank logo colour eachd edge polished fixed with 1/2" SS stord vertically on the front side of the counter as per instruction . The work should be completed including all labour and material.</p>				

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
2.0	Cash Counter				
	Providing and fixing of counter table of size 4'-6"x2'-9"x2'-6" with 25mm th. ply table top (conforming IS 710) the front facia is raised up to ht of 3'-6" with a horizontal 15" wide counter top and a vertical member to separate the D-tel unit (supplied by the bank) as per drawing and instruction made up of 19mm th.ply (conforming IS 710) with locking arrangement. It also include readymade keyboard of engineering plastic (KD 575 PMT/INNOFITT SYSTEMS OR Equvialent).The keyboard is a pullout type, fixed to channels and screwed to below table top . The CPU stand is made up with 19 mm ply with laminate finish as per design The exposed edge surfaces are to be finished with 1.0mm th.laminates as per design of approved shade and the inner surface is finished with 0.7 mm th inner laminate	Nos	1.00		
	Quoted rates shall also include cost of polished teak wood moulding (finished 40x20 mm section) to edges of table. top: polished teak wood- lipping (6mm thick) to free edges of block board /plywood surfaces; approved drawer-slides, hinges and locks with keys in dupli'cate : other necessary hardware and accessories including satin finish S.S handles. knobs and wire - managers etc. of approved qualityThe work should be mpleted including all labour and material. The 3" front facia of the table to be made with 19 mm ply and a glazed glass pics of size1'0"x1'-0" with bank logo colour eached edge polished fixed with 1/2" SS stord vertically on the front side of the counter and a SS Aluminium Mesh fixed on the top of Cash Counter as per instruction of Architect/Bank . The work should be completed including all labour and material.				

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
3.0	Manager & Officer's table Providing executive type manager table top of size 5'-0"x2'-9"x2'-6", a side credenza of size 3'-6"x1'-6"x2'-6" and a front drawer unit consisting 3 Nos of drawer units, slides on telescopic slider made up of 19mm th. ply (conforming IS 710) with locking arrangement. It also include readymade keyboard of engineering plastic (KD 575 PMT/INNOFIT SYSTEMS OR Equivalent of). The keyboard is a pullout type, fixed to channels and screwed to below table top . The CPU stand is made up with 19 mm ply with laminate finish as per design. The exposed edge surfaces are to be finished with 1.0mm th. laminates as per design of approved shade and the inner surface is finished with 0.7 mm th inner laminate. The side credenza will have two drawer unit slides on telescopic slider and two cupboard unit. Quoted rates shall also include cost of polished teak wood moulding (finished 40x20 mm section) to edges of table. top: polished teak wood- lipping (6mm thick) to free edges of block board /plywood surfaces; approved drawer-slides, hinges and locks with keys in dupli'cate : other necessary hardware and accessories including satin finish S.S handles. knobs and wire - managers etc. of approved quality. The work should be mpleted including all labour and material. It also include 8mm glass top on table with edge polished. All the work should be done as per drawing and as per direction of architect.				
	a) Approx. size of 1800 x 900 X 750 mm	Nos	1.00		
	b) Approx. size of 1350 x 750 X 750 mm	Nos	1.00		
4.0	Running table Providing and fixing in position Running /utility table of size 2' wide as per drawing by using 25 mm thick ply wood for top and 18 mm thick plywood for all other horizontal and vertical members .Footrest made with T.W. member of size 4"x1 1/2" finished with French polish shall be provided. External surface shall be finished with 1mm thick laminates as shown in the drawing and all other sides shall be finished with 0.7 mm th inner laminate.	Rft.	6.00		
5.0	Storage Cabinate. Providing and fixing of low/ full height storage cabinate having 450mm. depth of made out of 19mm th. block board having one horizontal intermediate shalves. The storage unit should have locking arrangement with front shutter .The exposed surface is to finished with 1.0mm th. laminates as per design of approved shade and the inner surface is finished with 0.7 mm th inner laminate. The work also include intermediate shaves with laminate finished as per design .The work should be completed according to drawing and design including all labour and materials.	Sft	46.25		

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
D	OTHER WORK				
1.0	Panelling				
	Providing and fixing panelling on wall /column/partition . Framing shall consist of Heavy duty Aluminium Box Sections 50mm x 25 mm @ 600mm c/c Both ways horizontally and vertically on the wall.This framing would be covered by 9mm thk. BWP Ply finished in approved 1.0 mm. Thk. Laminate . It also include Wooden moulding, lipping with melamine polished as per design. as directed by Bank / architect shall be provided wherever required. as per Architect's drawing/ direction. The cost includes all the materials, labour, transportation taxes etc., complete for the work.	Sft.	127.50		
2.0	Suggestion box & Cheque drop box				
	Supplying and erecting free-standing suggestions box of overall size , 450 mm long x 300 mm deep x450 mm high made of 19 mm thick BWP block board, all as in drawing, complete. with hardware. fittings and fixtures of approved make and quality.Top and all exposed surfaces of block board are to be finished with 1mm thick laminate sheet of approved shade and quality. (the suggesion box to be finished with red colour mica) Inner faces of block board surfaces are to be finished with 0.7 mm th inner laminate of approved shads and quality . The shutter should have a glzed portion of size 6"x6" with 8mm. th. clear glass. The work should be done as per design including all labour , material, hardware etc.	Nos	2.00		
3.0	Writing platform for customers & application form set	Rft	3.00		
	Providing , fitting , fixing writing plat form at a height of 4' above floor level fixed to the wall made out of 19 mm BWP block board with lamination 1 mm tk on top & hard wood beading ducco painted . At least 10 nos vertical slip in chalan shelves attached to wall over writing platform made out of min 4 mm tk acrylic sheets with 6 mm tk ply back up. Each chalan shelf will be of size 6" height , 6" wide .The entire unit will be complete in all respect including materials ,labor etc to the satisfaction of consultant .				
4.0	Notice Board				
	Providing soft board covered with approved fabric with wooden frame work and decorative beading for display drawings and documents,with locking arrangementof the sliding shutter made up of 8mm th. flot glass. The work should be done including all labour and material.	Sft	12.00		

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
5.0	False ceiling (Gypsum board.)				
	False Ceiling (Gypsum Board) Providing & fixing in position false ceiling in Gypboard 12 mm thick for horizontals & Verticals fixed over G.I. frame work as specified by India Gupsm Co. Ltd. including trap doors for A.C. Unit in 18 mm thick M. R. Grade Plywood with Stainless Steel hinges & locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects.(Note :- Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, mouldings etc.)	Sft.	465.46		
6.0	False ceiling (Armstrong)				
	Providing & fixing in position false ceiling in Armstrong 600 x 600 mm x 15/16 mm Dune Supreme RH 99 Prima tile with Tegular edge framework as specified by Armstrong Co. with suspenders wherever required. Making necessary framework for A. C. ducting, if any, and necessary cutouts for diffusers and light fittings, taping and finishing to proper line & level, including making grooves and trap doors for A. C. unit in 18 mm thick M. R. Grade Plywood with Stainless Steel hinges & locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects.(Note :- Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, mouldings etc.)	Sft	476.00		
7.0	Façade of front entrance door.				
	Providing and fixing in position Aluminium composite panel boxing with PVDF coating & LDPE core laminated Eurobond / Altobond/ Alukbond Exterior Grade 4 mm thick with composite of (0.5 mm – 3 mm – 0.5 mm) including fabrication for the same with aluminium sections, required hardware, silicon sealant (Dow corning 789) masking tape, necessary scaffolding etc. as detailed in drawing complete in all respects.	Sft	134.00		

SL.N o.	DESCRIPTION OF ITEMS	UNIT	QUANTIT Y	RATE	AMOUNT
8.0	Electrical panel board cover				
	Providing and fixing of electrical panel board cover made up of 19mm ply with two shutter at the front having T.W livers as per drawing and design, it allso have furnished with locking arrangement. The exposed surface is finished with 1mm. Th. Laminates and inner surface is finished with two cote of plastic emulsion paint over one coate of primer . The work should be completed including all hardware, material and labour.	Sft	28.00		
9.0	Vertical blinds				
	Supplying, fitting & fixing in position coloured 0.33mm thickness acrylic coated cleanable/ washable vertical blinds (Marvel or its equivalent, as approved) inclusive of all recommended accessories colour pattern etc., as per Architect's approval. The cost includes all the materials, labour, trasportation taxes etc., complete for the work.	Sft	50.00		
10.0	Aluminium Grill				
	Providing and fixing in position readymade anodized aluminum grill of approved design and quality fixed with continuous steam beech/teak wood beads of approved shape (finished 35 x 25 mm) all round, polished and coated with NC lacquer finish.(In cash cabins.)	Sft.	72.50		
	TOTAL				
Total amount in words:-					

**B.O.Q OF INTERIOR FURNISHING WORK FOR INDIAN BANK
A.T.M AT PATTAMUNDAL.**

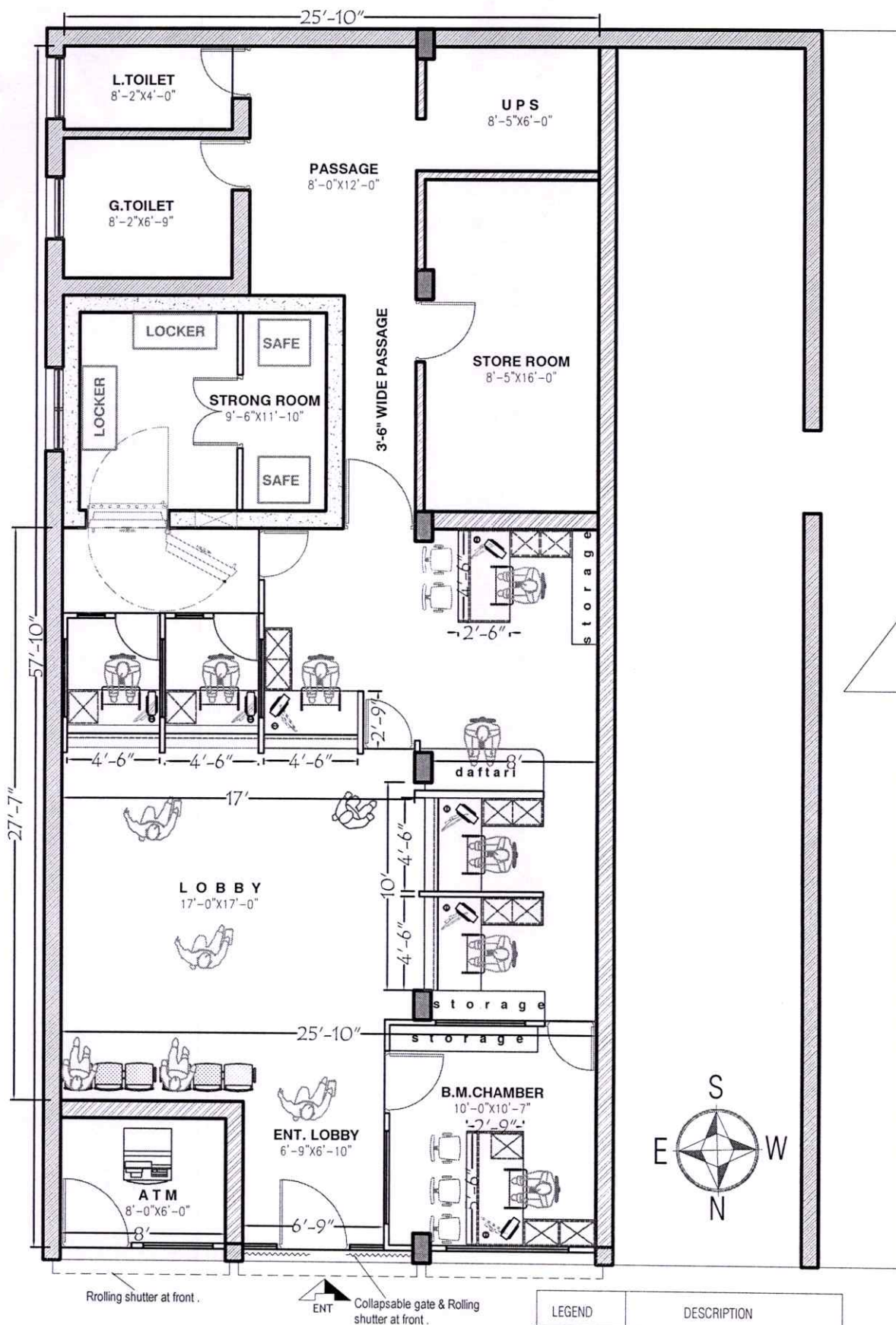
Sl. No.	Particulars	Units	Qty.	Rate. (Rs)	Amount. (Rs)
1.0	Doors & glazed partition.				
	Providing and fixing Entrance Door (glazed) as per drawing in black Anodised aluminium door single groove section of size 125mmx25mm (Jindal make) in top and bottom & sides glazed with 10 mm thick glass of approved make . Item to include all necessary hardware of Stainless Steel finish and chemical eaching with bank's logo as approved by the Project Consultant/Bank complete in all respects.				
	a) Open able portion (it include SS finished H type 1'-6" long door handle)	Sft	21.00		
	b) Fixed portion	Sft	45.00		
2.0	Floor spring				
	Providing and fixing Godrej make heavy duty floor spring in entrance door with necessary fixtures and fittings etc.	Nos	1.00		
3.0	False ceiling (Gypsum board.)				
	Providing & fixing at site plain Gypsum Board false ceiling made out of 12.5 mm thick paper reinforced gypsum board sheets to be fixed with main frame channels of size(80 mm x 26 mm x 0.5 mm) at every 450 mm c/c, intermediate channels of size(15 mm x 45 mm x 0.9 mm) at every 1220 mm c/c with perimeter channel 20 mm x 26 mm x 0.5 mm all along the wall shall be provided . The frame work to be suspended with strap bolts as recommended using rail plugs 12.5 mm dia x 35 mm long with 6 mm dia bolt and soffit cleat. Ceiling surface is to paint with two coats of distemper to get a smooth & even look including the cost of hard ware fittings,all labour & materials.	Sft	60.00		
4.0	Faceade cliding (ACP)				
	Providing and fixing in position almunium composit panel boxing with PVDF coating & LDPE core laminated Eurobond/Altobond/Alukbond Exterior grade 4mm thick including fabrication for the same with almunium sections, required hard ware, silicon sealent (Dow coming 789), masking tape, necessary scaffolding etc. It also include the trap door shutter with magnetic catch. The work should be completed including all labour and material.	Sft	80.00		
TOTAL					

Total amount in words:-

**B.O.Q OF INTERIOR FURNISHING WORK FOR INDIAN BANK
A.T.M AT PATTAMUNDAL.**

Sl. No.	Particulars	Units	Qty.	Rate. (Rs)	Amount. (Rs)
1.0	Doors & glazed partition.				
	Providing and fixing Entrance Door (glazed) as per drawing in black Anodised aluminium door single groove section of size 125mmx25mm (Jindal make) in top and bottom & sides glazed with 10 mm thick glass of approved make . Item to include all necessary hardware of Stainless Steel finish and chemical eaching with bank's logo as approved by the Project Consultant/Bank complete in all respects.				
	a) Open able portion (it include SS finished H type 1'-6" long door handle)	Sft	21.00		
	b) Fixed portion	Sft	45.00		
2.0	Floor spring				
	Providing and fixing Godrej make heavy duty floor spring in entrance door with necessary fixtures and fittings etc.	Nos	1.00		
3.0	False ceiling (Gypsum board.)				
	Providing & fixing at site plain Gypsum Board false ceiling made out of 12.5 mm thick paper reinforced gypsum board sheets to be fixed with main frame channels of size(80 mm x 26 mm x 0.5 mm) at every 450 mm c/c, intermediate channels of size(15 mm x 45 mm x 0.9 mm) at every 1220 mm c/c with perimeter channel 20 mm x 26 mm x 0.5 mm all along the wall shall be provided . The frame work to be suspended with strap bolts as recommended using rail plugs 12.5 mm dia x 35 mm long with 6 mm dia bolt and soffit cleat. Ceiling surface is to paint with two coats of distemper to get a smooth & even look including the cost of hard ware fittings,all labour & materials.	Sft	60.00		
4.0	Faceade cliding (ACP)				
	Providing and fixing in position almunium composi panel boxing with PVDF coating & LDPE core laminated Eurobond/Altobond/Alukbond Exterior grade 4mm thick including fabrication for the same with almunium sections, required hard ware, silicon sealent (Dow coming 789), masking tape, necessary scaffolding etc. It also include the trap door shutter with magnetic catch. The work should be completed including all labour and material.	Sft	80.00		
	TOTAL				

Total amount in words:-



Rolling shutter at front.



Collapsible gate & Rolling shutter at front.

LEGEND	DESCRIPTION
	10" BRICK WALL TO BE CONSTRUCTED
	5" BRICK WALL TO BE CONSTRUCTED
	10" R.C.C. WALL TO BE CONSTRUCTED
	WALL TO BE RETAINED



CLINT NAME. INDIAN BANK
LOCATION. PATTAMUNDAI

DRG. TITLE. INTERIOR LAYOUT PLAN

DRG. No. 1
DRAWN BY. S.S.O.



Techno Arch
Plot No. 1/17, Jajpur, Near Domaniya City bus stand
Bhubaneswar. Ph. 0674 2561479 Mobile 9437189632

TECHNICAL BID

ANNEXURE - III

TO BE GIVEN BY THE OWNER (S) OFFERING PREMISES ON LEASE (**Technical Details**)

(To be kept in a separate sealed envelope superscribing "Technical Bid" on the top of the envelope)

From

Mobile no: _____

To

Dear Sir,

Sub: Offer to give on lease the premises for your Branch/Office.

I/We refer to your advertisement dated in..... and offer to give you on lease the premises described here below for your _____ Branch/Office and furnish the technical details thereon.

a)	Name of the Owner	:	
b)	Name of the Co-Owners/ Partners/ Directors (Wherever applicable)	:	
c)	Full Address of premises offered on lease	:	
d)	Whether Freehold/Lease Hold	:	
e)	Distance from the main road/cross road	:	
f)	Whether there is direct access to the premises from the main road	:	
g)	Area Offered floor wise	:	Floor area _____ Usable Carpet in Sq.ft.
h)	Specify whether the area is Carpet	:	
i)	Type of Construction	:	
j)	Year of Construction	:	
k)	If the building is new, whether occupancy certificate is obtained from competent local planning authority.	:	
l)	If the building is yet to be constructed i) Whether the plan of the building is approved (Copy enclosed) ii) Time required for completing the construction	: : :	
m)	If the building is old whether repairs/ Renovation is required i) If so time required for its completion	: :	

n)	Boundaries East West North South	:	
o)	Ventilation is available from	:	_____ No. of sides

TERMS AND CONDITIONS:

Bank at its liberty to vacate the premises at any time during the pendency of lease by giving three month's notice in writing, without paying any compensation for earlier termination.

DECLARATION

1	The following amenities are available in the premises or I/We agreeable to provide the following amenities: <i>(pl tick the applicable item)</i>		
a.	The strong room will be constructed strictly as per the Bank's specifications. Strong Room door, grill gate and ventilators are to be supplied by the Bank		
b.	A partition wall will be provided inside the strong room segregating the locker room and cash room.		
c.	Partition wall(s) required for provision of ATM room with rolling shutter(s).		
d.	A lunchroom for staff and stock/stationery room will be provided as per the requirement/ specifications of the Bank. A wash basin will also be provided in the lunchroom.		
e.	Separate toilets for gents and ladies will be provided.		
f.	A collapsible gate and rolling shutters will be provided at the entrance and at any other points which gives direct access to outside.		
g.	Entire flooring will be of vitrified tiles and wall painted.		
h.	All windows will be strengthened by grill with glass and mesh door		
i.	Required power load (3 phase – 35 kva) normal functioning of the Bank and the requisite electrical wiring /Points will be provided.		
j.	Continuous Water Supply will be ensured at all times by providing overhead tank and necessary taps. Wherever necessary, electric motor of required capacity will be provided.		
k.	Space for fixing Bank's sign board will be provided.		
l.	Shelter for security guards should be provided as per Bank's specifications.		
m.	Electrical facilities and additional points (lights, fans-power) as recommended by the Bank will be provided along A' class earthing as per IS specifications.		
n.	Sufficient space for power backup generator/s.		
o.	The required permission/NOC from the Competent Authority for use of premises / let out to bank for commercial use will be obtained by me / us		
2.	I/We declare that I am/We are the absolute owner of the plot/building offered to you and having valid marketable title over the above.	Yes	No
3.	You are at liberty to remove at the time of vacating the remises, all electrical fittings & fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.	Yes	No

- The concept of carpet area for rental purpose was explained to me / us and clearly understood by me / us, according to which the carpet area means area of the premises less toilet, passage, wall / columns, staircases, verandah, lobby, balcony, kitchen etc. eventhough the same is given for Bank's use.
- If my / our offer is acceptable, I/we will give you possession of the above premises on _____.
- I/we further confirm that this offer is irrevocable and shall be open for _____ days from date hereof, for acceptance by you.

Yours faithfully,

(Signature of Owner/s)

Place:

Date:

Address of the owner/s

Financial Bid

ANNEXURE - IV

TO BE GIVEN BY THE OWNER(S) OFFERING PREMISES ON LEASE – (Financial Details)
(To be kept in a separate sealed envelope superscribing "Financial Bid" on the top of the envelope)

To

Dear Sir,

Sub : Offer to give on lease the premises for your Branch / Office

I / We, refer to your advertisement dated _____ in _____ and offer to give you on lease the premises described here below for your _____ branch / office.

TERMS AND CONDITIONS

1.	Rent	Carpet Area	Rent Rate per sqft	Total per month (Rs.)
	a. Basic Rent			
	b. GST			
	c. Common Maintenance etc, if any (give details)			
2.	Period of lease	_____ Yrs		
3.	Escalation in rent	_____ % after _____ Yrs		
4.	Cost of lease deed to be borne by	By owner / By Bank / shared by me and Bank in the ratio of _____.		
5.	Water tax to be borne by	By owner		
6.	Corporation / Municipal / Tax to be borne by	By owner		
7.	Service tax amount, if applicable, to be borne by	By owner / Bank		
8.	Any other tax levied / Leviable by Municipal and/or Govt Authorities to be borne by	By owner / By Bank / shared by me and Bank in the ratio of _____.		
9.	Service charges / maintenance charges if any to be borne by	By owner		
11	Rental deposit	_____ months		

DECLARATION	
1	I / We, am / are aware that, the rent shall be calculated as per the carpet area which will be measured in the presence of owner/s and Bank Officials after completion of the building in all respects as per the specifications / requirement of the Bank.
2.	The concept of carpet area for rental purpose was explained to me / us and clearly understood by me / us, according to which the carpet area means area of the premises less toilet, passage, wall / columns, staircases, verandah, lobby, balcony, kitchen etc. even though the same is given for Bank's use.
3.	The charges / fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me / us.
4.	All repairs including annual / periodical painting and annual / periodical painting will be got done by me / us at my / our cost. In case, the repairs and / or painting is / are not done by me / us as agreed now, you will be at liberty to carry out such repairs, painting, etc. at our cost and deduct all such expenses from the rent payable to us.

- I / We further confirm that this offer is irrevocable and shall be open for _____ days from the date thereof, for acceptance by you.

Yours faithfully,

(SIGNATURE OF OWNER/S)

Place :

Address of owner/s

Date :