Financial Bid

	TO BE GIVEN BY THE OWNER(S) OFFERING PREMISES ON LEASE – (Financial Details)
(Tol	be kept in a separate sealed envelope superscribing "Financial Bid" on the top of the envelope)

То

Dear Sir,

Sub: Offer to give on lease the premises for your Branch / Office

I / We, refer to your advertisement dated ______ in _____ and offer to give you on lease the premises described here below for your ______ branch / office.

1.	Rent	Carpet Area	Rent Rate per sqft	Total per month (Rs.)	
	a. Basic Rent		100 000	and the second second	
	b. Service Tax				
	c. Common Maintenance etc, if any				
	(give details)	Net			
2.	Period of lease	Yrs			
3.	Escalation in rent	% after Yrs			
4.	Cost of lease deed to be borne by	By owner / By Bank / shared by me and Bank in the ratio of			
5.	Water tax to be borne by	By owner			
6.	Corporation / Municipal / Tax to be borne by	By owner			
7.	Service tax amount, if applicable, to be borne by	By owner / Bank			
8.	Any other tax levied / Leviable by Municipal and/or Govt Authorities to be borne by	By owner / By Bank / shared by me and Bank in the ratio of			
9.	Service charges / maintenance charges if any to be borne by	By owner			
11	Rental deposit		months		

TERMS AND CONDITIONS

DECLARATION

1	I / We, am / are aware that, the rent shall be calculated as per the carpet area which
	will be measured in the presence of owner/s and Bank Officials after completion of
	the building in all respects as per the specifications / requirement of the Bank.
2.	The concept of carpet area for rental purpose was explained to me / us and clearly
	understood by me / us, according to which the carpet area means area of the
	premises less toilet, passage, wall / columns, staircases, verandah, lobby, balcony,
	kitchen etc. eventhough the same is given for Bank's use.
3.	The charges / fees towards scrutinising the title deeds of the property by the Bank's
in the	approved lawyer will be borne by me / us.
4.	All repairs including annual / periodical painting and annual / periodical painting will
	be got done by me / us at my / our cost. In case, the repairs and / or painting is / are
	not done by me / us as agreed now, you will be at liberty to carry out such repairs,
	painting, etc. at our cost and deduct all such expenses from the rent payable to us.

I / We further confirm that this offer is irrevocable and shall be open for ______
days from the date thereof, for acceptance by you.

Yours faithfully,

(SIGNATURE OF OWNER/S)

Place :

Date :

Address of owner/s