



**ZO Varanasi: IT Department  
Mohd Ekrm Building, Nadesar  
Varanasi- 221 002**

**Ref: ZOV/ITD/2022-23/166**

**Date: 08.06.2022**

**SUB: REQUEST FOR QUOTATION (RFQ) FOR DISPOSAL OF OBSOLETE KIOSKs (Passbook, Cheque book, Cash Deposit and Internet Banking) AT BRANCHES UNDER ZONAL OFFICE VARANASI**

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Indian Bank, Zonal Office Varanasi invites sealed quotations for disposal of obsolete IT KIOSKs (Passbook, Cheque book, Internet Banking and Cash Deposit) as E-Waste (As detailed in Annexure-I) **at branches under ZO Varanasi,** on "**As is where is basis**" from **eligible registered and empanelled e-waste dismantler or recycler with Central/State Pollution Control Board whose license is currently valid.**

**Please note that all the KIOSKs as mentioned in Annexure-I will not have any Printers, CPU within it.** You are requested to submit the quotation as per the tender format enclosed. Please note that your quotation is subject to the terms and conditions mentioned below.

**TERMS AND CONDITIONS**

1. The completed tender form (Annexure-II) with Earnest Money Deposit (EMD) Declaration (Annexure-IV) along with related documents as mentioned in checklist shall be submitted in a **sealed envelope** to following address duly signed by Authorized Signatory of the Company on their letter head on or before **24.06.2022 at 03.00 PM.**
2. Quotations will be opened on **24.06.2022 at 03.30 PM** and sale order will be issued to **Highest Quoted (H1) bidder.**
3. The tender schedule should be filled in both figures and words in legible handwriting (Capital Letters). In case of discrepancy, between amount written in words and figures, the higher amount written in words/figures will be taken into consideration.
4. Ineligible / Incomplete tenders are liable for rejection.
5. All the items are to be sold on "**As is where is basis**" and no correspondence will be entertained in this regard.
6. The bidders can inspect the items available for disposal at branches under ZO Varanasi (Details Given in Annexure-I) before the tender opening date. It is the responsibility of the bidder to inspect the items before submitting the tender.

Complete Address of Zonal Office, Varanasi, UP is as detailed below:

**Indian Bank, Zonal Office, Varanasi  
Mohd Ekrm Building, Nadesar  
Near Varuna Bridge  
Varanasi – 221011  
Uttar Pradesh**



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**Contact Person: Mr. Nishant Kumar Sharma (Manager)  
Mobile No: 7839656594**

7. The successful bidder should deposit the full amount quoted in the form of DD/IOI favoring "Indian Bank Zonal Office Varanasi" payable at Varanasi.
8. In case of failure to deposit the DD/Online Transfer for full amount quoted or withdrawal of the Bid by successful bidder, Bank may take appropriate action against the bidder including Blacklisting of the Firm and rejection of tender.
9. The successful bidder after depositing the amount quoted in the bid and accepted by the Bank in full should remove the materials after **physically punching the hard disk drive/storage** at their own cost at Bank's Location.
10. After depositing the full amount quoted, successful bidder has to remove the e-waste equipments from the premises of the Bank within **1 week**.
11. It would be the responsibility of the bidder for safe transit of the e-waste from Bank's location to bidder location. In case of any untoward incident happened during transition of e-waste, the bidder should be held sole responsible for the loss/consequences.
12. The Bank reserves its right to accept or reject any or all tenders at any point without assigning any reason and the decision of the Bank will be final.
13. The successful bidder has to submit the certificate (as per Annexure-III) stating that the material is disposed off as per e-Waste disposal guidelines in force.
14. The Bids should remain valid for the period of 90 days after the last date for submission of bid prescribed. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity, if required.
15. If any of the KIOSKs have Printer/CPU within it then same have to be given back to the branch.

**Chief Manager (ITD)**

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**ANNEXURE-I**

**DETAILS OF EQUIPMENTS AT Branches under ZO Varanasi**

CBS	BRANCH	TYPE	ADDRESS	PIN CODE
4091	CHIRAYAKOTE	CASH DEPOSIT KIOSK	VILL & PO CHIRAIYAKOTE DIST MAU	276129
4095	CHOUBEYPUR	CASH DEPOSIT KIOSK	VILL PO CHOUBEYPUR DIST VARANASI 221 104	221104
6001	KACHNAR (RAJTALAB)	CASH DEPOSIT KIOSK	GT ROAD PO RAJATALAB DIST VARANASI UP	221001
6022	KASHI VIDYAPITH UNIVERSITY BRANCH	CASH DEPOSIT KIOSK	MAHATAMA GANDHI KASHI VIDYAPITH UNIVERSITY CAMPUS	221002
4519	MAUNATH BHANJAN	CASH DEPOSIT KIOSK	CHOWK MAUNATH BHANJAN DIST MAU	275101
4568	MOGHALSARAI	CASH DEPOSIT KIOSK	305,306, RAVI NAGAR, G T ROAD MUGHALSARAI	232101
6095	RAVINDRA PURI COLONY	CASH DEPOSIT KIOSK	INFRONT OF KEENARAM ASHRAM BHU ROAD VARANASI	221005
6065	S.SANSKRIT VISHWAVIDHYALAY	CASH DEPOSIT KIOSK	SAMPURNANAND SANSKRIT VISHWA VIDHYALAYA CAMPUS	221002
5965	VARANASI BRIJ ENCLAVE	CASH DEPOSIT KIOSK	BHIKARIPUR N 7/2A5, AKASH GANGA COMPLEX, BHIKARIPUR SUNDERPUR	221005
4547	VARANASI KAMACHHA	CASH DEPOSIT KIOSK	TRIPATHI COMPLEX D53/89 GURUBAGH VARANASIUP	221010
4907	VARANASI MANDUADIH	CASH DEPOSIT KIOSK	BAZAR CROSSING ROAD MANDUADIH VARANASI221 003	221003
6064	VARANASI UP COLLEGE CAMPUS	CASH DEPOSIT KIOSK	UDAI PRATAP COLLEGE CAMPUS BHOJUBEER	221002
6064	VARANASI UP COLLEGE CAMPUS	CASH DEPOSIT KIOSK	UDAI PRATAP COLLEGE CAMPUS BHOJUBEER	221002
6022	KASHI VIDYAPITH UNIVERSITY BRANCH	CHEQUE DEPOSIT KIOSK	MAHATAMA GANDHI KASHI VIDYAPITH UNIVERSITY CAMPUS	221002
4519	MAUNATH BHANJAN	CHEQUE DEPOSIT KIOSK	CHOWK MAUNATH BHANJAN DIST MAU	275101

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4568	MOGHALSARAI	CHEQUE DEPOSIT KIOSK	305,306, RAVI NAGAR, G T ROAD MUGHALSARAI	232101
6095	RAVINDRA PURI COLONY	CHEQUE DEPOSIT KIOSK	INFRONT OF KEENARAM ASHRAM BHU ROAD VARANASI	221005
5965	VARANASI BRIJ ENCLAVE	CHEQUE DEPOSIT KIOSK	BHIKARIPUR N 7/2A5, AKASH GANGA COMPLEX, BHIKARIPUR SUNDERPUR	221005
4547	VARANASI KAMACHHA	CHEQUE DEPOSIT KIOSK	TRIPATHI COMPLEX D53/89 GURUBAGH VARANASIUP	221010
4907	VARANASI MANDUADIH	CHEQUE DEPOSIT KIOSK	BAZAR CROSSING ROAD MANDUADIH VARANASI221 003	221003
6065	VARANASI S.SANSKRIT VISHWAVIDHYALAY	CHEQUE DEPOSIT KIOSK	SAMPURNANAND SANSKRIT VISHWA VIDHYALAYA CAMPUS	221002
6095	Ravindrapuri Colony	INTERNET BANKING KIOSK	INFRONT OF KEENARAM ASHRAM BHU ROAD VARANASI	221005
5965	VARANASI BRIJ ENCLAVE VARANASI	INTERNET BANKING KIOSK	BHIKARIPUR N 7/2A5, AKASH GANGA COMPLEX, BHIKARIPUR SUNDERPUR	221005
4547	VARANASI KAMACHHA VARANASI	INTERNET BANKING KIOSK	TRIPATHI COMPLEX D53/89 GURUBAGH VARANASIUP	221010
6022	VARANASI KVP UNIV	INTERNET BANKING KIOSK	MAHATAMA GANDHI KASHI VIDYAPITH UNIVERSITY CAMPUS	221002
4907	VARANASI MANDUADIH VARANASI	INTERNET BANKING KIOSK	BAZAR CROSSING ROAD MANDUADIH VARANASI221 003	221003
4519	VARANASI MAUNATH BHANJAN	INTERNET BANKING KIOSK	CHOWK MAUNATH BHANJAN DIST MAU	275101
4568	VARANASI MOGALSARAI	INTERNET BANKING KIOSK	305,306, RAVI NAGAR, G T ROAD MUGHALSARAI	232101
6065	VARANASI SAMPOORNAND SANSKRIT UNIVERSITY	INTERNET BANKING KIOSK	SAMPURNANAND SANSKRIT VISHWA VIDHYALAYA CAMPUS	221002
6064	VARANASI UP COLLEGE CAMPUS	INTERNET BANKING KIOSK	UDAI PRATAP COLLEGE CAMPUS BHOJUBEER	221002
4405	BALLIA	PASSBOOK KIOSK	VILL SAHATAWAR KOTHI AND PO BALLIA, DISTT BALLIA	277001
4100	DILDARNAGAR	PASSBOOK KIOSK	DILDARNAGAR BAZAR WARD NO 9 GHAZIPUR232 326	232326

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6022	KASHI VIDYAPITH UNIVERSITY BRANCH	PASSBOOK KIOSK	MAHATAMA GANDHI KASHI VIDYAPITH UNIVERSITY CAMPUS	221002
4519	MAUNATH BHANJAN	PASSBOOK KIOSK	CHOWK MAUNATH BHANJAN DIST MAU	275101
4568	MOGHALSARAI	PASSBOOK KIOSK	305,306, RAVI NAGAR, G T ROAD MUGHALSARAI	232101
6095	RAVINDRA PURI COLONY	PASSBOOK KIOSK	INFRONT OF KEENARAM ASHRAM BHU ROAD VARANASI	221005
5965	VARANASI BRIJ ENCLAVE	PASSBOOK KIOSK	BHIKARIPUR N 7/2A5, AKASH GANGA COMPLEX, BHIKARIPUR SUNDERPUR	221005
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6064	VARANASI UDAI PRATAP COLLEGE CAMPUS	PASSBOOK KIOSK	UDAI PRATAP COLLEGE CAMPUS BHOJUBEER	221002



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**ANNEXURE-II**  
**TENDER FORM**

**From**

**To**  
**The Chief Manager,**  
**Indian Bank,**  
**Zonal Office,**  
**Varanasi- 221002.**

**Sub: Disposal of obsolete KIOSK at Branches Under Zonal Office, Varanasi.**

**Ref: RFQ No. ZOV/ITD/2022-23/166 dated 08.06.2022.**

With reference to the above, we are pleased to inform our offer as below.

<b>Description of items</b>	<b>Total Amount in (Rs.)</b>
PASSBOOK KIOSK on "AS IS WHERE IS BASIS' (A)	
CHEQUEBOOK KIOSK on "AS IS WHERE IS BASIS' (B)	
INTERNET BANKING KIOSK on "AS IS WHERE IS BASIS' (C)	
CASH DEPOSIT KIOSK on "AS IS WHERE IS BASIS' (D)	
GST @ 5% on A + B + C + D = E	
Total (A+E) (Inclusive of taxes)	

The amount quoted in words: \_\_\_\_\_

The total price is inclusive of all misc. charges like transportation, labor, all taxes or any other expenses.

We are registered e-waste dismantler or recycler with Central/State Pollution Control Board and our registration is valid up to \_\_\_\_\_ - Proof of registration with validity period should be attached.

We will dispose off the e-Waste in accordance with the timelines laid down in the GOI Guidelines currently in force and provide the certificate to this effect to the bank within 30 days of receipt of e-Waste.

We understood the terms and conditions of tender and also we will abide by the rules and regulations of Bank applicable for this tender.

**Signature of the bidder with Seal**  
**Address of the bidder with Tel No.**

**Date:**  
**Email:**

**Mobile No.**



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**ANNEXURE-III**

**CERTIFICATE FOR DISPOSAL OF EQUIPMENTS AS PER THE E-WASTE DISPOSAL GUIDELINES.**

**(TO BE SUBMITTED BY SUCCESSFUL BIDDER AFTER DISPOSAL OF E-WASTE ITEMS)**

Date:

**Sub:** Certificate of disposal of KIOSKs at Branches under ZO, Varanasi.

**Ref:** Indian Bank Tender No. ZOV/ITD/2022-23/166 dated 08.06.2022.

This is to certify that the equipments as detailed in the bid under reference purchased by us are disposed off as per the Government Guidelines on e-waste disposal currently in force.

For \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation with stamp \_\_\_\_\_



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**ANNEXURE-IV**  
**BID SECURITY DECLARATION**

To \_\_\_\_\_ Date:  
The Chief Manager,  
Indian Bank,  
Zonal Office,  
Varanasi – 221 001.

Dear Sir,

**Sub:** Request for Quotation (RFQ) for Disposal of obsolete KIOSKs at branches under Zonal Office, Varanasi.

**Ref:** RFQ No. ZOV/ITD/2022-23/166 dated 08.06.2022.

We declare that, we will not withdraw our bid during the period of bid validity specified in this RFQ and we will not fail or refuse to dispose off the equipments as detailed in the bid under reference purchased by us as per the Government Guidelines on e-waste disposal currently in force.

**Signature of Authorized Official**

**Name and Designation with Office Seal**

**Place:**

**Date:**





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**CHECKLIST FOR DOCUMENTS TO BE SUBMITTED BY THE BIDDER**

1. Pollution Control Board Certificate.
2. Tender form Including the Commercials as per **Annexure-II, duly sealed and signed by authorized signatory of company on its letter head**
3. Bid Security Declaration (As per Annexure-IV).
4. Sealed and Signed Copy of RFQ (To be sealed and signed by the Authorised Official of the Bidder on every page of RFQ).