

**Annexure - IV****FINANCIAL BID – ARMED GUARDS WITH GUN**

SR. NO.	DESCRIPTION	Armed Guards (With Gun)		
		Area A	Area B	Area C
1)	BASIC (MINIMUM WAGES)+ VDA for 26 days			
2)	Employees State Insurance (ESI) <b>(If applicable)</b>			
3)	E.P.F. (incl. EDLI & Admin Charges)			
4)	BONUS – <b>if applicable.</b>			
<b>A</b>	<b>Sub Total – A (1 to 4)</b>			
5)	Service Charges (includes administrative and Supervisory Charges) (amount in Rupees)			
	<b>Total</b> (Ser 5+A )			
	GST - as applicable	Addtl	Addtl	Addtl

**Allowances - Bonus, ESI and EPF:** Eligible Bonus to be paid at least by **8<sup>th</sup> month of contract** and relevant proof to be submitted. Extract of Form D (if applicable) submitted to Labour Authority for having paid Bonus to be produced to the Bank. Firm will submit the proof of depositing the ESI and EPF contributions each month as described in the tender clauses. The firm will follow all the guidelines/ procedure as per the law applicable related to above mentioned allowances and for the payment of the wages.

We hereby confirm that the Basic plus VDA quoted above is not less than the current minimum wages stipulated by the Ministry of Labor and Employment, Government of India and that other mandatory charges, i.e., EPF, ESI, EDLI & Bonus etc. are in conformity with the provisions of the respective Acts. We further agree that the Financial Bid will be rejected if any of the above rates and amount is not in compliance with the respective statutory laws.

DATE:

SIGNATURE:

DESIGNATION :

NAME OF THE FIRM / AGENCY WITH OFFICE STAMP

**Instructions for filling up Financial bid**

- a) Bidders have to submit the price bid in the standard format only provided by the Bank. Bank reserves the right to reject the bids which have not been submitted in the standard price bid format.
- b) All points mentioned Para 2; Stage I & II i.e “**EVALUATION PROCESS**” will be followed subject to conditions therein.
- c) ***There will not be any change in the rate agreed upon. However, Bank will reimburse to the PSA the net impact due to increase in minimum wages and / or Dearness Allowance by the Government of India on submission of claim with documentary proof.***
- d) ***Engagement of Security personnel will be for initial period of one year and thereafter renewable every year for further period of two years at the same rates and conditions at the option of the Bank subject to satisfactory performance of the Agency and also keeping the option of the clause (b) above.***
- e) Monthly wages to be arrived at as per provisions of the latest **Central Govt.** notification on Minimum Wages for \_\_\_\_\_ city. The minimum rate of wages **includes** the wages for **weekly day of rest** also. Hence, monthly basic wages plus variable Dearness Allowance (VDA) will be calculated on 26 days as per prevailing Act and Rules.
- f) All statutory and social security obligations like, **EPF, ESI, Bonus** at applicable rates at present are to be necessarily added. **Price bids without the above statutory and social security obligations or with incorrect provisions are liable to be rejected.** It is the contractor’s responsibility to ensure that all statutory payments and wages as per Central minimum wages are paid to the Armed guards.

**For ser 6, Service Charges should include** administrative, uniform charges, supervisory charges and all other miscellaneous overheads. Amount quoted equivalent to Zero Percent and / or its derivatives will be deemed as unresponsive and shall be summarily rejected. It is the contractor’s responsibility to ensure that guards are provided with proper uniform and are properly turned out for duty.

- g) *Quote not in conformity of Central minimum Wages will be summarily rejected.*
- h) GST will be extra at applicable rates.

Place:

Date :

Signature of the Authorized Person