

**Zonal Office Gurgaon**

(A Govt. of India Undertaking)

G-41, 2nd Floor, Connaught Place, New Delhi-110001

Ph. No. 011-47085260

**Notice Inviting Tenders For Leasing of Office Premises**

**Indian Bank**, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial Bid) from owners of office premises willing to offer on lease basis (Readily built Premises)in the location at Sector-48/49, Sohna Road, Gurugramhaving 1**200** sq ft to **1600** sq ft carpet area with parking facility for a lease period of 15 to 20 years for our Sohna Road branch.

Tender forms can be downloaded from our website [**www.indianbank.in**](http://www.indianbank.in) **from 14.03.2023 to 27.03.2023.** Last date for submission of bids is **27.03.2023 up to 4.00 pm** and the duly filled in tenders are to be submitted in prescribed format to the above address.

Tenders are to be submitted in Two Cover system consisting of **Technical Bid** and **Financial Bid** in two separate sealed covers super scribing “Technical Bid” or “Financial Bid” on or before **27.03.2023 at 4.00 pm**.

**The Technical Bid should be enclosed with refundable EMD of Rs.5000 by way of DD / BPO favouring , Indian Bank and another DD for Rs.500/- favouring Indian Bank, towards cost of tender (non refundable).**

**Kindly note that Demand Draft of EMD and tender fee should not be enclosed with Financial Bid.**

Doing so, tender will liable to be rejected and EMD of technically disqualified bidder will not be returned. Technical Bids will be opened on **27.03.2023** at 4:30 PM.

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

**The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.**

Tenders from agents / brokers will not be accepted.

 **Zonal Manager**

 **(ZO Gurgaon)**

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