

INDIAN BANK

QUOTATION

FOR

**FURNISHING & RENOVATION WORKS (CIVIL, CARPENTRY
& FALSE CEILING) IN CORPORATE OFFICE, NO. 254-260,
AVVAI SHANMUGAM SALAI, ROYAPETTAH, CHENNAI –
600014**

This Quotation document contains 10 pages

Signature & Seal of the Bidder

Date: 12.05.2023



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INDIAN BANK
NOTICE INVITING QUOTATION

Indian Bank, Corporate Office, Chennai invites sealed Quotations for 'Furnishing & Renovation Works (Civil, Carpentry & False Ceiling) in Corporate Office, No. 254-260, Avvai Shanmugam Salai, Royapettah, Chennai – 600014'.

1.	Name of work	Furnishing & Renovation Works in 2 nd and 3 rd floors of Corporate Office, No. 254-260, Avvai Shanmugam Salai, Royapettah, Chennai – 600014
2.	Last Date of Submission	16.05.2023 @ 04.00 pm at Corporate Office
3.	Date of opening of Quotation	16.05.2023 @ 04.30 pm at Corporate Office
4.	EMD	Nil
5.	ISD	2% of Bid cost within 3 days from the date of award of work.
6.	Period of completion	12 days reckoned from the date of issue of the Work Order or handing over of site whichever is later
7.	Defects Liability Period	12 Months from the date of virtual completion of work
8.	Frequency of Interim Bills	One intermi bill for minimum value of Rs.5.0 lakhs
9.	Retention Money/ Security Deposit	An amount equal to 5% of the value of each bill will be recovered as retention amount. This together with the S.D. of the 2% referred to the above will constitute the total Security Deposit. 50% of the retention amount will be paid after 15 days from the date of final payment and balance 50% will be released at the end of Defects liability period (i.e. 1 year) which starts from the date of virtual completion of project, subject to satisfactory rectification of defects noticed, if any.
10.	Liquidated Damages	1% per week of the Contract Value subject to maximum total of 5% of Contract value.

Note:

1. The bank reserves the right to reject any quotation/bid without assigning any reason.
2. The rates quoted by the bidder shall be based only on the specifications and conditions of the quotation documents.
3. Bank is not liable to make any payment to bidders for preparation to submit the quotation/bid.

ASSISTANT GENERAL MANAGER (P&E)

Indian Bank, Corporate Office,
Premises, Estate & Expenditure Dept,
First Floor, No. 254-260,
Avvai Shanmugam Salai,
Royapettah, Chennai – 600 014.
Ph: 044 -28134300 (ext. 4305, 4401, 4498)



Signature & Seal of the Bidder

GENERAL CONDITIONS OF CONTRACT

- 1 Quotations, which should always be placed in sealed cover, with the name of the work written on the envelope '**Furnishing & Renovation Works in 2nd and 3rd floors of Corporate Office, No. 254-260, Avvai Shanmugam Salai, Royapettah, Chennai – 600014**' will be received by Assistant General Manager (P&E), Indian Bank, Corporate Office, Premises, Estate & Expenditure Dept, No. 254-260, Avvai Shanmugam Salai, Royapettah, Chennai – 600 014.
- 2 The Indian Bank does not bind itself to accept the lowest or any quotation and reserves to itself the right of accepting the whole or any part of the quotation and the bidder shall be bound to perform the same at the rate quoted.
- 3 The rates quoted in the tender shall exclude GST but include other taxes, no escalation of rates will be allowed under any circumstances.
- 4 **The retention amount at 5%** on the value of the bill paid and **security deposit of 2%** of the contract value will be held by the Indian Bank as Total Security deposit. **50% of the Total Security deposit amount will be paid after 15 days from the date of final payment** and balance 50% will be released at the end of Defects liability period (i.e. 1 year) which starts from the date of virtual completion of project, subject to satisfactory rectification of defects noticed, if any. **Security deposit & retention amount held in our Indian Bank's books will not carry any interest.**
- 5 The acceptance of a quotation will rest with the Indian Bank and the Indian Bank reserves to itself the authority to reject any or all of the quotations received without the assignment of a reason. Quotations in which any of the prescribed conditions are not fulfilled (or) are incomplete in any respect are liable to be rejected.
- 6 All rates shall be quoted on the proper form of the quotation alone. **All the entries to be made legibly in ink only.** Rates written in pencil or any other mode shall not be considered for evaluation and will be rejected.
- 7 An item rate quotation containing percentage below / above will be summarily rejected. However, where a bidder voluntarily offers a rebate for payment along with sealed quotation, the same may be considered.
- 8 The Contractor shall comply with and give all notices required under any law, rules, regulations, or bye-law of Parliament, State Legislature or Local Authority relating to works. If needed, the Contractor has to obtain required permission/ approval from the building secretary/ association. The Contractor shall before commencing the execution of work issue a certificate to the Employer that he has obtained all the permissions Registrations and give all the notices as are required to be obtained or given under law particularly blasting permission, Police permission etc.
- 9 The Contractor shall be required to maintain the site and the building areas in a neat and clean condition at all times to the satisfaction of the Employer.
- 10 Debris and items removed from the building have to be neatly stacked at site and then periodically removed (maximum of one week), carried away by the Contractor and disposed off as per the rules and regulations of the Local Authorities concerned. No debris shall be thrown loose from upper floors. No floor, roof or other part of the building shall be over-loaded with debris or materials as to render it unsafe.



- 11 Employer will require the contractor to produce, samples of all the materials, accessories/ finishes prior to procurement/ manufacture. The samples of the materials for the work shall be got approved from the Employer. Failure to comply with these instructions can result in rejection of the work/ materials.
- 12 For painting, sample area shall be prepared and the shade got approved. It is also advised to give computer presentation of various colour schemes to the employer before going for sample painting.
- 13 The Bidder should note that he should execute his part of work without causing any damage to any component of the building and also without disturbing the occupants. Any damage so caused shall be made good at the cost & risk of the bidder.
- 14 The successful bidders shall include, in the quoted price, all allied civil works such as chasing in wall, drilling holes etc to support the frames, partitions, make the surface good after grouting, scaffolding required if any to load/ unload the materials etc.
- 15 The successful contractor shall also be responsible for the safety and security of all their materials and also for ensuring fire prevention steps at all times in the working premises including their part of the work. The successful contractor has to place full time representative at site, the representative should have thorough subject knowledge.
- 16 The work shall be carried out without disturbing the existing occupants of other flats. Necessary barricading of the area, if required from the rest of the area shall have to be arranged by the successful contractor at no extra cost. The work is to be organized and executed so as to have least disturbance to the occupants of other flats.
- 17 Debris can be stored along the periphery of the building horizontally & vertically till the completion of the project. The same has to be removed within a weeks' time from the date of completion of project.
- 18 **The contractor should ensure payment of minimum wages + VDA to all labourers / workmen staff employed by him in line with central/state labour wage act whichever higher.**

The Contractor shall at all times indemnify and keep indemnified the Employer against all losses, claims, damages or compensation including under the provisions of the payment of the Wages Act 1936, Minimum Wages Act 1948, Employer's Liability Act 1938, Workman's Compensation Act 1923, the Maternity Benefit Act 1961, the Bombay Shops and Establishments Act 1947, Industrial Disputes Act 1947, and Contract Labour (Regulation and Abolition) Act 1970 and Employees State Insurance Act 1948, Motor Vehicles Act 1988 or any modifications thereof or under any other law relating thereto and rules made thereunder from time to time or as a consequence of any accident or injury to any workman or other person in or about the work whether in the employment of the Employer or Contractor or not, and also against all costs, charges and expenses of any suit, action or proceedings whatsoever out of such accident or injury or combination of any such claims

- 19 The contractor shall maintain all registers as required by the Regional Labour Commissioner and should furnish the same to the Bank or its representative as and when required.



- 20 From commencement to completion of works, the Contractor shall take full responsibility for the care of the work and for taking precautions to prevent loss or damage to the work to the maximum extent possible and shall be liable for any damage or loss that may arise to the works or any part thereof from any cause whatsoever including causes of fire, lightning, explosion, earthquake, storm, hurricane, floods, inundation, subsidence, landslides, rock slides, riots (excluding civil war, rebellion, revolution and insurrection) or any latent defect or damage and shall at his own cost repair and make good the same so that at all times the work shall be in good order and condition and in conformity in every respect with the requirements of the Contract.

For the purpose of this condition this expression "from commencement to completion of works" shall mean the period starting with the date of issue of Work Order or date of handing over of site whichever is later and ending with issue of Virtual Completion Certificate.

- 21 If the work is not started within 3 days from the date of issue of work order then Employer may terminate the work order without assigning any reason. If during the execution of the work, the progress of work is not considered to be satisfactory and is not consistent to be in contingent with the period of the completion of the work then the Bank may terminate the work order by giving a final notice to the contractor.
- 32 The Contractor shall take all precautionary measures to ensure the safety of the workmen employed by it. The contractor shall be fully responsible for the any injury or damage caused to the workmen deployed by it at site for carrying out the work and Bank has nothing to do with such happenings and in no way shall be held responsible for the same.
- 23 The time allowed for completing the works is **12 Days** to be reckoned **from the date mentioned in the Work Order / date of handing over site whichever is later. During the bank working days, the work can be carried out during night hours (i.e. 09.00 PM to 07.00 AM). On holidays the work can be taken up during day hours. Depends on site requirement, the work may have to be taken up in phases, which can be discussed with the bank officials before executing the same.**

24 TIME IS THE ESSENCE OF THIS CONTRACT

The Contractor shall make all efforts to complete the work in time. Any delays, actual or expected, shall be made up by increasing manpower inputs and working in more than one shift, without any extra cost. The entire work is to be completed in all respects within the stipulated period of **12 Days** given. The work shall be **deemed to be commenced from the date of WORK ORDER or date of handing over of site, whichever is later.** The work shall not be considered as complete until the Employer has certified in writing that this has been completed and the Defects Liability Period shall commence from the date of such certificate.

25 DELAY AND EXTENSION OF TIME:

If in the opinion of the Employer the works be delayed (a) by Force Majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings



taken or threatened by or dispute with adjoining or neighboring Employers or Public Authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of other Contractors or tradesmen engaged or nominated by the Employer and not referred to in the Schedule of Quantities and/or Specifications or (e) by reason of the Employer's instructions or (f) by reason of civil commotion, local combinations of workmen or strike or lock-out affecting any of the building trades or (g) in consequence of the Contractor not having received in due time necessary instructions from the Employer for which he shall have specifically applied in writing or (h) from causes which the Employer may consider as beyond the control of the Contractor or (i) in the event the overall scope of work is increased due to changes in drawings and specifications leading to an increase in cost of more than 30% of the original Contract Amount. Extension of time will be granted for a reasonable period on receipt of a written request from the contractor with all supporting documents.

- 26 If the Contractor fails to complete any or all the works by the date/s named in **Clause 23** (Date of Completion) or within any extended time under **Clause 24**(Extension of Time) then the Contractor shall pay or allow the Employer the sum to be worked out at **1.0%** of contract value per week to be recovered as Liquidated Damages (and not by way of penalty) for the delay, beyond the said date or extended time, as the case may be, during which the works shall remain unfinished and such damages may be deducted from any moneys due or which may become due to the Contractor. The maximum amount of Liquidated damages shall be **5%** of contract value. The contractor shall be bound to extend validity of Insurance Cover till such period of completion as may be considered necessary at their cost.

ASSISTANT GENERAL MANAGER (P&E),

Indian Bank Corporate Office,
Premises, Estate & Expenditure Dept,
No. 254-260, Avvai Shanmugam Salai,
Royapettah, Chennai – 600 014.

Signature & Seal of the Bidder



INDIAN BANK					
Furnishing & Renovation (Civil, Carpentry & False Ceiling) Works in Corporate Office					
Schedule of Quantities					
S.No.	Item	Unit	Qty	Rate	Amount
1	Providing & fixing of Wall Paneling - 8 mm Calcium Silicate Board upto true ceiling, with required Aluminium Frame support (of min. 2" X 1") at required intervals (min. of at 600 mm c/c) as per the site condition and curve (Rate will be paid upto the false ceiling level), all complete as directed by Bank's Engineer, finished with the following:				
	Finished with 1 or 2 coats of primer and 2 coats of Luster paint of approved color.	sft	180		
	Finished with 1 or 2 coats of primer and fixing of wall paper (Basic rate of wall paper Rs.80/- psqft).	sft	180		
2	Providing & fixing of Wall Paneling - 8mm Plywood upto true ceiling, with Aluminium Frame support (of min. 2" X 1") at required intervals (min. of at 600 mm c/c) as per the site condition and curve, finished with laminate (similar to the existing laminate) from 4'0" to upto 7'6" ht., above 7'6" and upto false ceiling to be finished with patty (for smooth finish), 1 or 2 coats of primer and 2 coats of Luster paint of approved color, all complete as directed by Bank's Engineer.	sft	220		
3	Providing & fixing of Wall Partition - 8mm Plywood on both the sides upto true ceiling, with aluminium Frame support (of min. 2" X 1", inbetween the plywoods) at required intervals (min. of at 600 mm c/c) as per the site condition and curve, finished with laminate (similar to the existing laminate and groove) upto 7'6" ht., above 7'6" and upto false ceiling to be finished with patty (for smooth finish), 1 or 2 coats of primer and 2 coats of Luster paint of approved color. (Rate will be paid upto the false ceiling level), all complete as directed by Bank's Engineer.	sft	1350		
4	Providing & fixing of wall paper (Basic rate of wall paper Rs.80/- psqft) after preparing the existing wall surface, all complete as directed by Bank's Engineer.	sft	340		

S.No.	Item	Unit	Qty	Rate	Amount
5	Providing & fixing of Acoustic insulation of 50mm thick glass wool / rock wool (upto true ceiling) in partition/ paneling frame work, tied to the frames Horizontally and vertically using SS Binding Wire of Dia 1.2 mm, etc. forming high frequency absorbers, all complete as directed by Bank's Engineer. (Rate will be paid upto the false ceiling level)	sft	1600		
6	Providing & fixing at all heights and all levels, false ceiling with 12.5 mm thick gypsum board conforming to IS:2095, in linear and / or curvilinear Pattern in plan as well as elevations, as per the actual site conditions, with required suspension at standard intervals. Rate includes drilling holes in RCC, painting with minimum 2 coats of plastic emulsion paint including base preparation etc., all complete as directed by Bank's Engineer.	sft	1300		
7	Removing & refixing of 600 X 600mm mineral fiber tiles suspended ceiling after adjusting the suspension system and suspension rods as per the site condition, all complete as directed by Bank's Engineer.	sft	100		
8	Providing & fixing of Teak Wood Door Frames (75 X 45mm) with 4X4 mm groove on both the sides of the frame. Rate to include fixing, chamfering of frame as per the detail of the existing door frames, all complete as directed by Bank's Engineer.	cft	4		
9	Providing & fixing of 40 mm thk. Flush Door finished with 1mm thk. laminate (similar to the existing laminate) on both the sides and with 4mm thk. Clear glass (with etching) in the center, fixed using 12X16 mm T.W. beading having 4X4 mm groove & chamfer. Rate to include Dorma brushed finish 2 nos. Handle (14 inch), Dorma lock and floor spring of Dorma BTS 75, all complete as directed by Bank's Engineer.	sft.	110		
10	Providing of Vitrified Tile Flooring of size 2' X 2' (in the area where the wall was removed) with required spacers and mending good with the damages, all complete as directed by Bank's Engineer.	sft	50		
11	Removal of existing Gypsum & Grid ceiling and carting away the debris from site, all complete as directed by Bank's Engineer.	sft	1300		

S.No.	Item	Unit	Qty	Rate	Amount
12	Removal & refixing of T.W frame and doors after providing of new lintel beam, all complete as directed by Bank's Engineer.	No.	1		
	Total				
	GST @ 18%				
	Grand Total				

Total Amount in words: Rupeesonly

Place:

Signature & Seal of the Bidder

Date:

