



**Zonal Office Gurgaon**

(A Govt. of India Undertaking)

G-41, IIInd Floor, Connaught Place, New Delhi-110001

Ph. No. 011-47085260

**NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES**

**Indian Bank**, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial Bid) from owners of office premises willing to offer on lease basis (Readily built Premises/ Under construction) in the location at **Manesar (preferably near existing premises of IMT Manesar branch at Sector-2)** having 1000 sq ft to 1500 sq ft carpet area at ground floor with parking facility for a lease period of 15 years for shifting of IMT Manesar Branch.

Tender forms can be downloaded from our website [www.indianbank.in](http://www.indianbank.in) from 04.06.2023 to 19.06.2023. Last date for submission of bids is 19.06.2023 UP TO 4.00 PM and the duly filled in tenders are to be submitted in prescribed format to the above address.

Tenders are to be submitted in Two Cover system consisting of **Technical Bid** and **Financial Bid** in two separate sealed covers super scribing "Technical Bid" or "Financial Bid" on or before 19.06.2023 at 4.00 pm.

**The Technical Bid should be enclosed with refundable EMD of Rs.5000 by way of DD / BPO favouring , Indian Bank and another DD for Rs.500/- favouring Indian Bank, towards cost of tender (non refundable).**

**Kindly note that Demand Draft of EMD and tender fee should not be enclosed with Financial Bid.**

Doing so, tender will liable to be rejected and EMD of technically disqualified bidder will not be returned. Technical Bids will be opened on 19.06.2023 at 4:30 PM.

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

**The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.**

Tenders from agents / brokers will not be accepted.

**Zonal Manager**

**(ZO Gurgaon)**