

NOTICE INVITING QUOTATION

PATCH CIVIL WORK, Roof Treatment & Carpentry work at various residential complex of Indian Bank. Eligible bidders have to send the copy of the proofs for their eligibility along with the request for quotation at the following office:

Estate Department (04th Floor)

Plot No. - 377 /378

GD Block, Sector III

Salt Lake, Kolkata – 700 106

Contact: (033) - 40259725/ 40442998

Bidder to note the following before submission of quotation:

- Cost estimate for the proposed work is ₹8.30 lac
- Prior to submit the offer, contractor to visit the site and acquaint themselves regarding nature of work. Any technical query/ clarification regarding site and job, bidder may contact the Architect AXIS, M/s Kundu (M – 9883250484)
- Conditional offer shall not be accepted.
- All the pages of the quotation should be duly signed by the contractor without fail.
- Submission of offer beyond the last date of submission shall be liable for rejection.
- No payment shall be made if contractor left the job without completion.
- Bank will deduct TDS from the contractor's bill as per standard rule.
- Last date of submission of quotation is 10.07.23 @ 11:00 Hr & quotation will be opened at 11:30 Hr on the same date.

Minimum eligibility criteria (documentary proof to be produced)

1. The bidder should have executed at least one similar work of same job value as offered (copy of proof shall be enclosed)
2. Proof of having office in Kolkata (address proof to be furnished).
3. Bidder shall have valid GSTIN.

Note:

Bidders have no right to claim for award of the work. Bank reserves the right to cancel the offer/ bid/ quotation without assigning any reasons whatsoever.

Sd/-

DEPUTY ZONAL MANAGER

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Terms and conditions:

1. Bidders to submit the duly filled in offer in the letter head of the firm after signing all the pages, accepting the terms and conditions.
2. The proposed schedule is Patch repairing and rehabilitation work to eradicate/ correct the **unsafe** condition.
3. Wastage, transportation, loading/unloading, disposal of waste / malba / unserviceable material out of Bank's premises at the place earmarked by the local authority.
4. Contractor should visit the site and may obtain clarification, if any, required regarding items of work/drawing/design considered in schedule of quotation, from estate department/Architect before submitting their quotation.
5. Quantities mentioned are tentative & approximate and may vary as per site requirement; however work shall be completed as per site requirement in all respect.
6. Bank have right to delete or add items as per site requirement.
7. Successful bidder to complete the work within the approved budget.
8. The Contractor shall visit and ascertain the nature of work to be done and shall accept all the responsibility for the cost of the work involved including liaisoning with & taking NOC/Permission with the Local Authorities/KMC etc. and public nuisance during the progress of the work.
9. Any overwriting/ correction/ applying correction fluid shall be avoided and in case any correction is made same must be initialized and stamped. No conditional offer will be entertained.
10. Successful contractor to execute the work without infringement of any safety rules and guidelines in presence of competent supervisor.
11. Prior approval shall be taken from Bank official/ Engineer for materials/ spares to be used. Contractor to submit the material purchase challan along with the final bill for payment.
12. Completion certificate shall be obtained from the respective residents along with the photographs & measurement sheet & drawings and payment shall be made after satisfactory completion of work.
13. For roof treatment work, successful bidder shall give minimum 05 year guarantee in ₹100/- stamp paper duly notarized against any defect/ poor workmanship. Retention money of 10% shall be kept for one year for roof treatment work.
14. Work shall be commenced within 05 days from the date of receipt of work order.
15. During work at height necessary safety measures inter-alia safety belt/ harness, proper scaffolding/ staging as per safety norms/ standards etc. to be followed without violation.
16. Proper barricade/ notice etc. to be provided/ displayed for safety of passer-by/ humans.
17. Contractor to depute firm's authorized supervisor and it is the responsibility of the supervisor (name of supervisor to be informed) to ensure strict adherence to safety norms at site while

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execution of work, failing which work order shall be cancelled/ terminated without giving further notice.

18. Bank will not be liable for any incident/ accident happened due to non adherence to the security norms/ standards or negligence of any worker/ supervisor.
19. No payment shall be made if contractor left the job without completion.
20. Site register to be maintained.
21. Quantities mentioned are tentative/ approximate; however work shall be done as per site condition and requirement or based on the requisition received from committee/ residents. Measurement sheet and drawings are to be submitted along with the final bill.
22. Work shall be carried out as per Banks standard/ specification in consultation with the Architect and materials will be used after obtaining approval from the Architect/ bank engineer.
23. **Bank reserves the right to cancel the offer/ bid/ quotation without assigning any reason whatsoever.**
24. Address of the site :
 - a. Dharmottalla Residential Complex
4 – Puran Chand Nahar Avenue
Taltala, Kolkata – 700 013
 - b. Ahiripukur Residential Complex
3B, 3C- Ahiripukur Road; Kolkata – 700 029
 - c. Hazra Residential Complex
11, Sevak Baidya Street, Kolkata – 700 019

Date: _____

Place: _____

Signature of Contractor
with Seal

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APPROVED MAKE LIST OF MATERIALS TO BE USED

Sl No.	ITEM**	BRAND NAME/ (APPROVED BY AUTHORITY)
1.	White cement putty	Birla white, J K Cement
2.	Water proofing compound	Asian, Dr. FIXIT
3.	Acrylic emulsion paint/ Synthetic enamel paint	Asian, Berger, ICI Dulux, Nerolac
4.	Cement	UltraTech, ACC, JK Cement
5.	Flush door plywood	Green Ply, Century Ply
6.	Wood	Malaysian Sal
7.	Hardware fittings	Godrej, Link
8.	PVC door	Sintex make
9.	Aluminium Casement window	HIndalco/ Jindal
10.	Glass pane	Modi-float/ Saint Gobain

Date: _____

Place: _____

Signature of Contractor
with Seal