

Ref. No: ZO/ALB/ITD/2023-24/32

Date:02.08.2023

INFORMATION TECHNOLOGY DEPARTMENT
ZONAL OFFICE ALLAHABAD

SUB: REQUEST FOR QUOTATION (RFQ) FOR DISPOSAL OF OBSOLETE KIOSKS
(Passbook, Cheque book, Cash Deposit and Internet Banking)
AND ATMs AT BRANCHES UNDER ZONAL OFFICE ALLAHABAD

Indian Bank, Zonal Office Allahabad invites sealed quotations for disposal of obsolete IT KIOSKS (Passbook, Cheque book, Internet Banking and Cash Deposit) and ATMs as E-Waste (As detailed in Annexure-IV) at various branches under ZO ALLAHABAD, on "As is where is basis" from **eligible registered and empanelled e-waste dismantler or recycler with Central/State Pollution Control Board whose license is currently valid.**

Please note that all the KIOSKS/ATMs as mentioned in Annexure-I will not have any Printer, CPU within it. You are requested to submit the quotation as per the tender format enclosed. Please note that your quotation is subject to the terms and conditions mentioned below.

TERMS AND CONDITIONS

1. The completed tender form (Annexure-II) with Earnest Money Deposit (EMD) Declaration (Annexure-III) along with related documents as mentioned in checklist shall be submitted in a sealed envelope to following address duly signed by Authorized Signatory of the Company on their letter head on or before **17.08.2023 at 03.00 PM.**
2. Quotations will be opened on **17.08.2023 at 03.30 PM** and sale order will be issued to **Highest Quoted (H1) bidder.**
3. The tender schedule should be filled in both figures and words in legible handwriting (Capital Letters). In case of discrepancy, between amount written in words and figures, the higher amount written in words/figures will be taken into consideration.
4. Ineligible / Incomplete tenders are liable for rejection.
5. All the items are to be sold on "As is where is basis" and no correspondence will be entertained in this regard.
6. The bidders can inspect the items available for disposal at branches under ZO Allahabad (Details Given in Annexure-I) before the tender opening date. It is the responsibility of the bidder to inspect the items before submitting the tender.

Complete Address of Zonal Office, Allahabad, UP is as detailed below:

Indian Bank, Zonal Office, Allahabad
P. D. Tondon Road Civil Lines, Prayagraj-211011
Uttar Pradesh
Contact Person: Mr. ManeeshPal (Sr. Manager-IT)

Mobile No: 9044888903

7. The successful bidder should deposit the full amount quoted in the form of DD/IOI favoring “Indian Bank Zonal Office Allahabad” payable at Allahabad.
8. In case of failure to deposit the DD/Online Transfer for full amount quoted or withdrawal of the Bid by successful bidder, Bank may take appropriate action against the bidder including Blacklisting of the Firm and rejection of tender.
9. The successful bidder after depositing the amount quoted in the bid and accepted by the Bank in full should remove the materials after **physically punching the hard disk drive/storage** at their own cost at Bank’s Location.
10. After depositing the full amount quoted, successful bidder has to remove the e-waste equipments from the premises of the Bank within **1 week**.
11. It would be the responsibility of the bidder for safe transit of the e-waste from Bank’s location to bidder location. In case of any untoward incident happened during transition of e-waste, the bidder should be held sole responsible for the loss/consequences.
12. The Bank reserves its right to accept or reject any or all tenders at any point without assigning any reason and the decision of the Bank will be final.
13. The successful bidder has to submit the certificate (as per Annexure-IV) stating that the material is disposed off as per e-Waste disposal guidelines in force.
14. The Bids should remain valid for the period of 90 days after the last date for submission of bid prescribed. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity, if required.
15. If any of the KIOSKs have Printer/CPU within it then same have to be given back to the branch.

Chief Manager (ITD)

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ANNEXURE-I

Details of ATMs/Kiosks at various branches under Zonal Office Allahabad

S. N.	CBS	BRANCH	TYPE	ADDRESS
1	4065	RAI BARELI	CASH DEPOSIT KIOSK	INDIAN BANK RAEBARELI MAIN BRANCH, STATION ROAD RAEBARELI, UTTAR PRADESH - 229001
2	4065	RAI BARELI	CHEQUE DEPOSIT KIOSK	
3	4065	RAI BARELI	INTERNET BANKING KIOSK	
4	4065	RAI BARELI	PASSBOOK KIOSK	
5	4085	ALLAHABAD CIVIL LINES	CASH DEPOSIT KIOSK	INDIAN BANK CIVIL LINE BRANCH 22 PURSHOTTAM DAS TANDON MARG CIVIL LINES,PURUSHOTTAM TANDON MARG PRAYAGRAH, UTTAR PRADESH-211001
6	4085	ALLAHABAD CIVIL LINES	CHEQUE DEPOSIT KIOSK	
7	4085	ALLAHABAD CIVIL LINES	INTERNET BANKING KIOSK	
8	4085	ALLAHABAD CIVIL LINES	PASSBOOK KIOSK	
9	4086	ALLAHABAD KATRA	CASH DEPOSIT KIOSK	INDIAN BANK KATRA BRANCH, 12 MASTER ZAHURUL HASAN ROAD KATRA ALLAHABAD ,MADHOPUR, UTTAR PRADESH, UTTAR PRADESH-211002
10	4086	ALLAHABAD KATRA	CHEQUE DEPOSIT KIOSK	
11	4086	ALLAHABAD KATRA	INTERNET BANKING KIOSK	
12	4086	ALLAHABAD KATRA	PASSBOOK KIOSK	
13	4087	ALLAHABAD CITY OFFICE	CASH DEPOSIT KIOSK	INDIAN BANK CITY OFFICE BRANCH, 54 55 SARAIMIRKHAN CHOWK ALLAHABAD,LOKNATH DWAR, UTTAR PRADESH-211003
14	4087	ALLAHABAD CITY OFFICE	CHEQUE DEPOSIT KIOSK	
15	4087	ALLAHABAD CITY OFFICE	INTERNET BANKING KIOSK	
16	4087	ALLAHABAD CITY OFFICE	PASSBOOK KIOSK	
17	4088	JASRA	CASH DEPOSIT KIOSK	INDIAN BANK JASRA BRANCH, VILL/ PO JASRA DIST PRAYAGRAJ,UTTAR PRADESH-212107
19	4431	SULTANPUR MAIN BRANCH	CHEQUE DEPOSIT KIOSK	INDIAN BANK SULTANPUR MAIN BARNCH, 15 CIVIL LINES NEAR BUS STAND SADAR SULTANPUR , UTTAR PRADESH-228001
20	4431	SULTANPUR MAIN BRANCH	INTERNET BANKING KIOSK	
21	4431	SULTANPUR MAIN BRANCH	PASSBOOK KIOSK	
22	4611	ALLAHABAD ALOPIBAGH	CASH DEPOSIT KIOSK	INDIAN BANK ALOPIBAG BRANCH, 320 B ALOPIBAGH ALLAHABAD UP, ALOPIBAGH, UTTAR PRADESH-211006
23	4611	ALLAHABAD ALOPIBAGH	CHEQUE DEPOSIT KIOSK	
24	4611	ALLAHABAD ALOPIBAGH	INTERNET BANKING KIOSK	
25	4611	ALLAHABAD ALOPIBAGH	PASSBOOK KIOSK	
26	4654	TAWAKKALPUR NAGRA	CASH DEPOSIT KIOSK	INDIAN BANK TAWAKKALPUR NAGRA BRANCH, VILL PO TAWAKKALPUR NAGRA SURAPUR KADIPUR SULTANPUR, UTTAR PRADESH-228161
27	4908	ALLAHABAD LUKERGANJ	PASSBOOK KIOSK	INDIAN BANK LUKERGANJ BRANCH, 60/68 HIMATGANJ, OLD GT ROAD LUKERGANJ PRAYAGARAJ, UTTAR PRADESH
28	4908	ALLAHABAD LUKERGANJ	PASSBOOK KIOSK	
29	5131	ALLAHABAD KARELI HSG SCH.	CASH DEPOSIT KIOSK	INDIAN BANK KARELI BRANCH, HOUSE NOC 883 KARELI ,HOUSING SCHEME,GTB NAGAR,KARELI, PRAYAGRAH, UTTAR PRADESH-211016
30	5131	ALLAHABAD KARELI HSG SCH.	CHEQUE DEPOSIT KIOSK	
31	5131	ALLAHABAD KARELI HSG SCH.	INTERNET BANKING KIOSK	
32	5131	ALLAHABAD KARELI HSG SCH.	PASSBOOK KIOSK	
33	6138	HANDIA	PASSBOOK KIOSK	INDIAN BANK HANDIA BRANCH, R K TOWER, WARD NO 2,HANDIA PRAYAGRAJ, UTTAR PRADESH-221503
34	6148	KUNDA	PASSBOOK KIOSK	INDIAN BANK KUNDA BRANCH ,AT BHAGBAN TIRAHA LUCKNOW ROAD KUNDA PRATAPGARH, UTTAR PRADESH-230204
35	1944	PRATAPGARH	ATM	INDIAN BANK PRATAPGARH BRANCH, 47 A, CIVIL LINES KATRA ROAD NEAR C M O RESIDENCE PRATAPGARH , UTTAR PRADESH-230001
36	674	INDIAN BANK ZERO ROAD	ATM	INDIAN BANK ZERO ROAD BRANCH , NO-6S C BASU ROAD,ALLAHABAD CHOWK, UTTAR PRADESH-211003

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ANNEXURE-II
TENDER FORM

To

The Chief Manager,
Indian Bank,
Zonal Office,
Allahabad– 211001.

Sub: Disposal of obsolete KIOSKs/ATMs at Branches under Zonal Office, Allahabad

Ref: RFQ No: ZO/ALB/ITD/2023-24/32 **Dated.** 02.08.2023

With reference to the above, we are pleased to inform our offer as below.

Description of items	Total Amount in (Rs.)
PASSBOOK KIOSK on “AS IS WHERE IS BASIS” (A)	
CHEQUEBOOK KIOSK on “AS IS WHERE IS BASIS” (B)	
INTERNET BANKING KIOSK on “AS IS WHERE IS BASIS” (C)	
CASH DEPOSIT KIOSK on “AS IS WHERE IS BASIS” (D)	
ATM on “AS IS WHERE IS BASIS”(E)	
GST @ 5% on (A + B + C + D+E) = F	
Total (A+B+C+D+E+F) (Inclusive of taxes)	

The amount quoted in words:_____

The total price is inclusive of all misc. charges like transportation, labor, all taxes or any other expenses.

We are registered e-waste dismantler or recycler with Central/State Pollution Control Board and our registration is valid up to _____ - Proof of registration with validity period should be attached.

We will dispose off the e-Waste in accordance with the timelines laid down in the GOI Guidelines currently in force and provide the certificate to this effect to the bank within 30 days of receipt of e-Waste.

We understood the terms and conditions of tender and also we will abide by the rules and regulations of Bank applicable for this tender.

Signature of the bidder with Seal
Date:
Mobile No.
Address of the bidder with Tel No.
Email:

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ANNEXURE-III
BID SECURITY DECLARATION

To

Date:

The Chief Manager,
Indian Bank,
Zonal Office,
Allahabad– 211001.

Dear Sir,

Sub: Request for Quotation (RFQ) for Disposal of obsolete KIOSKS/ATMs at branches under Zonal Office, Allahabad.

Ref: Indian Bank Tender No. ZO/ALB/ITD/2023-24/32 Dated 02.08.2023

We declare that, we will not withdraw our bid during the period of bid validity specified in this RFQ and we will not fail or refuse to dispose off the equipment's as detailed in the bid under reference purchased by us as per the Government Guidelines on e-waste disposal currently in force.

Signature of Authorized Official

Name and Designation with Office Seal

Place:

Date:

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ANNEXURE-IV

CERTIFICATE FOR DISPOSAL OF EQUIPMENTS AS PER THE E-WASTE DISPOSAL GUIDELINES.

(TO BE SUBMITTED BY SUCCESSFUL BIDDER AFTER DISPOSAL OF E-WASTE ITEMS)

Date:

Sub: Certificate of disposal of KIOSKs/ATMs at Branches under ZO, Allahabad.

Ref: RFQ No: ZO/ALB/ITD/2023-24/32 Dated. 02.08.2023

This is to certify that the equipments as detailed in the bid under reference purchased by us are disposed off as per the Government Guidelines on e-waste disposal currently in force.

For _____

Signature _____

Name _____

Designation with stamp _____

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CHECKLIST FOR DOCUMENTS TO BE SUBMITTED BY THE BIDDER

1. Pollution Control Board Certificate.
2. Tender form Including the Commercials as per Annexure-II,duly sealed and signed by authorized signatory of company on its letter head
3. Bid Security Declaration (As per Annexure-III).
4. Sealed and Signed Copy of RFQ (To be sealed and signed by the Authorized Official of the Bidder on every page of RFQ).