



(A Govt. of India Undertaking)
4th Floor, Tower-1, IRCON Building, Plot-16, Sector-32, Gurgaon-122003
Phone :- 0124-4924412

NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES

Indian Bank, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial Bid) from owners of office premises willing to offer on lease basis (Readily built Premises) in the location at Sector-48/49, Sohna Road, Gurugram having **1200 sq ft to 1600 sq ft** carpet area with parking facility for a lease period of 15 to 20 years for our Sohna Road branch.

Tender forms can be downloaded from our website www.indianbank.in from **25.09.2023 to 10.10.2023**. Last date for submission of bids is **10.10.2023 UP TO 4.00 PM** and the duly filled in tenders are to be submitted in prescribed format to the above address.

Tenders are to be submitted in Two Cover system consisting of **Technical Bid** and **Financial Bid** in two separate sealed covers super scribing "Technical Bid" or "Financial Bid" on or before **10.10.2023 at 4.00 pm**.

The Technical Bid should be enclosed with refundable EMD of Rs.5000 by way of DD / BPO favouring , Indian Bank and another DD for Rs.500/- favouring Indian Bank, towards cost of tender (non refundable).

Kindly note that Demand Draft of EMD and tender fee should not be enclosed with Financial Bid. Doing so, tender will liable to be rejected and EMD of technically disqualified bidder will not be returned. Technical Bids will be opened on **10.10.2023** at 4:30 PM.

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.

Tenders from agents / brokers will not be accepted.

**Zonal Manager
(ZO Gurgaon)**