



Ref. No: Note/2023-24/47A

Date: 04.10.2023

TENDER NOTICE

Inviting Sealed Quotation for Supply and Installation of SMF & Tubular Batteries under Branches of Zonal Office Nagpur for a period of SIX Month (From 16-10-2023 to 15-03-2024)

Indian Bank, Zonal office Nagpur invites sealed quotations from the OEM/Authorized Dealers/ Authorized Suppliers for supply, installation and maintenance of new UPS SMF and Tubular batteries as per details given below:

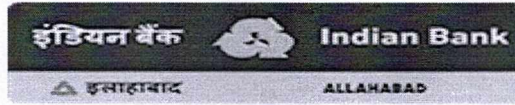
Eligibility Criteria:

A bidder is required to satisfy the following requirements for being eligible for participation in the Tender Process.

Sr.No.	Eligibility Criteria	Documents required
01.	The Bidder should be an OEM or Authorized Channel Partner / Dealer / Supplier of OEM of the proposed Batteries.	Manufacturer Authorization Form/Certificate signed by the Authorized Signatory of OEM (in case OEM do not participate in the bid directly)
02.	The Bidder should have been operating in India for a minimum period of 3 years as on 31.09.2023	Copy of the Certificate of Incorporation/Partnership Deed signed by authorized signatory to be submitted.
03.	The bidder should have supplied, installed and maintained at least 100 Nos. of 12V (65AH) SMF batteries of the proposed OEM in at least one Scheduled Commercial Bank in India or any Govt. Organization during last three years.	Copy of Purchase Order (POs) and Installation Report or Credential letters from the concerned Organization confirming supply, installation and maintenance of concerned items should be submitted.

Technical specifications:

Place of Work	Indian Bank, Branches under Zonal Office Nagpur.
Battery Specifications	SMF / Tubular Batteries (12V). Date of supply of batteries should be within 3 months of the date of manufacturing, Lead based batteries and Calcium based will not be accepted.
Battery Make	Amron-Quanta, Exide & Other Equivalent
Battery Life (Warranty)	Minimum 2 years' warranty for SMF Battery and 3 Years for Tubular Battery and on-site replacement.
Delivery & Installation	Within 04 days from date of placing the Purchase Order.
Tender Documents Availability	Indian Bank, Zonal Office, Palm Road, Civil Line, Near Reserve Bank Of India , Nagpur-440001. OR The tender can be downloaded from Bank's website http://www.indianbank.co.in



Terms & Conditions for participating in the Tender:

1. Last date of Submission of sealed quotation /Tender is: **16.10.2023, 04:00 Hours.**
2. The date of Technical Bid opening will be: **16.10.2023, 04:00 Hours.**
3. The date of Financial opening will be: **17.10.2023, 04:00 Hours.**
4. The quotation specific authorization letter from OEM or Manufacturer is required for participation in process. The authorization letter should be addressed to **Indian Bank Zonal Office Nagpur.**
5. The quotation should be accompanied by the Certificate of OEM/Authorized Dealers/ Authorized Suppliers otherwise the bid is liable to be rejected.
6. The selected vendors are required to supply and install the batteries in the individual branches as per requirement within **4 days** from the date of order. If the vendor fails to deliver and/or install the batteries within mentioned time line i.e. **4 days**, bank will have the discretion to cancel or nullify the purchased order to L1 vendor and same be awarded to other vendor who agreed to L1 rates.
7. The Rate contract is valid for a period **from 16-10-2023 to 15-03-2024**
8. Terms and conditions for warranty should be clearly specified and any complaint should be resolved within **24 hrs** for Urban/Semi Urban from the time of lodging complaint
9. In case of Battery failure during warranty period, the vendor has to replace the batteries at their own cost in **3 days.**
10. The vendor has to replace the entire set of batteries within a week, in case of multiple failure occurs during warranty period.
11. Bank reserves the right to reject any or all the quotations and stop the process at any point of time without assigning any reason whatsoever
12. Vendors should have valid **GSTN number / GST Registration No.** should be clearly mentioned in the quotation, failing which the tender will be rejected.
13. The Bank may procure SMF / Tubular batteries with buyback of SMF/ Tubular batteries of any specification / rating and vice-versa.
14. Ineligible / Incomplete tenders are liable for rejection
15. Extra GST will be applicable as per I.T Act. Other extra charges such as Transportation charge, Installation charge etc. will not be included after delivery.
16. Bidders are advised to see the proposed sites/Branches premises before quoting their rates
17. In case of failure to take up the work even after accepting the work order, or leaving the work incomplete, or for defective work not rectified, or violation of the terms and conditions, the Bank may take suitable action against the contractor as appropriate.
18. In case of any dispute, the matter will be referred to the **Zonal Manager, Indian Bank, Zonal Office Nagpur.**
19. The sealed quotation, as per the enclosed format for Bid/Quotation as **Annexure-I** should be super scribed "**ZONAL OFFICE NAGPUR IT-Department-QUOTATION FOR UPS BATTERIES**" and reach the following address along with requisite paper/documents.

**The Zonal Manager
Indian Bank, Zonal Office, Palm Road, Civil Line, Near
Reserve Bank of India, Nagpur-440001**

*****The Quotation sent in soft format through email will not be entertained**

Payments Procedure:

1. All measurements shall be recorded in duplicate on standard measurement sheets prepared by the contractor's representatives duly signed by them and Branch representatives. All bills shall be submitted along with this checked measurement sheets.
2. The payment will be released on delivery and successful installation as per Purchase Order on submission of required documents like Invoice, Installation Report, Warranty certificate etc.

The Bid must contain following

3. Product Brochures, leaflets etc
4. Commercial Offer or Financial Bid as per Annexure-I to be submitted in sealed envelope separately.
5. Copy of valid Certificate of OEM/Authorized Dealership/Authorized Supplier of offered batteries with clearly mentioned validity of dealership.
6. All the documents required to defend the eligibility of the concerned bidder as mentioned in the section "Eligible bidder" above.


Zonal Manager

Annexure-I
Format for Submission of Sealed Financial Quotation / Bids

<u>Tender for the Supply & Installation of SMF / Tubular (12 V) Batteries for UPS</u> <u>Branches under Zonal Office Nagpur for a period of SIX Month (From 16-10-2023 to 15-03-2024)</u>								
S. No	Description / Type	Battery AH	Make / Model of the Battery	Unit Price Including Delivery and Installation Charges (Rs.)	GST %	Net Unit Price including GST (Rs.) 'X'	Buyback Batteries Amt. including GST (Rs.) 'Y'	Net Amt. after buyback Batteries deduction including GST (Rs.) 'Z=X-Y'
1	SMF	65 AH						
2	Tubular	65 AH						
3	SMF	75 AH						
4	Tubular	75 AH						
5	SMF	100 AH						
6	Tubular	100 AH						
7	SMF	120 AH						
8	Tubular	120 AH						

****New Battery Warranty Period: _____

Note:

1. Net Price of the Battery will be consideration after deduction of Buyback Battery amount for L1 vendor.
2. The battery should be delivered within 5 (five) days on receipt of order.

Name of Bidder: _____

Signature of the bidder

GST No.: _____

(With seal)

City: _____

Contact No.: _____

Address: _____

Handwritten signature