



इलाहाबाद

ALLAHABAD

Indian Bank
Head Office,
Office Manager's Department,
Ground Floor,
No.66, Rajaji Salai,
Chennai – 600 001.

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NOTICE INVITING QUOTATION

“Integrated Facility Management Contract for Housekeeping, Plumbing & Carpentry services from 01.01.24 to 31.12.24 at Indian Bank Head Office, Main Building, No:66, Rajaji Salai, Chennai – 01 & Krest Building, Jehangir Street, Chennai – 01”

The Request for Quotation document may be collected by sending a request through email id to ho.om@indianbank.co.in as per below schedule.

| RFQ ISSUE FROM | RFQ CLOSING DATE |
|------------------------------|--|
| 14.11.2023 | 27.11.2023 |
| Minimum Eligibility Criteria | <p>Indian Bank intends to pre-qualify contractors who have the requisite qualifying experience in Integrated Facility Management works as specified below:</p> <ol style="list-style-type: none">1) Work Experience during the last 07 years ending 30.06.2023 in carrying out similar works and who fulfil the following pre-qualification criteria.<ol style="list-style-type: none">a) Three similar* completed works each costing not less than Rs. 40 Lakh each per annum. (OR)b) Two similar* completed works each costing not less than Rs. 50 Lakh each per annum, (OR)c) One similar* completed work costing not less than Rs.80 Lakh each per annum, <p>*Similar completed work shall mean carrying out Integrated Facility Management work (excluding GST), includes Housekeeping and Civil maintenance of buildings pertaining to plumbing, sanitary and carpentry works etc. in single contract.</p> |

- 2) The proprietary Concern / Firm in partnership / Limited Company or Corporation should be registered / incorporated in India (Certificate of incorporation to be submitted).
- 3) The proprietary Concern / Firm in partnership / Limited Company or Corporation should have been a profit making during the previous 3 years out of last 5 years ending 30.06.2023.
- 4) Should have an office at Chennai (**Telephone No. and address to be furnished**) with at least **125** people on its rolls of which at least **65** should be on permanent rolls based at Chennai. The staff deployed to Indian Bank should include technical, administrative personnel and others as follows (Min requirement) for proper execution of contract:

| Sl. No | Description of Manpower | Requirement |
|------------------------------------|----------------------------|-------------|
| 1 | Supervisor (House Keeping) | 2 |
| 2 | House Keepers | 24 |
| 3 | Carpenter | 1 |
| 4 | Plumbers/ pump operators | 2 |
| Total – Manpower quantity – | | |
| Head count | | 29 |

- 5) The Tenderer must have an annual **turnover of Rs. 1 Crore** (Rupees One Crore only) each during the last three years.
- 6) Should possess valid, ESI, PF, Registration Certificate (Remittance challans for the past 6 months should be enclosed along with the technical bid).
- 7) The Tenderer should provide a Banker's **Solvency Certificate for Rs. 40 Lakh** (Rupees Forty Lakh only) issued by a scheduled Bank **on or after 01.04.2023**.

Chief Manager (Estate)