

Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

DATE:14.03.2024

SUB: REQUEST FOR QUOTATION {RFQ} FOR DISPOSAL OF OBSOLETE IT HARDWARE/EQUIPMENT (ATM/BNA, DESKTOP PC WITHOUT MONITOR, MONITOR, SERVER, PRINTER, UPS, BATTERIES, ROUTER/SWITCH, KEYBOARD AND MOUSE ETC) AT INDIAN BANK BRANCHES UNDER ZO BHUBANESWAR, ODISHA.

Indian Bank invites sealed quotations for disposal of obsolete IT Hardware/equipment (ATM/BNA, Desktop PC without Monitor, Monitor, Server, Printer, UPS, Batteries, Router/Switch, Keyboard and Mouse etc.) as E-Waste (As detailed in Annexure-I) lying at various Indian Bank branches under ZO Bhubaneswar, Odisha on "As is where is" and "As is what is" basis from eligible registered and empanelled e-waste dismantler or recycler with Central/State Pollution Control Board whose license is currently valid.

You are requested to submit the quotation as per the tender format enclosed.

Please note that your quotation is subject to the terms and conditions mentioned below.

### **TERMS AND CONDITIONS**

1. The completed tender form (Annexure-II) with Earnest Money Deposit (EMD) Declaration (Annexure-IV) shall be submitted to the below mentioned address duly sealed and singed by Authorized Signatory of the Company on their letter head on or before 03.00 PM on 28.03.2024

Indian Bank
Zonal Office Bhubaneswar
B-2, (EAST),
Saheed Nagar, Bhubaneswar-751007, Odisha

- 2. Quotations will be opened on 28.03.2024 at 4.00 PM and sale order will be issued to Highest Quoted (H1) bidder.
- 3. The tender schedule should be filled in both figures and words in legible handwriting (Capital Letters). In case of discrepancy, between amount written in words and figures, the higher amount written in words/figures will be taken into consideration.
- 4. The bidder should be e-waste dismantler or recycler registered with Central/State Pollution Control Board whose license is currently valid. A copy of valid license certificate is to be submitted.
- 5. Ineligible / Incomplete tenders are liable for rejection.
- 6. All the items are to be sold on "As is where is" and "As is what is" basis and no correspondence will be entertained in this regard.
- 7. The bidders can inspect the items available for disposal at Indian Bank, respective branches before submitting the tender during the office hours. It is the responsibility of the bidder to inspect the items before submitting the tender. Although efforts have been made to ascertain



Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

DATE:14.03.2024

quantity of obsolete items, still there is scope for some variation while collecting items physically at branches.

8. The successful bidder should deposit the full EMD amount quoted in the form of DD favoring "Indian Bank" payable at Bhubaneswar/ Online Transfer through NEFT/RTGS/IMPS/UPI etc. in below mentioned account within 2 days from the date of sale order:

Account No: 416038727

Account Name: M/s. ZONAL OFFICE BHUBANESWAR

IFSC Code: IDIB000S159 Branch: SAHEED NAGAR

- 9. In case of failure to deposit the DD/Online for full amount quoted or withdrawal of the Bid by successful bidder, Bank may take appropriate action against the bidder including Blacklisting of the Firm and rejection of tender.
- 10. The successful bidder after depositing the amount quoted in the bid and accepted by the Bank in full should remove the materials after degaussing or physically punching/ drilling the hard disk drive/storage at their own cost at Bank's Location.
- 11. After depositing the full amount quoted, successful bidder has to remove the e-waste equipments from the premises of the Bank within 1 week.
- 12. It would be the responsibility of the bidder for safe transit of the e-waste from Bank's premises to bidder location. In case of any untoward incident happened during transition of e-waste, the bidder should be held sole responsible for the loss/consequences.
- 13. Bidder has to submit RFQ document dully signed by authorized signatory under the seal of the company in every page.
- 14. The Bank reserves its right to accept or reject any or all tenders at any point without assigning any reason and the decision of the Bank will be final.
- 15. The successful bidder has to submit the certificate (as per Annexure-III) duly sealed and signed by Authorized Signatory of the Company on their letter head stating that the material is disposed-off as per e-Waste disposal guidelines in force.
- 16. The Bids should remain valid for the period of 180 days after the last date for submission of bid prescribed. A bid valid for a shorter period shall be rejected by the Bank as non-responsive. Bank may seek extension of bid validity, if required.

Chief Manager ZO Bhubaneswar



Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

DATE:14.03.2024

### **ANNEXURE-I**

DETAILS OF EQUIPMENTS AT BRANCHES

SL No		Item Type	Item Quantity	Address	Contact
		CPU	4		
1		Monitor	5		
	ASTARANG	Statement Printer	2		
		Flatbed scanner	1	VILL PO ASTARANGA, DIST PURI, PIN- 752109	9583166756
		Keyboard	3		
		Cash counting machine	1		
		DVR/CCTV hard disk	1		
		CPU	2		
		Monitor	2		
_		Laser Printer	2	PLOT NO 485, BIJAYACHANDRAPUR,	
2	ATHARABANKI	Passbook Printer	2	ATHARABANKI, District-	7008247237
		Statement Printer	3	JAGATSINGHAPUR, PIN-754120	
		ATM machine	1		
		Laser Printer	2		
		Passbook Printer	1		9861821016
	BAGHMARI	Flatbed scanner	1		
3		Network switch/router	1	Baghmari, Tehsil- Begunia, Dist- Khorda, Pin-752061	
		Keyboard	3		
		Mouse	2		
		Cash counting machine	1		
		CPU	1	GRAM PANCHAYAT BUILDING,	
		Monitor	1	AT/PO- BAINCHUA PS-BALIANTA, BAINCHUA, PIN-	9438523891
4	BAINCHUA	DDBC printer	1		
		Statement Printer	1	752100	
		СРИ	6		
		Monitor	7		
_	GOPA BANDHU	Passbook Printer	1	GOPA BANDHU NAGAR,	
5	NAGAR	DDBC printer	1	BHUBANESHWAR, PIN-751019	7787833378
		UPS	2		
		UPS Batteries	30		
		CPU	3	OLD STATION SQUARE BRANCH,	7261028521
6	OLD STATION SQR	Monitor	2	CUTTACK ROAD, DIST- KHURDA BHUBANESWAR, PIN-751006	
		Keyboard	1		
7	KIIT	Server CPU	1	KOEL CAMPUS-I, PO-KIIT, BHUBANESWAR, PIN-751024	7879892962
		CPU	3	S-3, PHASE-II, MAITREE VIHAR, BHUBANESWAR, PIN- 751023	9439260753
		Monitor	3		
8	MAITRI VIHAR	Laser Printer	1		
		Passbook Printer	1		
		DDBC printer	1		

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Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

			<del></del>	- p	
		CPU	3		
		Monitor	2		
		Passbook Printer	1		
		DDBC printer	1	HOTEL MAY FAIR LAGOON	
9	MAY FAIR LAGOON	Statement Printer	4	COMPLEX, BHUBANESWAR, PIN-	9337595715
		Flatbed scanner	1	751013	
		UPS	1		
		UPS Batteries	19		
		Keyboard	7		
		Cash counting machine	2		
		CPU	5		
		Monitor	4	PLOT NO-3/1B, GROUND FLOOR, IRC	7566252000
10	NAYA PALLY	Kiosk Machine	1	VILLAGE, NAYAPALLI, BHUBANESWAR, PIN-751015	7566253008
		Coin Vending Machine	1	BHUBANESWAR, PIN-751015	1.5
		CPU	7		
		Monitor	4	BDA NICCO PARKLAKE ROAD,	9437525484
11	NICCO PARK	Flatbed scanner	1	MADHUSUDAN NAGAR, UNIT IV,	
		Keyboard	4	BHUBANESWAR, PIN-751015	
		DVR/CCTV hard disk	1		
		CPU	3	PLOT NO-570 LEWIS ROAD BJB NAGAR, BHBANESWAR, PIN- 751014	9795904399
		Monitor	4		
12	TEMPLE MARG	Laser Printer	11		
		Passbook Printer	1		
		DDBC printer	1		
		CPU	4		7598421592
		Server CPU	1		
		Monitor	2		
		Laser Printer	3		
		Passbook Printer		Cuttook logotsingnus Pd PIPIDI	
13	BIRIDI	DDBC printer	1	Cuttack- Jagatsingpur Rd, BIRIDI, Dist-Jagatsinghpur, Pin-754111	
		Statement Printer	1	Dist-Jagatsingilpur, Fili-734111	
		Flatbed scanner	1	_	
		UPS Keyboard	9		
		Mouse	6		
		Cash counting machine	1		
		CPU	3		
		Monitor	3	GRAM PANCHAYAT BLDG, SISILO, DIST-KHORDHA, PIN-752100	8667739821
	BUDHIPADA	DDBC printer	1		
14		UPS	1		
		UPS Batteries	3		
		Keyboard	3		
		1 17 1	2		
		Mouse			



Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

1		Passbook Printer	1		
15	PURI DMS	Statement Printer	3	DOLAMANDAP SAHI,	8895081344
		Flatbed scanner	2	MOCHI SAHI CHHAK, PURI, PIN-752001	
		ADF (Highspeed) scanner Keyboard	2		
		Bar code scanner	1		
		Cash counting machine	2		
		CPU	6		
16	GANDAKIPUR	Monitor	5	VILL:P O - GANDAKIPUR, BLOCK	9437246923
	G/11/B/11(11 G)(	DDBC printer	1	KUJANGA, DIST: JAGATSINGHPUR, PIN-754141	3437240323
		CPU	3	1111754141	
		Monitor	4		
17	GODA	DDBC printer	1	MAIN ROAD, GODA , VIA BORIKINA,	9776077701
	GODA	Flatbed scanner	1	DIST: JAGATSINGHPUR, PIN- 754110	3770077701
		Keyboard	3	-	
		CPU	4		
	INFOCITY	Monitor	4		7978844505
		Laser Printer	1	PLOT NO E/3, CHANDAKA INDUSTRIAL ESTATE, INFO CITY, BHUBANESWAR, PIN-	
18		Flatbed scanner	1		
		Keyboard	5	751024	
		Mouse	3	-	
		СРИ	4	PLOT NO-1239,ROAD NO-13, JAGANNATH NAGAR, BHUBANESWAR, PIN-751025	9438294905
		Monitor	4		
		Passbook Printer	1		
19	JAGANNATH	DDBC printer	2		
13	ROAD	Statement Printer	1		3130231303
		UPS	1		
		Keyboard	4		
		Mouse	4		
		CPU	6		
		Monitor	6	AT- DURGABAZAR, CUTTACK	
20	JAGATSINGPUR	Laser Printer	1	MACHHAGAON ROAD,	9770687632
		Passbook Printer	1	PO JAGATSINGHPUR, DIST- JAGATSINGHPUR, PIN- 754103	
		Statement Printer	1	JAGATSINGTIFON, FIN- 754103	
	JATNI	Passbook Printer	1	PLOT NO-480, AT-BIKASH NAGAR,	
21		DDBC printer	1	PO-JATANI, DIST- KHORDHA, PIN- 752050	9830493399
22	KALINGA VIHAR	Passbook Printer	1	PLOT NO-K-6 HIG-193, KALINGA VIHAR, SUBUDHIPUR, PATRAPADA, BHUBANESWAR, PIN- 751019	9679045154

Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

		CPU	6		
		Monitor	5		
		Passbook Printer	2	OKVIB Complex, Unit - III, Kharvel	
23	KHARVEL NAGAR	Statement Printer	1	Nagar, Bhubaneshwar, pin-751001	9437965833
		Flatbed scanner	2		
		UPS	1		
		CPU	4		
		Server CPU	1		_
		Monitor	4		
		Laser Printer	2	BHALIBADI SQUARE, NEAR NEW BUS	
24	KHURDA	Passbook Printer	3	STAND, TLC ROAD, SANAPALLA,	7008893718
_	KHOKDA	DDBC printer	1	KHORDHA, PIN-752056	
		Statement Printer	1		
		Flatbed scanner	1		
		UPS	1		
		CPU	3		
		Monitor	5		
		UPS	2	VILL/ P O-KRISHNANDAPUR, BLOCK-	7809601112
25	KRISHNANDAPUR	UPS Batteries	8	TIRTOL, VIA-TARAPUR, DIST-	
		Keyboard	7	JAGATSINGHAPUR, PIN-754135	
		Stabilizer	1		
	KUJANGA  CPU  Monitor  Passbook Printer  Flatbed scanner		6	VILL PO: KUJANG, DIST: JAGATSINGHPUR, PIN-754141	9938207090
26			4		
		The States of Association Services and Services	11		
		1			
	LINGIPUR	Laser Printer	1	PLOT NO.21/213, NUAGAON MUNICIPALTY ROAD,	
27		Passbook Printer	1	LINGIPUR, SISUPALGARH, BHUBNESWAR, PIN- 751002	9437965802
		CPU	6		
		Monitor	6	PLOT-516, MAGNETIC SQUARE, PATIA, BHUBANESWAR, PIN-751024	9437965841
28	PATIA	Laser Printer	1		
		Passbook Printer	2	PATIA, BHOBANESWAR, PIN-731024	
		Statement Printer	1		
		CPU	3		7044009399
		Monitor	6		
		Laser Printer	2	MARICHIKOT SQUARE, GRAND	
29	PURI	Flatbed scanner	2	ROAD, PURI, PIN-752001	7044008388
		Keyboard	1		
		Cash counting machine	1		
		CPU	11	STATION ROAD, VIP ROAD,	
20	DUDI CEA DEACU	Laser Printer	1	PURI, PIN-752002	7057886497
30	PURI SEA BEACH	Passbook Printer	1		
		Flatbed scanner	1		
		CPU	1	RAJIV BHAWAN, BEHIND LOK SEVA	8372853309
31	RAJIV BHAWAN	Statement Printer	1	BHAWAN UNIT-5, BHUBANESWAR, PIN- 751001	



Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

		CPU	6	B-2 EAST,INDIAN BANK BUILDING,	
32	RAPC BHUBANESWAR	Monitor	4	SAHEEDNAGAR	8961822449
		Keyboard	2	BHUBANESWAR, PIN-751007	
		CPU	7		
		Server CPU	1		
	RM BARAMUNDA	Monitor	7	M/113, HOUSING BOARD COLONY, RUCHIKA MARKET BARAMUNDA,	
		Laser Printer	1		
33		DDBC printer	1		8637250052
		Network switch/router	1		
		Keyboard	1	7	
		Mouse	2	-	
		CPU	11		
		Monitor	8		
		Passbook Printer	1	B - 2 ( EAST ), SAHEED NAGAR,	
34	SAHEED NAGAR	DDBC printer	1	NEAR EMPIRE HOTEL,	9438200105
		Keyboard	11	BHUBANESWAR, PIN-751007	
		Cash counting machine	1	7	
		CPU	6		
	SAILASRI VIHAR	Monitor	7		9437965847
		Passbook Printer	2	Sailashree Vihar, Bhubaneshwar, Pin-751021	
35		DDBC printer	1		
		Statement Printer	5		
		Flatbed scanner	3		
		Cash counting machine	2		
	SAKHIGOPAL	Server CPU	1	MAIN ROAD, NEAR ST XAVIER SCHOOL,	7008533626
36		Monitor	1		
		Keyboard	1	SAKHIGOPAL, DIST-PURI, PIN-752014	
		CPU	5	VILL PO: SANKHESWARHAT, VIA	8296293032
37	SANKHESWARHAT	Monitor	7	TIRTOL, DIST-JAGATSINGHPUR, PIN-	
		Statement Printer	2	754137	
		CPU	7		
		Monitor	4	.27	9178439034
		Laser Printer	1	SIRLO, NABAGRAM, VIA-	
38	SIRILO	Passbook Printer	3	RAGHUNATHPUR, DIST-CUTTACK,	
30		Statement Printer	5	PIN-754298	
		Flatbed scanner	1		
			3		
		Keyboard CPU	3 2		
		Keyboard		PANCHAYAT OFFICE LITTAR SASAN	
39	UTTARASASAN	Keyboard CPU	2	PANCHAYAT OFFICE, UTTAR SASAN, MADHYA SASAN, DIST-	8879989125
39	UTTARASASAN	Keyboard CPU Monitor Laser Printer	2	MADHYA SASAN, DIST-	8879989125
39	UTTARASASAN	Keyboard CPU Monitor	2 2 2 2		8879989125
39	UTTARASASAN	Keyboard CPU Monitor Laser Printer DDBC printer Flatbed scanner	2 2 2	MADHYA SASAN, DIST-	8879989125
39	UTTARASASAN MCB BHUBANESWAR	Keyboard CPU Monitor Laser Printer DDBC printer	2 2 2 2 1	MADHYA SASAN, DIST-	8879989125 8762836031

Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

DATE:14.03.2024

#### **ANNEXURE-II**

#### **TENDER FORM**

To The Chief Manager, Indian Bank, ZO Bhubaneswar, Bhubaneswar -751007

Sub: Disposal of obsolete IT Hardware/equipment (ATM/BNA, deposit kiosk, Desktop Pc without Monitor(CPU), Monitor, Server, Printers, UPS, Batteries, Router/Switch, Mouse/Keyboard etc) at Indian Bank branches under ZO Bhubaneswar.

Ref: RFQ No.- ZO/BBSR/IT/TENDER/2023-24/01 dated 14.03.2024

With reference to the above, we are pleased to inform our offer as below.

Item Type	Unit Rate (in Rs)
CPU	
Server CPU	
Monitor	
Laser Printer	
Passbook Printer	
DDBC printer	
Statement Printer	
Flatbed scanner	
ADF (Highspeed) scanner	
UPS	
UPS Batteries	
Kiosk Machine	
Network switch/router	
Biometric device	
Keyboard	
Mouse	
Bar code scanner	
Cash counting machine	
Other	
DVR/CCTV hard disk	
ATM machine	
Stabilizer	
Coin Vending Machine	Table 1



DATE:14.03.2024

Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

# **ANNEXURE-III**

CERTIFICATE FOR DISPOSAL OF EQUIPMENTS AS PER THE E-WASTE DISPOSAL GUIDELINES.

(TO BE SUBMITTED BY SUCCESSFUL BIDDER AFTER DISPOSAL OF E-WASTE ITEMS)

Date:
Sub: Certificate of disposal of Equipments at Indian Bank ZO Bhubaneswar, Odisha.
Ref: Indian Bank Tender ZO/BBSR/IT/TENDER/2023-24/01 dated 14.03.2024
This is to certify that the equipments as detailed in the bid under reference purchased by us are disposed-off as per the Government Guidelines on e-waste disposal currently in force.
For
Signature
Name
Designation with stamp



JR Of



Zonal Office Bhubaneswar B-2, (EAST), Saheed Nagar, Odisha-751007

Mail:zobhubaneswar@indianbank.co.in

Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

Description of items	Total Amount in (Rs.)
Servers & Other IT Hardware/equipment etc., on "AS IS WHERE IS' and "AS IS WHAT IS" BASIS as per total num items given in Annexure-I (A)	S ber of
GST @ 18% on A (B)	
Total (A+B) (Inclusive of taxes)	
The amount quoted in words:	
In case of discrepancy, total amount arrived after multip mentioned in Annexure-I will prevail.	lying unit rate with number of items
The total price is inclusive of all misc. charges like tran other expenses.	sportation, labor, all taxes or any
We are e-waste dismantler or recycler registered with 0 and our registration is valid upto (Proof of should be attached).	
We will dispose-off the e-Waste in accordance with Guidelines currently in force and provide the certificate days of receipt of e- Waste.	
We understood the terms and conditions of tender and regulations of Bank applicable for this tender.	l also we will abide by the rules and
Signature of the bidder Date M	Mobile no. Email:
with Seal Address of	
the bidder with Tel No.	





Date:

Zonal Office Bhubaneswar B-2, (EAST), Saheed Nagar, Odisha-751007 Mail:zobhubaneswar@indianbank.co.in

Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

DATE:14.03.2024

### **ANNEXURE-IV**

# **BID SECURITY DECLARATION**

To The Chief Manager, Indian Bank, ZO Bhubaneswar, Bhubaneswar-751007	Date:
Dear Sir,	
Sub: Request for Quotation (RFQ) for Disposal of obsolete IT (ATM/BNA, deposit kiosk, Desktop Pc without Monitor, Mor UPS, Batteries, Router/Switch, Keyboard etc.) at Branches under	nitor, Server, Printer,
Ref: ZO/BBSR/IT/TENDER/2023-24/01 dated:14.03.2024	
We declare that, we will not withdraw our bid during the period of RFQ and we will not fail or refuse to dispose-off the equipments as reference purchased by us as per the Government Guidelines on e-force.	detailed in the bid under
Signature of Authorized Official	
Name and Designation with Office Seal	
Place:	





Ref No.-ZO/BBSR/IT/TENDER/2023-24/01

DATE:14.03.2024

# **CHECK LIST**

S.No	Description	Documents to be submitted
1.	The bidder should be e-waste dismantler or recycler registered with Central/State Pollution Control board whose license is currently valid.	I .
2.	Tender form.	Bidder has to submit the completed tender form as per Annexure-II duly sealed and signed by Authorized Signatory of the Company on their letter head.
3	Earnest Money Deposit (EMD) Declaration. (Annexure-IV)	Bidder has to submit the Earnest Money Deposit (EMD) Declaration as per Annexure-IV duly sealed and signed by Authorized Signatory of the Company on their letter head.
4	RFQ document.	Bidder has to submit RFQ document dully signed by authorized signatory under the seal of the company in every page.

