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# INDIAN BANK

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## NOTICE INVITING QUOTATION

REPAIR, RENOVATION, INTERIOR, FURNISHING AND ELECTRICAL WORK  
AT  
FGM Office  
05<sup>th</sup> floor  
Sector III, SALT LAKE  
Kolkata – 700 106

संपर्क/Contact: (033) – 4044 2998/4004 5801

Name of Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

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**NAME OF THE WORK: REPAIR, RENOVATION, INTERIOR, FURNISHING AND ELECTRICAL WORK AT FGM Office: Kolkata, 05<sup>th</sup> floor, Sector III, Salt Lake, Kolkata – 700 106**

SITE PREPARATION WORK: SCHEDULE OF QUANTITIES WITH BRIEF SPECIFICATIONS

**The General Terms and conditions of the quotation for the above work**

- 1
  - i) Issue of Quotation Paper : From 20.06.2025 to 27.06.2025
  - (i) Last date of submission of quotation : 28.06.2025 on or before 11:00 AM by physically.
  - (iii) Date of opening of Quotation : 28.06.2025 at 12:00 Noon
- 2 Estimate Cost : Rs. 9,51,850.00 (Excluding GST)
- 3 Quotation shall remain valid for : 90 days from the date of opening of Quotation.
- 4 Time of completion of work : 4 (four) weeks from the date of commencement of work.
- 5 Cost of quotation paper : Rs. 500.00 (Rupees Five Hundred only) (Non-refundable Demand Draft in favor of Indian Bank, Kolkata)
- 6 Availability of Quotation Paper : Download from web site: [www.indianbank.in](http://www.indianbank.in)
- 7 Sealed quotation is to be submitted within the above stipulated time and date to the Asst. General Manager, Indian Bank, FGM Office, 04<sup>th</sup> floor, Kolkata – 700 106
8. Rates quoted shall be inclusive of all Taxes, Levies, Duties and Transportation and Service Tax etc. Goods and Service Tax (GST) shall be paid to the contractors as per applicable rules subject to submission of proper GSTIN.
- 9 Rates shall be quoted in both figures and words. Quotations shall be submitted in the prescribed schedule, duly signed and sealed in all pages. In case of any discrepancies in the rate quoted in figures and words and in the amount, the rate quoted in words in original will be considered.
- 10 Contractors shall provide all labor and material including necessary scaffolding for proper execution of the work including curing etc.
- 11 10% of the final bill value will be retained as security deposit and will be refunded on satisfactory completion of free maintenance period, i.e., one year from the date of completion of work. No Interest shall be paid.
- 12 Rates quoted shall be inclusive of providing necessary arrangements for satisfactory protection of furniture / electrical fittings / Bank's any other property during execution of the work.

- 13 Rates shall be inclusive of cost for disposing debris and any other unserviceable materials as per materials as per direction.
- 14 Rates shall be inclusive of cleaning of floors, making good to damaged floor, ceiling, walls, etc., after completion of work.
- 15 In case of any poor quality of work or substandard materials used for the purpose shall be replaced as per instructions without any extra cost.
- 16 Should the work be not completed to the satisfaction of the Employer/Consultant within the stipulated period, the contractors shall be bound to pay to Employer a sum calculated @ 1% of the accepted contract sum per week of delay subject to maximum of 10% of the accepted contract value by way of liquidated damage and not as penalty during which the work remains un-commenced or unfinished after the expiry of the completion date.
- 17 The Bank shall have the right to change the quantities and specifications as per on spot requirements. Decision of engineer-in-charge will be final and binding.
- 18 The contractors / suppliers should study the drawing/layout plan thoroughly and may visit the site prior to quoting their rates for the above work and should strictly adhere to tender specifications.
- 19 Quantities are approximate and the work will be paid on the measurement basis as per ISI Code of Measurement.
- 20 Evidence vouchers from manufactures/ authorized agents showing use of proper materials should be furnished as and when required.
- 21 The date of commencement of work will be considered after 3 days from the date of issuing of work order or the date of handing over of site/work-front to the contractors, whichever is later.
- 22 If rate against any item is found low compared to market rate/estimated rate, Bank may insist Performance Bank Guarantee for the same of any Nationalized Bank other than Indian Bank and its group of banks.
- 23 The bidder is advised to visit the site before quoting the rates. The job has to be carried out without hampering normal working of the Branch and on holidays.
- 24 All the relevant papers including this paper must be signed and sealed by the bidder and to return with quotation.
- 25 Existing furniture shall be utilized as per direction of site –in-charge or consultant. Rate shall include shifting (from other floors of same building) & modification of existing furniture. Bidder shall visit the site and acquaint themselves before submission of offer.

For any technical clarification, please contact dealing Architect  
AXIS  
(Architectural Consultant)  
Mr. Kundu – 70034 41425

- 26 The Bank reserves the right to reject any/ all quotations without assigning any reasons whatsoever.
- 27 The Contractor must be registered with GST Act and furnish a copy of registration document.

Yours faithfully,

**ASST. GENERAL MANAGER**  
Field General Manager Office

### APPROVED MATERIALS FOR CIVIL , INTERIOR & FURNITURE WORKS

SL. NO.	MATERIAL	BRAND/MANUFACTURER
1.	PLYWOOD & BLOCK BOARD, (MR/BWR)	- CENTURY - GREEN
2.	LAMINATES	- SUNMICA (ICA) - ARCHID LAM - GREEN LAM
4.	GLAZING	- MODI FLOAT - ST GOBAIN
3.	GYP SUM BOARD FALSE CEILING	- SAINT GOBAIN GYPROC
4.	MINERAL FIBRE FALSE CEILING	- ARMSTRONG - DAIKEN
5.	PAINT	- ASIAN PAINTS - BERGER PAINTS - ICI - BIRLA OPUS
6.	WHITE CEMENT PUTTY	- BIRLA WHITE - J.K. WHITE
7.	CABINET /DRAWER LOCKS, DRAWER SLIDES, AUTO- HINGES, KEYBOARD TRAYS, CABINET HANDLES ETC.	- GODREJ - HAFEFLE
8.	DOOR LOCKS AND HANDLES	- GODREJ NIGHT LATCH

### **LIST OF APPROVED MATERIALS ELECTRICAL WORKS**

SL. NO.	ITEM	ITEM DETAIL	APPROVED BRAND / MANUFACTURER
1.	CONDUITS	I) M.S. (BLACK STOVE ENAMELED)	- B.E.C. - NIC - AKG - SENCO
		II) PVC RIGID	- B.E.C. - AKG - PRECISION
		III) G.I. FLEXIBLE	- B.E.C. - PRECISION - AKG - ATUL
		IV) GALVANISED STEEL	- B.E.C. - PRECISION - AKG - ATUL
		V) PVC CASING –CAPPING	- PRECISION - PRESTO-PLUS
2.	CABLES & WIRES	I) 11 KV ALUMINUM	- POLYCAB - FINOLEX - HAVELS - MESCAB
		II) 1100 V GRADE PVC / XLPE INSULATED STEEL ARMORED AND OVER ALL PVC SHEATHED	- FINOLEX - POLYCAB - HAVELS - MESCAB
		III) PVC INSULATED STRANDED/FLEXIBLE COPPER CONDUCTOR WIRE WITH SIZE IN SQMM. EMBOSSED ON CABLE SURFACE (FOR INTERNAL WIRING)	- FINOLEX - POLYCAB - HAVELS - MESCAB
		IV) LAN	- FINOLEX - LUCENT - D – LINK/AMP/MOLEX
		V) TELEPHONE	- FINOLEX - DELTON
		VI) TV ANTENNA	- FINOLEX - POLYCAB - ORBIT - KEI

SL. NO.	ITEM	ITEM DETAIL	APPROVED BRAND / MANUFACTURER
3.	PROTECTIVE DEVICE	I) TPN & SPN SWITCH FUSE UNIT WITH HRC FUSE	- SIEMENS - L&T - SCHNEIDER - ABB - INDO ASIAN - NORTH WEST
		II) MCCB, MCB, MCB-DB, RCBO, RCCB, ACB & ELCB	-SIEMENS -L&T - SCHNEIDER - ABB - HAVELS - PHILIPS
		III) MANUAL CHANGEOVER SWITCH/AUTO CHANGE OVER SWITCH	- L&T - LEGRAND, -HAGER
		IV) DOL STRATER	- SIEMENS - LARSEN & TOUBRO - INDO ASIAN
		V) CURRENT TRANSFORMER	- L & T, - KAYCCE - KUPPA/AE/IMP - INDO ASIAN
4.	SWITCHES & SOCKET SWITCH FRONT PLATE AND MOUNTING BOX (MODULAR TYPE)	I) 6A / 16A SWITCH, SOCKET, TELEPHONE SOCKET (RJ-11) LAN SOCKET(RJ-45), ELECTRONIC REGULATOR/DIMMER	- MK(WRAPAROUND PLUS) - Anchor(Roma) -Legrand(Myrius)
		II) ON/OFF / SELECTOR SWITCH	- SIEMENS - LARSEN & TUBRO - INDO ASIAN
		III) METAL CLAD SOCKET & PLUG HAVING SCRAPING EARTH ARRANGEMENT	- SIEMENS - LEGRAND - HAGER
5.	BELL	BUZZER BELL/CALL BELL, BUZZER INDICATOR (LUMINOUS TYPE)	- BAJAJ - ANCHOR
6	INSTRUMENT	INDICATING INSTRUMENT/ MEASURING INSTRUMENT	- AE - IMP - L&T - GE
7.	LUMINARIES	I) LED LIGHT FITTINGS	- PHILIPS - WIPRO - HAVELLS - BAJAJ

SL. NO.	ITEM	ITEM DETAIL	APPROVED BRAND / MANUFACTURER
8.	FAN FITTINGS	I) CEILING FAN	- HAVELLS - BAJAJ - CROMPTON - USHA - ORIENT - POLAR
		II) WALL MOUNTING / PEDESTAL FAN	- HAVELLS - BAJAJ - CROMPTON - USHA - ORIENT - POLAR
		III) EXHAUST FAN	- HAVELLS - BAJAJ - CROMPTON - USHA - ORIENT
9.	STARTER	LIGHT-STARTER	-SIEMENS  -L&T  - SCHNEIDER
10.	REGULATOR	CEILING FAN-REGULATOR	-ANCHOR -LEGRAND -CLIPSAL
11.	RELAY		-L &T -ABB -SIEMENS -INDO ASIAN

**Note:**

- All other items not covered above, as per sample approved by employer/consultant.
- Original purchase invoice/ materials challan to be submitted for verification of materials