**INVITATION OF BIDS**

**RATE CONTRACT FOR SUPPLY OF FIRE EXTINGUISHERS, MAINTENANCE OF FIRE EXTINGUISHERS, HPT & REFILLING OF FIRE EXTINGUISHERS**

**(INCLUDING MAINTENANCE OF EXISTING FIRE EXTINGUISHERS)**

**FOR THE INDIAN BANK OFFICES/BRANCHES INCLUDING ATM SITE**

**UNDER UDAIPUR ZONE**

**NOTICE INVITING BIDS**

**INTRODUCTION**

1. Indian Bank, Zonal Office Udaipur, invites sealed quotations in two bid system for rate contract for New installation, repair and maintenance of Fire Extinguishers (including maintenance of existing Fire Extinguishers) at branches/ offices under its jurisdiction. The first bid shall be technical bid and the sealed envelope of Technical Bid shall contain the details of OEM, Acceptance of terms and conditions, and other eligibility conditions, etc. The second bid shall be financial bid and the sealed envelope of Financial Bid shall contain the price information of the product and services in prescribed format as per the annexure. **Financial bids shall invariably be submitted in sealed envelope. Any financial bid found open for any reason shall make the bidder ineligible for participation.**

Envelope 1: Technical Bid

Envelope 2: Financial Bid

And, it should reach at the following address:

Zonal Office Udaipur

Second Floor, 203- 205, Paras Prime,

Paras Circle Ahmedabad Udaipur Road,

Sector -11, Hiran Margi, Udaipur, PIN -313001(Rajasthan)

Email: zoudaipur@indianbank.co.in

**PERFORMANCE AND PRODUCT CERTIFICATION:**

2. The Bidders should have the following product certification and other criteria: -

a) **Product Certification:** The products of the Bidder must have certification of quality given by the Bureau of Indian Standard (BIS) and acceptable to Bank. The products should be based on latest technology for the specific requirement.

b) **OEM Certificate:** The Bidder should have OEM certificate along with confirmation that they would supply spare parts for the quoted components for a period of 5 years from the date of installation.

i) OEM should be ISO 9001 certified.

ii) Documents of Manufacturing license/ Registration of the OEM factory need to be submitted for verification.

iii) Product Certification copies to be attached as per the BIS specifications.

v) The firm should produce authorization from OEM for its offered makes in original.

vi) Multiple brand Techno-commercial bids from single bidder will be rejected.

vii) Serial number & IS certificate of products to be provided by the OEM.

viii) Audit for Banks, whether actual material is provided or not, needs to be done by OEM as and when required by Bank without any additional cost.

 ix) OEM or its parent company should not be blacklisted/ banned by any PSU/PSB/Government organization in past 3 years and notarized undertaking in this regard to be submitted.

x) OEM must have its own registered office in India at least from last 5 years. OEM presence through national distributor and joint ventures will not be considered.

c) **Past Record**: The Bidder or their entities should not have been blacklisted by any PSU/PSB/Government Organization in past 3 years and notarized undertaking in this regard to be submitted.

i) Bidders A/c should not be classified as NPA by any bank. A self- declaration in this regards to be submitted by bidder along with Bid Documents.

**PAYMENT TERMS**

3. No advance payment shall be made against purchase order

i) Payments shall be made after delivery & installation of new Fire Extinguishers at per site Basis. The payment shall be made against delivery challans and invoices and commissioning report duly signed by the Branch Manager.

ii) The vendor empanelled to have a Bank Account with Indian Bank for operational convenience

iii) **The Annual Maintenance Charges shall be paid once in Six months’ subject to satisfactory maintenance for the previous Six months. Vendors failing to render requisite maintenance service visits shall be paid only on the pro rata Basis for the number of mandatory service visits.**

**iv) All Annual Maintenance Charges shall be paid from Zonal Office only.**

iii) All other terms and conditions are spelt out in the Terms and conditions attached to this tender.

**EMD AMOUNT:**

4. **Rs. 5,000/-** (Rupees Five Thousand only) by way of a demand draft favouring **Indian Bank, Zonal Office, Udaipur** and payable at **Udaipur.**

**SPECIFICATION/REFILLING/MAINTENANCE**

5. The detailed technical description is enumerated below. The specifications given are as per minimum requirement. Vendors can quote equivalent or higher technical specifications to meet the Bank’s requirements. However, no weightage would be given for higher configurations. All components should be BIS certified. A half yearly visit to the offices/branches shall be mandatory for checking the pressure and condition of all the fire extinguishers.

a) **SPECIFICATIONS FOR PORTABLE FIRE EXTINGUISHER CARBON DIOXIDE 4.5 KGS**

|  |  |  |
| --- | --- | --- |
| **Sl No** | **Values** | **Specification** |
| 1. | Scope of work | Supply of Portable CO2 extinguisher 4.5 kgs-confirming to IS-15683: latest revision and ISI marked complete with all fittings. |
| 2. | Extinguishing Media | CO2 used in extinguisher shall of Comply IS 15222. |
| 3. | ULC fire rating | 10-B:C |
| 4. | Cylinder Material | Mild steel. |
| 5. | Valve Material | Plated Brass |
| 6. | Handle/lever Material | Stainless steel |
| 7. | Operating Pressure(@70 deg F)  | 850 PSI |
| 8. | Temperature Range(Deg C) | -30 degree cent. to 55 degree Cent. |
| 9. | Nominal discharge time (Sec) | 10-18 sec |
| 10. | Discharge horn | Non -conductor of electricity. |
| 11. | Hose | Min. bursting pressure shall be 275 kgf/cm2. |
| 12. | Discharge Range (mtr) | 01-2.4 |
| 13. | Operating type | Squeeze grip |
| 14. | Test Report & certificates | IS approved Certificate. |
| 15. | Recommended area for Utilization | Electrical/Electronics/inflammable liquid. |
| 16. | Marking | Extinguisher permanently marked with thefollowing information:a) Manufacture's Name or Trade -mark,b) Year of Manufacture of the cylinder and test pressure.c) Method of operation in prominent letters.d) ISI Marking, CE marking |

 **Refilling/Maintenance of 4.5 Kg CO2 Fire Extinguisher**

1. Every carbon Di-oxide extinguisher installed in premises shall be hydraulically pressure tested once in five years. There shall not be any leakage or visible distortion. Extinguisher which fails in these requirements shall be replaced.

2. Always discharge gas from extinguisher before sending for HPT and refilling.

3. Refilling should be done when cylinder weight is reduced by 10% or more than 10% from gross weight of Cylinder or after Hydraulic Pressure Test (HPT).

4. Checked the vendor license and demand for supply of HPT certificate after HPT of Cylinder.

5. Fire Extinguisher shall comply with IS 15683:2018.

6. Maintenance to be done in accordance to IS 2190:2010.

7. Shelf life of carbon Di-oxide extinguishers is 15 years only from manufacturing date.

b) **SPECIFICATIONS FOR PORTABLE FIRE EXTINGUISHER STORED PRESSURE 6 KGS ABC TYPE**

|  |  |  |
| --- | --- | --- |
| **Sl No** | **Values** | **Specification** |
| 1. | Scope of work | Supply of Portable extinguisher 6 kgs-confirming to IS -1S683: latest revision and ISI marked complete with all fittings. |
| 2. | Extinguishing Media | MONNEX. |
| 3. | ULC fire rating | 3A,55B |
| 4. | Cylinder Material | Mild steel. |
| 5. | Valve Material | Plated Brass |
| 6. | Handle/lever Material | Stainless steel |
| 7. | Operating Pressure(@70 deg F) | 15 KGF/CM2 |
| 8. | Temperature Range(Deg C) | -30 degree cent. to 55 degree Cent. |
| 9. | Nominal discharge time (Sec) | 10-20 sec |
| 10. | Discharge horn | Flexible PVC braided hose fitted with end connection |
| 11. | Hose | Min. bursting pressure shall be 55 kgf/cm2. |
| 12. | Discharge Range (mtr) | 2 Mtr |
| 13. | Operating type | Squeeze grip |
| 14. | Test Report & certificates | IS approved Certificate. |
| 15. | Recommended area for Utilization | Class A, B and C i.e. Wood, Paper, Petroleum and electrical equipment. |
| 16. | Marking | Extinguisher permanently marked with the following information:a) Manufacture's Name or Trade-mark,b) Year of Manufacture of the cylinder and test pressure.c) Method of operation in prominent letters.d) ISI Marking, CE marking |

 **Refilling/Maintenance of 6 Kg ABC Fire Extinguisher**

1. Every Dry chemical powder extinguisher installed in premises shall be hydraulically pressure tested once in five years. There shall not be any leakage or visible distortion. Extinguisher which fails in these requirements shall be replaced.

2. Always emptied out Powder from extinguisher before sending for HPT and refilling.

3. Refilling should be done when pressure is drop 10% or more than 10% in stored pressure type and caking of powder in DCP cartridge type or after Hydraulic Pressure test (HPT).

4. Checked the vendor license and demand for supply of HPT certificate after HPT of Cylinder.

5. Fire Extinguisher shall comply with IS 15683:2018.

6. Maintenance to be done in accordance to IS 2190:2010.

7. Shelf life of DCP extinguisher is 10 years only from manufacturing date.

**AUTOMATIC MODULAR FIRE EXTINGUISHER**

ABC Dry chemical powder Automatic Modular Fire Extinguisher, the release temperature can be adjusted to suit prevailing conditions.

**Technical Data**

Utilization Temperature: 57 degree cent. to 107 degree cent.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Capacity | Working Pressure(KGF/CM2) | Testing Pressure(KGF/CM2) | Area Protection(L\*B)  | Volume Protection(L\*B\*H)  | Operation Time(Second) | Hanging Verticallyabove risk |
| 5 Kgs | 7 to 10 | 35 | 3.5 to 4 m2 | 8 m3 | 10-15 | 1. 5M to 2M |

**Annexure-I**

**Application for participation in TENDER for**

**Supply of Fire Extinguishers, Maintenance of Fire Extinguishers, HPT & Refilling of Fire Extinguishers (including maintenance of existing Fire Extinguishers)**

(TO BE TYPED ON THE BIDDER'S PRINTED LETTER HEAD)

The Zonal Manager,

 Indian Bank Zonal Office

Second Floor, 203- 205, Paras Prime,

Paras Circle Ahmedabad Udaipur Road,

Sector -11, Hiran Margi, Udaipur, PIN -313001(Rajasthan)

Email: zoudaipur@indianbank.co.in

Dear Sir,

Subject: Application for participation in Tender for New installation, repair and maintenance of Fire Extinguishers (including maintenance of existing Fire Extinguishers)

1. This has reference to the captioned subject, I/We have carefully perused and understood the criteria mentioned in the Tender Notice released on the website of the Bank.

2. Accordingly, I/We now submit the application form duly completed in all respects, together with certified copies of the following documents as required by you for participation in Tender for New installation, repair and maintenance of Fire Extinguishers (including maintenance of existing Fire Extinguishers) to your bank.

3. I/We confirm that all information given herein is true to the best of my/our knowledge. I/ We also understand and confirm that if any of the information given is found to be incorrect either fully or partially or any false/fake document is submitted at any stage, you may reject the application summarily and also take any legal action as per law.

4. It is also confirmed that, I/We hereby agree with all the terms and conditions laid down in the application/empanelment documents.

Yours faithfully,

(Proprietor / Bidder’s Signature, Name with Seal)

Encl: Documents: -

**Annexure-II**

**BIDDER PROFILE/ TECHNICAL BID**

(TO BE TYPED ON THE BIDDER'S PRINTED LETTER HEAD)

|  |  |  |
| --- | --- | --- |
| **Sl No** | **Subject** | **Details** |
| 1. | Name of the Manufacturer/ Firm/ Company/ Dealer/ Vendor |  |
| 2. | Year of Establishment |  |
| 3. | Constitution of the Firm (whether Proprietary/ Partnership/ LLP/Pvt. Ltd./Public Ltd.) |  |
| 4. | Address of Head Office (in India), including1. Email id
2. Landline and Mobile Number(s)
 |  |
| 5. | Name of the Proprietor/Chairman/ Managing Director/CEO/ Country Head (as the case may be) |  |
| 6. | Name(s) and Address of Office at UDAIPUR, including1. Email id
2. Landline and Mobile Number(s)

(Please attach Lease Agreement/ Registration Certificate under Shops and Establishment Act) |  |
| 7. | Date of opening of company’s Office at UDAIPUR |  |
| 8. | Whether registered with the Registrar of Companies/Registrar of Firms in India. If so, mention number and date and enclose Registration Certificate copy. |  |
| 9. | Whether an assess of Income Tax. If so, mention Permanent Account Number and Taxpayer Identification Number. Furnish copies of Income tax clearance certificate |  |
| 10. | Whether registered for GST purposes. If so, mention number and date. Also furnish copies of GST certificate. |  |
| 11. | Copies of IT Returns last 03 years and GST Return of last one year |  |
| 12. | Is the Company/Firm a manufacturer of the FIRE EXTINGUISHERS equipment/ accessories/components, etc required by the Bank? If Yes, name of the equipment/ accessories/components, etc and place where manufacturing unit is located. (All manufactured products should be BIS certified) |  |
| 13. | Is the vendor having URC (Udyam registration Certificate). If Yes, submit the relevant certificate. |  |
| 14. | Have you been prequalified by PSUs / Banks (Public/Private)/NBFCs/ Government Departments etc. for New installation, repair and maintenance of FIRE EXTINGUISHERS? If Yes, furnish their names, category and date of empanelment. (Enclose empanelment letter) |  |
| 15. | Do you have presently running contract with PSUs/ Banks (Public/Private)/NBFCs/ Government Department, etc. for New installation, repair and maintenance of FIRE EXTINGUISHERS? If yes, enclose Performance report/ certificate of running contract. |  |
| 16. | Details of Technicians positioned at UDAIPUR and remaining districts mentioned in this TENDER, in format:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl No | Name | Qualification | Working since | Location |
|  |  |  |  |  |

 |   |
| 17. | Details of relative(s) employed in Indian Bank and erstwhile Allahabad Bank, if any. Name: Relation: Branch/Office: Branch/Office last served (if retired): Contact Details: |  |

**Declaration**

1. I / We have read and understood the tender documents and I / We understand that if any false information is detected at a later date, any contract made between ourselves and Indian Bank on the Basis of the information given by me / us can be treated as invalid by the Bank and I/ We will be solely responsible for the consequences. I / We agree that the decision of Indian Bank in selection of bidders/contractors will be final and binding to me / us.
2. I / We agree that I / We have no objection if enquiries are made about the work listed by me / us here in above and/or in the accompanying sheets.
3. All the information furnished by me/us above here is correct to the best of my/our knowledge and belief.
4. I/We the authorized signatory of the firm undertake to state that our Firm has proper infrastructure and resources and is capable of undertaking New installation, repair and maintenance of Fire Extinguishers (including maintenance of existing Fire Extinguishers) installed in 70 branches/offices of Indian Bank including all rural areas. We further undertake to state that we would be supplying all spare parts of quoted modules for a minimum period of 03 years from the date of Installation.

Signature

Place: Name:

Date: Designation:

Seal of the Company

(Authorized Signatory)

**Annexure-III**

**LIST OF ENCLOSURES**

TO BE ATTACHED WITH TECHNICAL BIDS

|  |  |  |
| --- | --- | --- |
| **Sl No** | **Subject** | **Enclosed (Yes/No)** |
| 1. | Certificate of Registration of company/dealership |  |
| 2. | Certificate of registration with Income Tax, GST, EPF,ESI, VAT, TAN/TIN etc |  |
| 3. | Details of company owned registered office at UDAIPUR with names of employees, address, Tel no., etc |  |
| 4. | IT Returns and GST Return |  |
| 5. | Empanelled with govt./public sector/banks |  |
| 6. | Presently running contract work order with govt./public sector/banks |  |
| 7. | STQC/ERTL/ETDC/ISO/BIS/DEALER certificate |  |
| 8. | Customer Reference (other than Indian Bank) |  |
| 9. | Documentation: - product, brochures, leaflets, manuals, warranty conditions etc. |  |
| 10. | Certificate that Authorized dealer/Firm/OEM or its Sister Agency have not been blacklisted |  |
| 11. | Document(s) in support of any other information |  |
| 12. | Bank Details (Account with Indian Bank, UDAIPUR Branch)  |  |

Note: - 1. In absence of any of the information/enclosures or/ and FAKE, WRONG, FICTICIOUS, FALLACIOUS, etc. reporting, the tender is likely to be rejected

2. The Vendor shall produce/provide original of any documents, required by the Bank for Verifications.

**Annexure-IV**

**FINANCIAL BID**

(TO BE TYPED ON THE BIDDER'S PRINTED LETTER HEAD)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl No** | **Description** | **Make/Brand** | **Quantity** | **Base Rate** | **GST** | **Total** |
| 1. | Portable Fire Extinguisher Carbon Dioxide 4.5 kgs |  |  |  |  |  |
| 2. | Portable Fire Extinguisher Stored Pressure 6 kgs ABC Type |  |  |  |  |  |
| 3. | Automatic Modular Fire Extinguisher ABC type 5 kgs |  |  |  |  |  |
| 4. | AMC Charge (2 mandatory visits per year on half yearly basis. In addition, visit on call as and when required without any additional charges) |  |  |  |  |  |

**Charges for Refilling**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl No** | **Description** | **Base Rate** | **GST** | **Total** |
| 1. | Portable Fire Extinguisher Carbon Dioxide 4.5 kgs |  |  |  |
| 2. | Portable Fire Extinguisher Stored Pressure 4 kgs ABC Type |  |  |  |
| 3. | Portable Fire Extinguisher Stored Pressure 6 kgs ABC Type |  |  |  |
| 4. | Automatic Modular Fire Extinguisher ABC type 5 kgs |  |  |  |
| 5. | Automatic Modular Fire Extinguisher ABC type10 kgs |  |  |  |

 **Charges for Hydraulic Pressure Testing**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl No** | **Description** | **Base Rate** | **GST** | **Total** |
| 1. | Portable Fire Extinguisher Carbon Dioxide 4.5 kgs |  |  |  |
| 2. | Portable Fire Extinguisher Stored Pressure 4 kgs ABC Type |  |  |  |
| 3. | Portable Fire Extinguisher Stored Pressure 6 kgs ABC Type |  |  |  |
| 4. | Automatic Modular Fire Extinguisher ABC type 5 kgs |  |  |  |
| 5. | Automatic Modular Fire Extinguisher ABC type10 kgs |  |  |  |

Signature

Place: Name:

Date: Designation:

Seal of the Company (Authorized Signatory)