

TENDER
ANNUAL MAINTENANCE CONTRACT
FOR
SERVICING AND RE-FILLING
OF
FIRE EXTINGUISHERS
INSTALLED IN BRANCHES/OFFICES UNDER NAGPUR ZONE

IMPORTANT DATES

DATE OF ISSUE OF TENDER	: 09 JULY 2025
LAST DATE OF SUBMISSION OF TENDER	: 04 AUG 2025
DATE OF OPENING OF TENDER (Technical)	: 06 AUG 2025
DATE OF OPENING OF TENDER (Financial)	: 08 AUG 2025

For complete details visit: <https://indianbank.in>

Place: Nagpur

Zonal Manager

Date: JUL 2025

Indian Bank, Zonal Office, Nagpur invites sealed quotations for AMC (Annual Maintenance Contract) for Servicing & Re-Filling of Fire Extinguishers installed in Branches and Offices under Nagpur Zone.

We have branches operating in Nagpur, Amravati, Chandrapur, Gondia, Latur, Nanded, Jalna, Jalgaon, Gadchiroli, Wardha, Yavatmal, Parbhani, Akola,

Bhandra, Buldhana & Hingoli districts. The agency should be capable of providing services in the above districts of Maharashtra, with an option clause open to the Bank, to provide services in any other district of Maharashtra not mentioned above, as and when the requirement arises.

You are requested to submit the same in a sealed envelope super scribing as **“QUOTATION FOR AMC OF FIRE EXTINGUISHER SYSTEM”** as per attached format (Annexure I). Technical Criteria as per Sl. (b) mentioned below should be submitted in a separate envelope. Technical Criteria as per Sl. (b) mentioned below should not be enclosed with **“QUOTATION FOR AMC OF FIRE EXTINGUISHER SYSTEM”**.

Please Note that:-

(a) Tender may be dropped in the tender box kept at Zonal Office, Indian Bank, Palm Road, Civil Lines, Nagpur – 440001.

(i) Last date for submission of quotation is **04.08.2025**.

(ii) Technical Bids will be opened on **06.08.2025 at 03.00 PM** by the tender opening committee in front of the bidders who wished to be present during tender opening.

(iii) Financial Bids will be opened on **08.08.2025 at 03.00 PM** by the tender opening committee in front of the bidders who wished to be present during tender opening.

(b) Technical Criteria (Valid Documentary Proof to be submitted):

(i) The firm submitting bids must have valid license for sale and maintenance of fire extinguishers or having valid agreement with the authorized vendors for the same.

(ii) The firm also should be having technical facility set up in Nagpur. Technical set up facility in other districts of Maharashtra is advisable. Necessary certificate in this regard to be enclosed.

(iii) The firm must have the past experience in maintenance of servicing of portable fire fighting extinguishers. Past experience in banking sector etc. is preferable. Documentary proof i.e. Purchase Order/Service Order shall be submitted along with the bids.

(iv) Maintenance of fire extinguishers to be guided in accordance with IS 2190:2010. Certificate in this regard to be enclosed.

(v) All entries in the bid form should be legible and filled correctly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached.

(c) Bank has the right to amend/postpone/cancellation of the bidding process. The L1 Vendor shall be finalized based only on the details furnished as per Annexure I, Sl.(a)-

Rate chart for servicing & re-filling of fire extinguishers with a validity period of one year (Including two mandatory preventive maintenance visits once every six months.

(d) For any clarifications, regarding the tender at any stage, kindly send your queries on the following Email ID:-

E-mail ID	zonagpur@indianbank.co.in
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Date: 09 JUL 2025

MAINTENANCE SCHEDULE FIRE EXTINGUISHERS

The AMC will be Non-Comprehensive

(A) Periodicity (Validity) of Refilling & Servicing of Existing Fire Extinguishers is one year.

(B) **Refilling and Maintenance work**: Maintenance of fire extinguisher should be carried out as per guidelines issued in BIS 2190:2010.

(i) All Fire Extinguishers must be discharged/ emptied before refilling of fire extinguishers. The demonstration of fire extinguishers will be given to staff members of branches and offices.

(ii) Replacement of old gas cartridge and extinguishing media of the fire extinguisher.

(iii) All fire extinguishers and refills and spare parts must confirm to performance and construction specifications as laid down IS 15683:2018 as amended from time to time by BIS.

(iv) Proper cleaning of interior and exterior of Fire Extinguisher, polish the painted portion with wax polish, the brass/gun metal parts with metal polish, chromium plated parts with silver polish and plastic components to be thoroughly washed with soap solution and sun dried.

(v) Record of maintenance, inspection and testing of all fire extinguishers should be handed over to concurred office/branch.

(vi) Checking of nozzles, port hole, vent hole, cap assembly, siphon tube, safety pin/clip, discharge pipe etc.

(vii) Checking wall bracket/ fire stand of Fire Extinguishers

(viii) Checking coloring of fire extinguisher, if required then take a prior approval for the same by Zonal Office/ Branch.

(ix) After refilling paste inspection card to the body of the extinguishers indicating the serial number, date of refilling, next due date for refilling, due date for hydraulic testing etc.

(x) Ensure that all joints are fully tightened and nozzle, vent hole etc. are free of dust/dirt.

(xi) Operating instructions of fire extinguishers are legible and facing outward and in good visible condition.

(xii) Checking of pressure gauge reading or indicator, it should be in operating range only.

(xiii) Hydraulic Pressure test, wherever due should be carried out in conformity with the procedure and periodic laid down in BIS 2190:2010. If fire extinguisher fails in Hydraulic testing then it will be replaced by new one after getting approval by Zonal Office.

(xiv) Initial weight should be taken while installation/ after refilling & recorded in presence of Branch staff

(xv) After every two years, examine the gas mass/ weight of CO₂ Fire Extinguisher. If there is loss of more than 10% of Original weight, then it should be recharged.

(xvi) The successful Bidders/ Firms/ Vendors will remain in the list of the Bank for three year from the date of contract or till the completion of next contract period at the Bank's own discretion (whichever is earlier).

(xvii) The Rate contract will be valid for (03) Three Year. Initially work will be allotted to one year and will be renewed on yearly basis up to maximum three years. On successful completion of first year, renewal for second year will be subject to the satisfactory performance and review by Security Department. Revision of rates during the contract period will not be entertained by Bank for whatsoever reasons.

ANNEXURE I

(A) RATE CHART FOR SERVICING & RE-FILLING OF FIRE EXTINGUISHERS WITH A VALIDITY PERIOD OF ONE YEAR (INCLUDING TWO MANDATORY PREVENTIVE MAINTENANCE VISITS ONCE EVERY SIX MONTHS)

Sl. No.	Item description	Capacity	Appx Qty for AMC	Rate per Unit (Inclusive of all charges) (GST not to be included) (In Rupees)
1	Carbon-Di-Oxide (CO ₂) Extinguisher	2.0 KG	45	
2	Carbon-Di-Oxide (CO ₂) Extinguisher	3.0 KG	5	
3	Carbon-Di-Oxide (CO ₂) Extinguisher	4.5 KG	10	
4	ABC Type	2.0 KGS	20	
5	ABC Type	4.0 KGS	50	
6	ABC Type	6.0 KGS	45	
7	ABC Type	10.0 KGS	5	
8	Dry Chemical Powder	5.0 KGS	90	
9	Water Type (With Cartridge)	09 LTRS (AFFF)	80	
10	Modular Fire Extinguisher	5 KGS	5	
11	Modular Fire Extinguisher	10 KGS	15	

(B) RATE CHART FOR SPARE PARTS AND COMPONENTS

Sl. No.	Name of the Spare Part / Component / Consumable	Name of the Brand / Make / Model	Qty	Rate per Unit (Inclusive of all charges) (GST not to be included) (In Rupees)
1			1	
2			1	
3			1	
4			1	
5			1	
6			1	
7			1	
8			1	
9			1	
10			1	
11			1	
Enclose additional sheet, if required				

(Bidder to fill up the spare parts / components list)

Place:

Signature of authorized Signatory
(with Seal & Stamp)

Date: