

CORPORATE OFFICE, CORPORATE COMMUNICATIONS DEPARTMENT,
No. 254 - 260, Avvai Shanmugam Salai, Royapettah, Chennai - 600 014. Ph: 044-28134457

NOTICE INVITING QUOTATION

Supply of LOGO BRANDED T-SHIRTS to our Bank's Corporate Office, Chennai
Terms and Conditions of Quotation.

1. The bidders should quote for "T- Shirts" only as per the below Specification.

Specification	Details
Fabric	Mars
GSM	240
Quantity	1000
Colour choices	Preferably Pista Green/ Mint Blue/Skin Beech, other colours may be considered based on availability (The quantity will be split among selected colours)
Branding	Multicolour Logo Embossing/DTF

2. Rate quoted should be inclusive of transportation, branding, GST& other taxes. No extra payment will be made.
3. GST No. should be specified in the Quotation.
4. Tenders once submitted will not be allowed to withdraw till finalization of the matter.
5. **The successful bidder has to deliver the product within 2 days from the date of award of work.**
6. Delivery Conditions:
 - a) Quantity of Order – 1000 no.
 - b) Place of delivery – No. 254 - 260, Avvai Shanmugam Salai, Royapettah, Chennai - 600 014
 - c) Contact Details – corporate communication department, 044-2813 4457
 - d) The Bank in its discretion, reserves the right to reject or accept any or all the bids, wholly or partly, without assigning any reason and is not bound to accept the rates submitted by the lowest bidder.
 - e) The decision of the Bank in all respect shall be final and binding.
7. GST Bill/ invoice to be raised in favour of "Assistant General Manager, Corporate Communications Department, Indian Bank Corporate Office, Chennai".
8. Payments will usually be made in NEFT/ RTGS transfer after successful delivery& and after submission of proper invoice by the successful bidder after award of work.
9. Failure to comply with specifications, manufacturer, terms and conditions of this order, or accepted delivery schedule shall be sufficient grounds for cancellation of order by purchaser without being liable for paying any compensation to the bidder/ supplier.
10. Bidders should submit their quote in sealed cover, with the name of the work written on the envelope as "Supply of T-Shirts" and it will be received by Assistant General Manager, CCD or by his/ her representative at Indian Bank, Corporate Office, Corporate Communications Dept., No. 254-260, Avvai Shanmugam Salai, Royapettah, Chennai – 600 014.

Quotations in sealed covers, complete in all respect should reach the undersigned on or before 02.00 PM on 04.08.2025


Asst. General Manager

