



Pre-joining verification process, provisional commencement of induction training and joining of Agricultural Field Officers, JMG Scale-I, allotted by IBPS under CRP SPL– XIV – Reserve List (Phase-I)

Time and Activity Schedule

We wish to inform that Agricultural Field Officers, JMG Scale-I candidates allotted to Indian Bank by Institute of Banking Personnel Selection (IBPS) through Common Recruitment Process (CRP - XIV) – Reserve List (Phase-I) are hereby advised to report for pre-joining verification process, provisional commencement of induction training subject to satisfactory completion of pre-joining verification process and joining at **INDIAN BANK MANAGEMENT ACADEMY FOR GROWTH AND EXCELLENCE (IMAGE), 3, THANDAVARAYAN STREET, M R C NAGAR, R A PURAM, CHENNAI, TAMIL NADU 600028**. List of candidates is enclosed as per **Annexure-I**.

Post	Date and Time of reporting at allotted venue
Agricultural Field Officer, JMG Scale-I	25.08.2025 at 09:30 a.m.

Provisional Offer of Appointment with all the details is being sent separately to the registered email ID of the candidates. Please note that in the event of a candidate not reporting at the allotted venue on the date and time mentioned above for document submission, Bio-metric verification, induction training and joining, it will be presumed that the candidate is not interested in the Offer of Appointment and therefore it would automatically stand cancelled without any further reference to the candidate and no further correspondence will be entertained in this regard.

Instructions to the candidates:

Document Submission, Bio-metric verification and Joining the Bank's Services

Candidates are advised to report on the date and time as mentioned above at their own cost for Document Submission, Bio-metric verification and commencement of Induction Training at the allotted venue.

Candidates will be required to undergo Induction Training Program of 02 weeks at the allotted venue subject to satisfactory completion of pre-joining verification process. On completion of the Induction Training Program, they will be required to join at the place of posting immediately, details of which will be informed at the training venue.

Candidates are advised to bring original (wherever applicable) and submit 1 set (or as specified below) of self-attested photocopies of the following certificates / documents.

Note: Original documents (if any) will be returned to the candidates on the same day after verification.

- 1) The offer letter (issued to the candidate) duly signed by the candidate as unconditional acceptance of the terms and conditions as laid down therein.
- 2) Photo identity proof such as PAN Card / Passport / Driving License / Voter's Card / Bank Passbook with Photograph / Aadhaar Card/ e-aadhar with photograph. (2 Copies).
- 3) Address Proof. (2 Copies).
- 4) Aadhar Card (2 Copies).
- 5) PAN Card, in case you do not possess a PAN card, copy of application submitted for obtaining PAN card to be submitted. (2 Copies).

- 6) In case of candidates who have changed their name will be allowed only if they produce original Gazette notification or original marriage certificate. All the candidates are requested to verify their testimonials and any difference (spelling error) in candidate's name in Online application to that of their documents / certificates should be supported by notarized affidavit in original.
- 7) Unconditional Discharge / Relieving certificate and Experience Certificate from the previous employer(s) (if any).
- 8) An Ex-serviceman candidate has to produce a copy of the Service or Discharge book along with pension payment order and documentary proof of rank last / presently held (substantive as well as acting) during document verification.
- 9) Fee receipt and printout of the online application submitted to IBPS, Original e-mail communication / final scorecard given by IBPS.
- 10) Copy of call letters for online examination (Preliminary and Main) duly signed with photograph pasted on it.
- 11) Proof of Date of Birth (Birth Certificate issued by the Competent Authority or SSC / SSLC / Std. X / Std. XII Certificate with date of birth).
- 12) Marks sheets & Certificates of Class X / XII / SSC / SSLC / PUC / Diploma etc.
- 13) Year-wise / Semester-wise mark sheets and Certificates (Provisional Degree Certificate or Final Degree Convocation) of Graduation issued by University in support of their eligibility.
- 14) Mark sheets and Certificates of post-graduation, professional qualifications, additional qualifications etc., if any.
- 15) If the final result of graduation is not mentioned in the certificate or mentioned after the specified date as per the advertisement issued by IBPS, candidate has to submit a certificate from the College / University for having declared the result of graduation on or before said date.
- 16) The candidates belonging to SC / ST / OBC categories must produce relevant and valid Caste certificate issued by the competent authority in the prescribed format as notified in the IBPS advertisement. Please note that the caste name appearing in the caste certificate should match letter by letter with the caste name mentioned in the central list for the State/UT to which candidates belong to.
- 17) Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the **Central List** are not entitled to OBC reservation.
- 18) Disability certificate in the prescribed format issued by the District Medical Board in case of Persons with Benchmark Disability category.
- 19) If the candidate has used the services of a Scribe at the time of Online Examination the duly filled in details of the scribe in the prescribed format.
- 20) Candidates belonging to EWS category should submit Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format, valid for the financial year 2024-25, based on the income for the financial year 2023-2024.

- 21) Candidates availing age relaxation under "Persons affected by 1984 riots", must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons 4 sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services Communication No.F.No.9/21/2006-IR dated 27.07.2007.
- 22) Five passport size and Three stamp size photographs (same as the one uploaded in online application).
- 23) Candidates are advised to open a Savings Bank Account with a Branch of Indian Bank with Cheque Book facility and submit front page of the passbook (SB Account).
- 24) Register for NPS PRAN Online under All Citizen Model at the website of NSDL and submit NPS Inter-Sector Shifting Form (available in Bank's website) along with PRAN copy and send the same to Government Business Service Branch (GBSB- CBS Code 1719) duly attested by the Branch Manager / Chief Manager (Administrative Office / STC).
- 25) Any other relevant documents in support of eligibility. The Photograph and Biometrics of the candidate will be verified with the photo and Biometrics captured at the time of online tests. Decision of the Biometrics data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. Please note that matching of photo and Biometrics is integral to successful completion of documents verification process. Refusal to participate in the process IRIS / Biometric Data verification on any occasion will lead to cancellation of candidature.
- 26) The provisional selection is subject to the candidate fulfilling the eligibility criteria stipulated for the post.
- 27) Candidates are advised to go through this notice and Offer letter carefully and ensure submission of all the relevant documents during the document verification process. Request for Change of venue, Date & Time for Document submission, Biometric verification and joining will not be entertained.
- 28) In addition to the above mentioned documents; Candidates are advised to download the following forms from career page of www.indianbank.in and submit the same duly filled.
- i. Biodata
 - ii. Testimonials
(to be obtained from two respectable persons who are not relatives).
 - iii. Attestation Form (2 copies).
 - iv. Service Joining Report, Service Sheet, Declaration of Fidelity and Secrecy.
 - v. Indemnity Bond with Surety
Candidates are required to submit an Indemnity Bond with Surety for an amount of Rs.2,00,000/- on a non-judicial stamp paper not less than face value of Rs.100/- jointly with surety wherein the candidate undertake to serve the Bank for a minimum period of 02 (two) years from the date of appointment. The document should be signed by the candidate and the surety on all pages. Candidates are also required to submit Photo Identity proof and Address proof of surety (self-attested by the Surety).
 - vi. Fitness Certificate.
 - vii. Declaration of Assets and Liabilities.

Place: Chennai Date: 12.08.2025

General Manager (HRM/HRD/HR Strategy)

Annexure – I

Details of the candidates allotted by IBPS under **CRP SPL – XIV – Reserve List (Phase-I)** for Pre-Joining Verification Process and Provisional Commencement of Induction Training to be held on **25.08.2025** is mentioned below:

SL NO.	REGISTRATION NO.	NAME
1	2400055043	Ms. NEHA RAMESH GAIKWAD
2	2400062069	Mr. YAJJALA JYOTHI SWAROOP
3	2400064045	Ms. VAISHNAVI NARENDRA CHOPADE
4	2400086174	Ms. ANUSUYA V
5	2400108863	Mr. RAJKUMAR R
6	2400128763	Mr. BIKRAMJEET

Disclaimer : Though utmost care has been taken while compiling the list , Bank reserves the right to rectify inadvertent errors, if any, found subsequently.