

# **INDIAN BANK**

**TENDER DOCUMENT**

**FOR**

**INTERIOR FURNISHING**

**OF**

**INDIAN BANK**

**AT**

**LUDHIANA CHOURA BAZAR**

OFFICE OF THE  
ZONAL MANAGER  
INDIAN BANK, ZONAL OFFICE,  
LUDHIANA

**ARCHITECTS :**

GURDEV GROUP OF ARCHITECTS  
SCO 1094-95, SECTOR 22-B,  
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## DETAILS OF TENDER

### TENDER FOR THE FURNISHING WORKS IN INDIAN BANK AT LUDHIANA CHOURA BAZAR

1	Details of work to be done	Interior / Furnishing works in Indian Bank at LUDHIANA CHOURA BAZAR
2	Form of Contract	Item wise rate
3	Earnest Money	<b>Rs. 16,000/- (Sixteen thousand only)</b> in form of Demand draft in favour of Indian Bank, payable at LUDHIANA.
4	Period of contract / time of Completion	4 Weeks
5	Last Date & time for receiving of sealed tender.	<b>04/09/2025 at 3:30 p.m.</b>
6	Liquidated damages for non- completion of work in time	10% of the contract value per week subject of the contract value.
7	Defect Liability Period	12 months (Twelve months) from the date of virtual completion as certified by Architect / employer.
8	Retention amount for 12 months	8% of the total bill.
9	Period of submitting of Final bill.	15 days form the date of completion.
10	Mobilization Advance / Secured Advance	No. Mobilization Advance / secured Advance will be given to the Contractor.
11	Place and date of opening of tender	05/09/2025 at 5:00 p.m. in the Office of the ZM, Indian Bank Z.O. LUDHIANA.

**Zonal Manager, Indian Bank,  
Zonal Office, Ludhiana.**

## **DETAILS OF TENDER**

### **TENDER FOR THE FURNISHING WORKS IN INDIAN BANK AT LUDHIANA** **CHOURA BAZAR**

- 1 The Contractor shall sign each page of this tender.
- 2 Payment to the Contractor Agency shall be made as per actual work done at site.
- 3 Quantity of work may increase or decrease at site as per requirement, which shall not affect the rates quoted by the contractor.
- 4 Furnishing works including electrical works etc. shall be done to the complete satisfaction of Bank and Architect-in-charge.
- 5 All teak / Cedar wood / rubber wood to be used should be knotless which is to be polished with all background surface preparation coarses maintaining the visibility of wood grains.
- 6 The rates to be quoted shall include the cost of material, labour charges, carriage, sales tax, or any / all other taxes any required hardware etc.
- 7 The contractor agency shall keep particular vigil on his workers / carpenters / painters etc. to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material / labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
- 8 All rates shall be quoted in words & figures & any cutting over writing shall be signed.
- 9 All items to be executed as per drawings, if any change is required, the same shall be brought to the notice of Architect-in-Charge.
- 10 Any tender / quotation containing clerical or arithmetical mistakes shall be rejected.
- 11 Any addition, alteration or correction shall be signed and stamped properly
- 12 Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. He must go through all drawings and specifications and documents.
- 13 The Bank reserves the right to accept / reject any tender / quotation without assigning any reason.
- 14 The Contractor agency should have already executed works of furnishing interiors & exterior, civil works of very good workmanship.
- 15 Quality of material and workmanship rejected by the Architect / Concerned Authorities shall be removed immediately by the contractor and rectified / replaced.
- 16 No advance payment shall be made to the Contractor on supply of any material supplied at site for execution. Payment shall only be made on execution of any concerned / particular item.
- 17 The rates shall include the cost of coat of anti termite treatment on all wooden frame work and all commercial ply / board used for partitions and paneling, furniture etc. The contractor/s shall have to dismantle & dispose (which is/are of no use) the existing counters, tables, partitions, false ceiling and electrical items within the quoted cost of the total furnishing works.
- 18 Rates for partitions, paneling, wall cladding and false ceiling shall include cutting and making good of necessary cut-outs/chiseling to be made for electrical conduits, switch boards etc.
- 19 Bank shall not be responsible for any lose or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities.
- 20 Any payment to the contractor on account of execution of work, whether it is running payment or final, shall be verified by the Architect-in-Charge.

- 21 Unless, otherwise mentioned all materials to be used shall be I.S.I. marked. Failure to do so, the work may be rejected and in that case contractor shall have to remove the defective materials and replace / re-do the work for which no claim shall be entertained.
- 22 The total work shall be supervised by the Architect-in-Charge and he/she shall be kept fully informed by the contractor regarding the progress of work.
- 23 Bank may award the work in part or whole to a single party or any other party.
- 24 It may please be noted that the Bank is not bound to allot the work to the lowest party. And as such, the allotment of work shall be based on workability of rates quoted by the contractor on account of quality work.
- 25 The bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.
- 26 The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderers.
- 27 Earnest money paid by the contractor shall be forfeited by by the Bank if contractor fails to undertake the job if he is communicated about acceptance his rates/tender.
- 28 28. The contractor shall take all the necessary precautions while working and to safe guard adjacent property, Bank's property, Bank's Employees, and traffic persons.
- 29 29. All the rates quoted are inclusive of removal of existing counters, partitions, wiring, rubbish/ debris collected during the progress of work, rejected materials etc.
- 30 The contractor shall not directly or indirectly sublet the work to other party without written permission of the Bank.
- 31 31. The quantities mentioned in schedule are provisional and likely to increase/decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit / business shall be entertained on this account.
- 32 The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.
- 33 All the workers of the contractor must be properly covered by an insurance policy under "Workman's Compensation act" and "Fatal Accidents Act". The contractor at his own expenses arrange to effect and maintain until the virtual completion of the contract, insurance policy in the joint name of Bank and the contractor against this risk to be retained by the Bank until the virtual completion of the work, and indemnify the Bank from all the liabilities arising out of such events. In case of delay, contractor shall arrange to extend insurance policy till work is completed.
- 34 All the work should be completed within the specified period in the tender. If the work is delayed due to the reasons beyond the control of the contractor, he should keep intimating the Bank explaining, therein the reasons for such delays, immediately and if in the opinion Bank's authorities the delay is justified, the contractor shall be granted extension in time limit.
- 35 35. The contractor shall furnish well in time before work commence at his own cost, colour samples, samples of materials or workmanship that may be called by Bank's Architect / Engineer for approval. Rates quoted shall cover for such preliminary work.
- 36 All the glass panes, door handles/ hinges, electric fittings, fans, furniture, records, floors etc. are to be thoroughly cleaned after the work is completed.
- 37 The rates quoted by the contractor shall be firm throughout the duration of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation in cost of material and labour.
- 38 Conditional tenders are liable to be rejected.
- 39 The successful tenderer is bound to carry out any item of work necessary for the completion of the job even those such items are not included in schedule of quantities.

- 40 If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period, if deemed fit.
- 41 Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of this contract. However, if the matter can not be resolved then the same shall be referred to the respected qualified person in agreed to both the parties and his opinion shall be binding on both the parties. However, this is precourse to any legal action in this regard.
- 42 If at any stage during the progress of work, it is observed that the contractor is not progressing the work with due diligence, care of lagging much behind the schedule or fails to gear up the work despite instructions from Bank's Architect, the Employer (Bank) reserves the right to terminate the contract with 7 days notice. In such case the contractor shall be liable to pay the Employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages. In case of such termination the security deposit held by the Bank will be forfeited.
- 43 Contractor shall follow all rules / regulations in force and should posses the license for employing labour and also follow all safety measures, labour bye laws and shall be responsible for any lapse.
- 44 At any stage i.e. during the execution of work, any kind of change reqd. whether it is in design or specification, the same has to be in-corporated by the contractor.

**CONTRACTOR**

**INDIAN BANK**

# AGREEMENT

This agreement made at \_\_\_\_\_ day of \_\_\_\_\_, between the Indian Bank, Zonal Office LUDHIANA, having its registered office at Ludhiana. (herein after called the Employer which expression shall include their heirs , executors , administrators and assignees) of the one part and M/S \_\_\_\_\_ (herein after called the 'Contractor' ) of the other part. Whereas the employer is desirous that work should be executed as per drawings and specifications describing the work to be done, to be prepared by their approved Architects and WHEREAS the said drawings, the specifications and the price schedule of quantities have signed by or on behalf of the parties hereto and WHEREAS the contractor has agreed to execute upon and subject to the conditions set forth herein and the said priced schedule of quantities at the respective rates mentioned in the priced schedule of quantities , which as part of the tender document. And WHEREAS the contractor has deposited Rs. -----/- as the Earnest Money with the Employer, which shall become part of security deposit to be until the expiry of the Defect liability period for the due observance of the contract .

## NOW THIS AGREEMENT WITNESSETH AS FOLLOWS :

- 1 In consideration of the said contract , payments to be made to the said conditions execute and complete the works shown upon the said Drawings and such Further detailed drawings as may be furnished to him by the said Architects and described in the specifications and the said priced schedule of quantities .
- 2 The employer shall pay the contractor such sums as shall become payable hereunder at the times and in the manner specified in the said conditions.
- 3 The said contract comprised the building above mentioned and all subsidiary works connect there within the same site as may be ordered to be done from time to time by the said Architects even , through such works may not be shown on the Drawings or described in the said specification or the priced schedule of quantities .
- 4 The Employer through Architect reserves to himself the right of altering the drawing and nature of the work and adding to or omitting any items of works , check of measurement , payment certificate variation arising in view of change of scope of work and approval of rates of extra substituted items . The decision of the Employer shall be final and binding in this regard .
- 5 The Employer in consultation with the Architect reserves the right to exercise control on quality of work , check of measurement , payment certificate , variation arising , in view of change of scope of work and approval of rates of extra submitted items . The decision of the Employer shall be final and binding this regard balance retention money being deducted from my /our bills in accordance with the conditions of contract.
- 6 The following documents shall be deemed to form and constructed as part of this agreement along with the amendments , negotiated and confirmed in various subsequent latter exchanged as mentioned hereinafter and parties hereto will respectively abide by and submit themselves to the conditions and stipulations and perform the agreement on their parts respectively in such conditions contained .
  - (i) Invitation to Tender.
  - (ii) Instruction to Tenderers .
  - (iii) General Conditions of the contract .
  - (iv) Schedule of Quantities
  - (v) Employer letter date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ to the contractors awarding the contract .

- (vi) Contractors letter date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ to the Employer in acceptance of the award of contract .
- 7 All disputes arising out of or in any way connected with the agreement shall be deemed to have arisen at New Delhi only, the court in New Delhi shall have jurisdiction to determine the same.
- 8 The several parts of this contract have been read to us and fully understood by us.

Witness our hand this..... day of .....2025

SIGNED BY THE SAID .....  
(EMPLOYED)

IN THE PRESENCE OF .....

SIGNED BY THE SAID .....  
(CONTRACTOR)

IN THE PRESENCE OF.....

ADDRESS .....

**TENDER FOR THE FURNISHING WORKS IN INDIAN BANK AT LUDHIANA**  
**CHOURA BAZAR**

<b>SPECIFICATIONS / BRANDS / MAKE OF ITEMS FOR FURNISHING WORK TO BE USED.</b>		
a)	Board / Ply	Archid / Green ply / Ecotech / Sainik
b)	Laminate	Merino, AICA, Sunmica, Century, Greenlam: 1mm th.
c)	Door Closer / Floor spring	Everite, Doorking, Sandhu, Nitco.
d)	Drawer & Keyboard, Slide Rails	Earl Bihari, Ebco (Telescopic)
e)	Glue for fixing commercial Board / Laminate	Fevicol (Pidilite)
f)	Glass	Triveni, Modi Float, Saint Gobain, Asahi.
g)	Mortice Latch & Lock	Godrej, Harrison.
h)	Vertical Blinds	Vista Levelor / Mac / Neha.
i)	Tapestry/leather foam	Harmony, Vimal, Bhor or as approved
j)	Aluminium Sections	Jindal/Mahavir/Hindalco
k)	False Ceiling / Grid	India Gypsum / Armstrong
l)	Synthetic Enamel	Asian, Nerolac, ICI, Berger
m)	Emulsion Paint/Plastic Paint	Asian, Nerolac, ICI , Berger
<b>SPECIFICATIONS / BRANDS / MAKE OF ITEMS FOR ELECTRICAL WORK TO BE USED.</b>		
a)	SFU/MCCB/ Change over switch/DB	L&T/ MDS/ Legrand/Havells.
b)	Voltmeter/Ampere meter	AE/L&T.
c)	Armored unarmored Cable	Gloster/ CCI/Polycab.
d)	PVC Insulated Wires	Polycab /Finolex/Havells/R.R. Kabels.
e)	Telephone cable	Finolex/Delton/Havells/RR Kabels.
f)	Data cables & I.O's	Lucent/D-link/Cat-VI.
g)	Modular switch / socket / call Bell	Anchor/Havells/Legrand.
h)	Light fittings & Lamps	Philips/Crompton/Wipro/Havells.
i)	Ceiling fan/Wall bracket fan/Exhaust	Crompton/Orient/Khaitan/Bajaj.

**CONTRACTOR**

**INDIAN BANK**



# TENDER FOR THE FURNISHING OF INDIAN BANK AT LUDHIANA CHOURA BAZAR

A FURNISHING WORKS					
S No	DESCRIPTION	QTY	UNIT	RATE	AMT
1	<b>PPGI METAL SHEET FALSE CEILING:</b> Providing & fixing in position false ceiling in Armstrong 600 x 600 mm PPGI Metal microlook lay-in standard perforated tiles silhouette 38 made of 120 gsm pre-painted galvanised iron, Grade-GPL as per IS277 (2018) with coating durability as per IS 4246 color as approved by Bank/architect with 15mm exposed grid system ( <b>Grid frame shall have black groove at bottom</b> ) by Armstrong Co. with suspenders. Making necessary framework for A.C. ducting, if any, and necessary cutouts for diffusers and light fittings, taping and finishing to proper line & level, including making grooves and trap doors for A.C unit .	265	Sqft.		
2	Providing & Fixing false ceiling at 9'-0" ht. of India Gypsum Ltd. (GMFSC-4.1) using 12.5mm thick Gypboard, paper tape, jointing compound, G.I. Sections marked "Gypsteel" to be placed at 4'-0" C/C in one direction and at 1'-6" C/C in other direction. The false ceiling shall be finished properly after cutting / making holes for fixing light fixtures including three coats of oil bound distemper paint etc. complete as per drgs.	460	Sqft.		
3 i	Providing & fixing Aluminum partitions / window (powder coated of size 2 1/2" x 1 1/2" x 16 guage with 12mm th. toughened glass. With Etching as per design	0	Sqft.		
ii	TOUGHENED GLASS DOORS & PARTITION (for Bank entry and Manager Cabin): Providing & fixing 12 MM thick toughened glass for door and fixed glazing, with complete patch fittings such as handles, lock and L-brackets etc. The job shall also include etching design.	260	Sqft		
iii	P/F floor spring for toughened glass doors.	4	Nos		
4	Providing and fixing wooden partition made of internal frame of alum sections of size 1.75"x1.75" placed at 2'-0" c/c vertically and horizontally finished with 9mm thick commercial ply on both sides with 1.00 mm thick laminate on both sides with horizontal grooves. These partitions shall have 5.00 mm thick glass (etching as per design) above 2'-6" ht. or 4'-0" ht with beading 1/2"x1 1/2" . The rate of partition shall include providing & fixing wooden door finished with laminate on both sides and partly glass, but with complete hardware required such as latches, stopper. The low ht. partition shall have rubber-wood / teak-wood gola of size 3" x 3/4" which shall be polished as per shade reqd.	0	0		
4(i)	Low ht. partitions with 12 mm thick glass.	40	Sqft.		
(ii)	Full ht partition with 5mm th. Glass.	55	Sqft.		
(iii)	a) Cash-Cabin's pts (7'-3" high)	60	Sqft.		
(iv)	b) Cash cabins' as well as single windows' front ptn. with 12mm th. Glass.	30	Sqft.		
(v)	Partition in strong room.	75	Sqft.		
(vi)	Rear partition, door for banking hall.	110	Sqft.		
(vii)	Cost Mortice locks (with handles)	5	No		
(viii)	Cost of Multipurpose locks for storages, drawers etc.	30	No		
(ix)	Cost door closers.	1	No		
(x)	Cost floor springs.	0	No		
(xi)	Cost of Knight Latches	2	No		

5(i)	P/F wall paneling with Bison Board (anti-termite) 6mm thick sheet on wall as base ply, then framework of alum sections 1" x 2" placed @ 2'-0" c/c horizontally & vertically @ 1'-0" C/C, finished with 6mm thick commercial/Bison board ply finished with 1.00 mm thick laminate of (Merino, Century, Greenlam, .). The paneling shall be closed with 2" x 1" rubber wood / teak-wood beading.	790	Sqft.		
6	<b>Banking Counters with 1½" thick post-form factory made Tops:</b> Providing & fixing SWO Banking Counters as per design of size 4'-0" x 2'-10" x 2'-6" ht. & 3'-3" ht. (2 heights). The workstation shall the keyboard, drawer, and complete shelf fro CPU at bottom. The work stn. Shall be made of 19mm thick (of Lexus / Burma / Unity make all conforming to ISI standards) commercial board, with rubber -wood Gola of size ¼" x ¾", finished with 1mm thick laminate of (Merino, Century, Greenlam, .) approved shade / colour complete hardware, inside shall be painted with synthetic enamel paint complete in all respects as required by Architect-in-Charge.	4	R.ft		
7	Providing & fixing in position Aluminium Composite Paneling, rolling shutter box (ACP) with framing of Aluminium Tube sections of min 1.5" * 1" and 18 gauge 2'-0" C/C both ways. ACP to be in 2' width panels or distributed equally. Panels to be fixed to the frame with 3M or equivalent adhesive. Joints to be finished with Silicon based sealant (Black colour). ACP thickness of 3mm minimum. Aluminium foil thickness to be min 0.20 mm on both sides. Alstrong, ALEX, Alstone, Alcobond, prime bond or equivalent ISO certified or approved brands to be used. Shades to be as per bank's approval. It has to be used for cladding, boxing over main door and both side Jam of main door and fixed glazing. Complete panelling should be of ACP.	338	Sqft		
<b>B ELECTRICAL FITTINGS</b>					
1	Providing & Fixing 2' x 2' recessed mounted LED Luminaire LCTLR-36-CDL of Crompton or panel light.	13	No		
2	Providing & Fixing 15 W LED ROUND DOWNLIGHTER LCND-15-CDL of Crompton.	16	No		
3	Providing & fixing LED tube lights 1x36W of Philips.	10	No		
4(i)	Providing & Fixing metallic wall fans: Crompton Greaves / Orient / Bajaj / Havells.	8	No		
(i)a	Removal, Refixing & Cleaning of existing wall fans.	0	No		
(ii)	Exhaust Fans 12" Dia: 1400 rpm (Double ball bearing) Heavy duty Crompton Greaves / Orient / Bajaj / Havells.	3	No		
6	Providing & fixing main electrical dist. Board duly earthed, with all internal electrical and generator connections with 10 sq.mm multi strand copper wire, all hardware nickel coated, which shall include the following items.				
(i)	Amp Meter and voltmeter set	1	SET		
(ii)	Kit-kats 100 Amp.	3	No		
(iii)	Aluminum bus bar 100 Amp proper tinned.	1	No		
(iv)	100 Amp. Main switch MCCB type.	1	No		
(v)	Change -over 100 Amp. 3-Phase of Havells make.	1	No		
(vi)	Providing and fixing different rated MCB,s for lights, fans, power supply and AC's. of Havells make.	24	No		
(vii)	Providing and fixing TPN's of 100 Amp of Havells make.	2	No		
(viii)	Making double-door powder coated M.S. Distribution board 3'x4' to accommodate the above noted electrical items.	12	Sqft.		
	<b>UPS SUPPLY</b>	0			
(ix)	Providing and fixing (MCB type) DP of 63 Amp of Havells make for UPS supply.	6	No		
(x)	Providing and fixing different rated MCB,s for UPS supply of Havells make.	14	No		
(xi)	P/F single phase 8-way D/B (Quote the cost of Box only) for UPS supply for MCB's.	2	No		

7(i)	Providing & fixing main electrical cable 4- core al. cable armored from elect. pole to meter & elect. panel 35mm dia.	25	Mtr		
(ii)	P/F generator wire/cable 16mm 4-core Alum. Cable armoured.	25	Mtr		
(iii)	P/F 16mm 4-core Alum. Cable from bus-bar to ATM.	5	Mtr		
8	MASTER SWITCHES: 10 way double door Single phase MCB Box fitted with: i) 63 Amp TPN isolators: 2 Nos. ii) 32 Amp DP: 1 No. to be installed at the main gate of the Bank to switch off main supply for lights, power/AC's and UPS supply (output) except router, Camera and UPS's Charging lines. Complete wiring with 4x6 sqmm multistrand PVC copper wire for the above said MASTER SWITCHES.	0	SET		
9(i)	P/L copper pipe with 2.5 mm fire retardant PVC insulated copper wire flame guard multi-strand copper conductor complete insulation upto outdoor unit required for 1.5 ton split type A.C.s from the place of external units upto the location of inside units.	310	Rft.		
(ii)	Providing and laying 25mm dia. PVC pipe heavy duty Diplast make for drainage of water of inside units.	170	Rft.		
(iii)	Removal, re-fixing, servicing, testing, commissioning of existing AC's with filling of A/C gas, making the A/C's fully operational.	0	No		
	<b>TOTAL</b>				
	<b>SUMMARY OF COSTS</b>				
<b>A</b>	<b>FURNISHING WORKS</b>				
<b>B</b>	<b>ELECTRICAL FITTINGS</b>				
	<b>TOTAL</b>				
	DISCOUNT, IF ANY				
	TOTAL AFTER DISCOUNT				
	GST @ 18%				
	<b>TOTAL WITH GST</b>				

**CONTRACTOR**