

DRAFT ADVERTISEMENT IN "WEBSITE" FOR LEASING OF PREMISES

**NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES**

**Indian Bank**, a Public Sector Bank invites tenders under **2 bid system (Technical & Financial)** from owners of office premises willing to offer on lease basis (readily built / Premises Under construction) in (name of the area / locality) **RAGHUNATHGANJ**, measuring in the range of **1400 sq.ft to 1500 sq.ft. (for Branch) and 60 sq.ft. to 100 sq.ft. (for ATM)** carpet area preferably in Ground Floor with parking facility for a lease period of **15 years** for setting up their Branch / Office.

The tender forms can be Downloaded from Bank's Website or can be obtained from the following address from **27.08.2025 to 12.09.2025** on payment of **Rs.250 (Non Refundable through Demand Draft)**. Last date for submission of bids is **15.09.2025** and the duly filled in tenders is to be submitted in prescribed format to the same address by Hand/Post.

Tenders are to be submitted in Two Cover system consisting of Technical Bid and Financial Bid in **two separate sealed covers** super-scribing "**Technical Bid**" or "**Financial Bid**"

The Technical Bid should be enclosed with refundable EMD of **Rs.5,000/-** by way of **DD / IOI favouring, Indian Bank payable at Berhampore (address of office)** on or before **16.09.2025** by **5.00 PM**.

The Technical Bids will be opened on **16.09.2025** at **03:00 PM**

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

**The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.**

Tenders from agents / brokers will not be accepted.

**Zonal Manager (AGM)**  
**Indian Bank,**  
**Zonal Office, Berhampore**