

Ref: CO/ITD/PROC/3833/R1/2025-26

Date: 14/11/2025



REQUEST FOR PROPOSAL / LIMITED TENDER ENQUIRY

for

Procurement of 6 nos. of Apple AirPods 4 with ANC (Active Noise Cancellation) and 5 nos. of Apple Magic Keyboard (White Colour)

Note- This is a Limited Tender and participation in this RFP is by invitation only and is limited to the local vendors. Unsolicited bids will not be considered by Bank.

REF NO CO/ITD/PROC/3833/R1/2025-26

Dated: 14/11/2025

Issued by:

Information Technology Department
3rd Floor, 66, Rajaji Salai, Chennai – 600 001
Phone: 044-2527 3011/3010

Website: <https://www.indianbank.in>

This document is the property of Indian Bank and is meant for exclusive purpose of Bidding as per the Specification, Terms, Condition and Scope indicated in it. This document should not be copied, transferred, reproduced, distributed or recorded on any medium, including all forms of electronic medium, without written permission of Indian Bank. The use of contents of this document for any purpose other than stated herein is strictly prohibited and shall amount to copyright violation and thus, shall be punishable under the Indian Law.

Ref: CO/ITD/PROC/3833/R1/2025-26

Date: 14/11/2025

Indian Bank invites sealed quotations from local vendors for the supply of the items as per details give below:

SI No	Item	Qty
1	Apple Airpods 4 with ANC (Active Noise Cancellation)	6
2	Apple Magic Keyboard for iPad Air 11 inch (White Colour)	5

Schedule of Events:

SI No	Particulars	Remarks
1	Scope of the work	Supply of 6 nos. of Apple Airpods 4 with ANC (Active Noise Cancellation) and 5 nos. of Apple Magic Keyboard (White Colour)
2	Contact details of issuing department (Name, Designation, Mobile No., Email and office address for sending any kind of correspondence regarding this RFP)	Name : Mr. H P Mohanty Designation : Chief Manager (IT) E-Mail id : HP.MOHANTY@indianbank.bank.in Mobile No : 8902559486 Name : Mr. Ravi Kumar Designation : Chief Manager (IT) E-Mail id : RAVI.K2@indianbank.bank.in Mobile No : 7565898126 Contact Address : Indian Bank, Head Office, Information Technology Department, 3rd Floor, 66, Rajaji Salai, Chennai – 600 001
3	Bid Document Availability including changes/amendments, if any to be issued	Will be emailed to local vendors whose details are available with the Bank. It is clarified that unsolicited bids will not be considered by the Bank.
4	Last date and time for Bid submission	18/11/2025 03.00 PM
5	Address for submission of Bids	Indian Bank, Head Office, Information Technology Department, 3rd Floor, 66, Rajaji Salai, Chennai – 600 001
6	Date and Time of opening of Price Bids. <i>The quotation should be submitted strictly as per the</i>	18/11/2025 03.30 PM

Ref: CO/ITD/PROC/3833/R1/2025-26

Date: 14/11/2025

	Price Bid format provided in the RFP.	
--	--	--

Terms and conditions:

Delivery Period	:	The delivery of the Apple Airpods 4 with ANC (Active Noise Cancellation) and Apple Magic Keyboard (White Colour) should be completed within three days from the date of issue of purchase order.
Delivery Location	:	Indian Bank, Head Office, Information Technology Department, 3rd Floor, 66, Rajaji Salai, Chennai – 600 001
Payment Terms	:	100% payment will be made within 30 days on providing the proof for delivery & installation, upon receipt of invoice and along with accepted copy of purchase order.
Taxes and duties	:	Applicable taxes and other charges, if any, should be clearly indicated.
Price Bid	:	<i>The quotation should be submitted strictly as per the Price Bid format provided in the RFP.</i>

Ref: CO/ITD/PROC/3833/R1/2025-26

Date: 14/11/2025

Price Bid

Date:

The Asst. General Manager
Indian Bank
IT Department
3rd Floor, 66, Rajaji Salai,
Chennai – 600 001

Dear Sir,

Sub: Request for Proposal for Supply of 6 nos. of Apple Airpods 4 with ANC (Active Noise Cancellation) and 5 nos. of Apple Magic Keyboard (White Colour) (RFP Ref: CO/ITD/PROC/3833/R1/2025-26 dated 14/11/2025)

Referring to your above RFP calling for quotations, we submit hereunder our best price for the items as under.

Item Description	Qty	Unit Price in (Rs.), exclusive of taxes	Total Price (in Rs.), exclusive of taxes	Taxes (GST) %	Total Taxes (GST) (in Rs.)	Total Price (in Rs,) inclusive of taxes
	(a)	(b)	(c=a*b)	(d)	(e)	(f=c+e)
Apple Airpods 4 with ANC (Active Noise Cancellation)	6					
Apple Magic Keyboard for iPad Air 11 inch (White)	5					
Total ::						

TOTAL PRICE IN WORDS: _____ (in Rs.)

We submit that we shall abide the terms & conditions given in above referred RFP.

For

Office Seal

Place:

Date:

(Authorised Signatory)

Name:

Designation:

Mobile No:

Business Address:

Telephone No:

Ref: CO/ITD/PROC/3833/R1/2025-26

Date: 14/11/2025

E-mail ID: