

**Annexure - I**

**NOTICE INVITING TENDERS FOR LEASING OF OFFICE PREMISES**

**Indian Bank**, a Public Sector Bank invites tenders under 2 bid system (Technical & Financial) from owners of office premises willing to offer on lease basis (readily built / Premises Under construction) in **Gugai, Salem**, measuring in the range of **1400 sq.ft. to 1700 sq.ft.** Carpet area with parking facility for a lease period of 10 years for setting up their Zonal Office.

The tender forms can be obtained from the following address from **17.12.2025 to 02.01.2026**, Last date for submission of bids **02.01.2026** and the duly filled in tenders are to be submitted in prescribed format to the same address.

Tenders are to be submitted in Two Cover system consisting of Technical Bid and Financial Bid in two separate sealed covers super-scribing "Technical Bid" or "Financial Bid"

The Technical Bid should be enclosed with refundable EMD of **Rs.5000/-** by way of **DD / IOI favouring, Indian Bank Zonal Office Salem** on or before **02.01.2026** at **1.00 pm**.

The Technical Bids will be opened on **02.01.2026** at **04:30 pm**

Incomplete tenders / Late tenders / tenders not accompanied by requisite EMD / tenders not in the form specified are liable to be rejected.

Priority will be given to tenders from Public Sector undertaking / Govt. Organizations.

**The Bank reserves the right to reject any or all offers without assigning any reasons whatsoever.**

Tenders from agents / brokers will not be accepted.

**DGM,  
Indian Bank, Zonal Office,  
Premises Dept.**