

Ref: TMD/PG/376/2012-13

05th July 2012

M/s.

Sirs,

Sub: Quotation for fixing guideline rate of LAN Cabling / Electrical Wiring materials for Branches to be opened during 2012-13 and existing Branches.

The Bank is proposing to open around 150 branches in India during 2012-13 and propose to go in for Structured LAN Cabling / Electrical Wiring for the branches. Further, LAN Cabling and Electrical Works are required for Branches which will be shifted to new premises / will be renovated. Hence, it is proposed to fix per unit rate of the materials to be used for LAN cabling / Electrical Wiring.

Please note that your quotation is subject to and governed by the "terms, conditions, various clauses, including terms of payment mentioned in Part-I of this RFQ.

If you are interested in executing the LAN Cabling / Electrical Wiring works for the Bank, you may please submit your quotation for the LAN Cabling / Electrical Wiring items, as per the following procedure.

The bidder shall submit the bid along with a Demand Draft in favour of Indian Bank payable at Chennai for Rs.5000/- (non-refundable) towards the cost of bid document. Bids submitted without the DD is liable for rejection. In case any probable bidder wants to participate in the pre-bid meeting to be held on the date specified in this bid, they should register themselves with the Bank by sending the cost of bid document ie. Rs.5000/- (non-refundable) by way of Demand Draft in favour of Indian Bank payable at Chennai.

Pre-bid Meeting: Pre-bid Meeting will be held on 12.07.2012 at 11.30 AM at the following address.

Indian Bank
Corporate Office
254-260, Avvai Shanmugam Salai,
Royapettah,
Chennai – 600 014.

Any queries / clarifications in respect of this RFQ are to be sent on or before 11.07.2012.

Eligibility Criteria: The eligibility criteria for the bidder are given below.

1. The vendor should have an average turnover of Rs. 50.00 lakhs per year in the last three years (Proof should be given).
2. The vendor should be in existence for five years in India (Submit copy of certificate of incorporation).
3. The vendor should be a net profit making concern for atleast two years in the last three years (Proof should be submitted).

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4. The vendor should have branch at least in any one of the following metropolitan cities. namely, 1. Chennai, 2. Mumbai, 3. New Delhi and 4. Kolkata (proof should be submitted).
5. The vendor should have done LAN cabling & electrical works in one of the Public Sector Banks (proof should be given).
6. The vendor should not have been blacklisted currently by any organization (Declaration should be submitted).

Procedure for submission of proposal:

The quote shall be submitted in two parts (Part-I & Part-II) sealed in separate envelopes and both the envelopes should be kept in one sealed envelope. All the envelopes should bear the name of the firm / company. The outer envelope should be marked "**Request for Quotation (RFQ) for fixing Guideline Rates for LAN Cabling / Electrical Wiring items**", due on or before 26.07.2012 at 04.00 P.M." addressed to,

**THE ASSISTANT GENERAL MANAGER,
EXPENDITURE DEPARTMENT,
CORPORATE OFFICE, INDIAN BANK,
254-260 Avvai Shanmugam Salai
ROYAPETTAH, CHENNAI 600 014**

and dropped in the box provided at the above address, **after noting down in the register meant for the purpose and duly authenticated by the official concerned/Sent by post**, so as to reach him within the time stipulated as above (**i.e. 4.00 P.M. on 26.07.2012**). Part-I of the quotes received **will be opened on 26.07.2012 at 04.30 P.M.** You may send your representative to participate in the opening process.

- 1) Part-I contains Undertaking Letter/Compliance details which should be submitted along with the required annexure. Non-compliance of the above will be liable for rejection. "**Request for Quotation (RFQ) for fixing Guideline Rates for LAN Cabling/ Electrical wiring Items** due on or before 26.07.2012 at 04.00 P.M."

Part-II shall indicate the total price (amount only) inclusive of all charges, taxes. Part-II form should be duly filled in, signed and kept in a separate envelope marked Part II - Price Schedule - "**Request for Quotation (RFQ) for fixing Guideline Rates for LAN Cabling / Electrical Wiring Items** - Due on or before **26.07.2012** at 04.00 p.m."

- 2) **In respect of quotation for LAN Cabling items, the pricing should be given for all four Makes (AMP, DLink, Molex and Systimax)**
- 3) Both Part-I and Part-II are to be submitted in original, duly signed by the authorised signatory/signatories under the seal of the company in every page. No column shall be left blank. Any correction should be authenticated by the same signatory/signatories under his / her/their full signature. If false information is furnished and/or if there is any deviation or non-compliance of the stipulated terms and conditions, the quote will be liable to be rejected without any reference. The price quoted should be unconditional.
- 4) The equipments offered should meet all the specifications as stipulated

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Evaluation Criteria

General evaluation

1. The Bank (Purchaser) will examine the quote to determine whether they are complete, whether the documents have been properly signed and whether the quote is generally in order.
2. The Bank (Purchaser) may waive any minor informality, non-conformity, or irregularity in a quote which does not constitute a material deviation.
3. Prior to the detailed evaluation, the Bank (Purchaser) will determine the substantial responsiveness of quote document. For purposes of these Clauses, a substantially responsive quote is one which confirms to all the terms and conditions of the quote Documents without material deviations.

Commercial evaluation:

The Bank will open Part II (Commercial) of the quote after evaluation of Part I after giving due notice to the technically qualified vendors.

The calling for quote does not confer any right on the vendor for being awarded any work order in respect of LAN cabling / Electrical Wiring for Branches / Offices.

The enclosed format must indicate the net price (amount only) inclusive of installation charges, all taxes, duties, levies, freight, etc. for the given specification. No column shall be left blank or altered. This form shall be sent in a separate envelope marked "Price Schedule - Quote for LAN Cabling / Electrical Wiring - Due on or before **26.07.2012** at 04.00 p.m.

Yours faithfully,

For Indian Bank,

ASSISTANT GENERAL MANAGER (TMD)

Encl.: As above

cc to: AGM/CO/Expenditure Department

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05th July 2012

Date:

PART-I

Quote for LAN Cabling & Electrical Wiring Items

Assistant General Manager

Indian Bank
CO: Expenditure Department
254-260, Avvai Shanmugam Salai,
Royapettah
Chennai 600 014

Dear Sir,

Sub: Request for Quotation (RFQ) for fixing Guidelines Rates for LAN Cabling & Electrical Wiring Items.

Ref: HO/TMD/PG/376/2012-13 dated 05/07/2012.

Referring to your above letter calling for quotation, we submit the compliance details of the Eligibility Criteria and other terms and conditions given below

S.No.	Particulars	Complied (Yes/No)
01	The vendor should have average turnover of Rs.50.00 lakhs per Year in the last three financial year (Proof should be submitted)	
02	The vendor should be in existence for five years in India (Proof should be submitted)	
03	The vendor should be a net profit making concern for atleast two years in the last three years (Proof should be submitted)	
04	Should have branches at least in any one of the following four metropolitan cities(Proof should be submitted) 1. Chennai, 2. Mumbai, 3. New Delhi and 4. Kolkata	
05	Should have done LAN cabling & electrical works in one of the Public Sector Banks (Proof should be submitted)	
06	The vendor should not have been blacklisted currently by any organization (Declaration to be submitted)	

List of deviations from the required qualifications:

- 1)
- 2)

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Other terms and Conditions:

1. The rate quoted by the vendor should include Free Replacement Warranty for Data cabling/Electrical wiring materials for a period of 12 months.
2. Payment will be made as per the following pattern.
30% on delivery.
40% on completion on submission of invoice supported by scanner report.
30% on testing and certification.
3. Bank reserves the right to accept or reject any/all quotation/s at its sole discretion without assigning any reason therefor.
4. The rate ultimately fixed will be valid for a period of one year from the date of fixing up of the rates.
5. Please furnish the addresses / phone numbers / e-mail ids of your branches offices / service centres, along with quote.
6. Bank reserves the right to negotiate with the L 1 price, under exceptional circumstances.
7. The list of vendors who agree to match L-1 rate will be prepared and sent to our Zonal offices along with the guideline rate.
8. This RFQ is only for fixing of Guideline Rates. Depending upon actual requirements, quotation will be called for, from the vendors.

For

Office Seal

(Authorised Signatory)

Place:

Name:

Date:

Designation:

Mobile No:

Business Address:

Telephone No:

(at Chennai)

E-mail ID:

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PART-II

Commercial Quote for fixing Guideline Rates for LAN Cabling & Electrical Wiring items

Date:

Assistant General Manager
 Indian Bank
 CO: Expenditure Department
 254-260, Avvai Shanmugam Salai,
 Royapettah
 Chennai 600 014

Dear Sir,

Sub: Request for Quotation (RFQ) for fixing Guideline Rate for LAN Cabling & Electrical Wiring Items.

Ref: HO/TMD/PG/ 376/2012-13 dated 05/07/2012.

Referring to your above letter calling for quotations, we submit hereunder the price bid for LAN Cabling & Electrical Wiring as per the specifications and complying to other Terms and Conditions given in Part - I.

QUOTATION FOR LAN CABLING FOR INDIAN BANK'S VARIOUS BRANCHES/OFFICES

Description	Rate per unit inclusive of Delivery, Installation charges, all taxes, duties, levies, freight etc. (Rs.)				
	Make	AMP	DLink	Molex	Sytimax
I/O with SMB					
Wall Mount Socket per number(ECAT 5) - 1 Port					
Wall Mount Socket per number(ECAT 6) - 1 Port					
Wall Mount Socket per number(ECAT 5) - 2 Port					
Wall Mount Socket per number(ECAT 6) - 2 Port					
Wall Mount Socket per number(ECAT 5) - 4 Port					
Wall Mount Socket per number(ECAT 6) - 4 Port					
Patch panel - 16 ports(ECAT 5)					
Patch panel - 16 ports(ECAT 6)					
Patch panel - 24 ports(ECAT 5)					
Patch panel - 24 ports(ECAT 6)					
Patch Cord - 1 Metre (ECAT 5)					

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Patch Cord - 1 Metre(ECAT 6)				
Patch Cord - 2 Metres(ECAT 5)				
Patch Cord - 2 Metres(ECAT 6)				
RJ 45 plugs per number(ECAT 5)				
RJ 45 plugs per number(ECAT 6)				
1.5 Metres RJ45 Fly lead per number(ECAT 5)				
1.5 Metres RJ45 Fly lead per number(ECAT 6)				
5 Metres RJ45 Fly lead per number(ECAT 5)				
5 Metres RJ45 Fly lead per number(ECAT 6)				
UTP cable (ECAT 6) per metre				
UTP cable (ECAT 5) per metre				
PVC channels (flat) - 1.5mm & above				
1" size per metre				
2" size per metre				
4" size per metre				
PVC pipe - 1.8mm & above				
1" size per metre				
2" size per metre				
Aluminum floor channel (100 cm x 10 cm x 2.5 cm) or (39" x 4" x 1")				
Floor cutting (100 cm x 10 cm x 2.5 cm) or (39" x 4" x 1")				
9 U, 19", 450mmD X 300mmw, closed Wall Mount MS 18/20 SWG powder coated rack with glass door opening in the front with power panel, cable manager & lock and key				
Charges for verification and certification of work done by other vendors (flat amount per site)				
a) Local sites.(where the vendor has office / branch / service centres)				
b). Outstation sites.				
Certification & scanner report charges per LAN point (branches shall ensure to deduct the length of the cable connecting the scanner and the remote scanner)				
Parking charges* / per day * Not applicable in places where the vendor has office / branch / service centre				

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Switch:

	CISCO	D-LINK	HP	DAX
Switch 8 ports				
Switch 16 ports				
Switch 24 ports				

DECLARATION:

We certify that the LAN Cabling (materials and installation) we offer for the tender conforms to the specifications stipulated by you with the following deviations.

List of Deviations:

- 1)
- 2)
- 3)

(If left blank it will be construed that there is no deviation from the specifications given above)

DELIVERY SCHEDULE:

On placement of order, the LAN Cabling will be completed within 3 weeks from the date of order..

Signature of the Vendor
(Authorised Signatory)

Company Seal
Date

Name :
Designation :

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QUOTATION FOR ELECTRICAL WIRING FOR INDIAN BANK'S VARIOUS BRANCHES/OFFICES

SL NO	PARTICULARS	UNIT	Rate per unit inclusive of Delivery, Installation charges, all taxes, duties, levies, freight etc. (specify the make/s, wherever it is applicable)Rs.
1.	<p>Supplying and fixing of Computer Power stations with 3 nos white coloured ANCHOR Roma or any other equivalent make socket with suitable enclosure 5A flush type 3 PIN sockets each controlled by a 5 A single pole switch with 3 nos. indicator lamps mounted on a white coloured 3mm thick hylam sheet and housed in a wooden box coated with one coat of primer and 2 coats of approved paint and fixed with brass / cadmium plated screws. The box should have an in built earthing terminal with brass screws and washer for terminating the earth wire</p> <p>The boxes should be fixed on wall / partition (wooden) concealed or opens as required at site. (Quote separate rates for concealed and open)</p>	No.	
2.	<p>Supplying and earthing of : 600 mm x 600 mm x 3 mm electrolytic copper plate connected to a 40 mm x 3000 mm "B" class GI pipe with reducer and tunnel by means of 4 No. "L" clamps with stainless steel bolts and nuts and washers, buried under the ground with two run of 25 mm x 4.8 mm copper flat connected to the copper plate by means of 2 No. stainless steel bolts, nuts, washers run along the pipe up to the top and connected to a suitable clamp fastened to the earth pipe at every one metre length. The earth pipe should have 10 mm holes at 150 mm apart along the length all round.</p> <p>The above said assembly should be installed in an earth pit of size 750 mm x 750 mm x 3250 mm and filled with charcoal and salt mixed with sand in alternate layers of 150 mm each up to a height of 3000 mm from the bottom. The outgoing 40 sq.mm insulated copper wire in PVC conduit to be connected directly to the earth flat from the bottom of the pipe by means of a steel bolt, nuts and washers.</p> <p>The cost of digging the pit, back filling and shifting the debris shall also be included.</p> <p>The earth pit should be covered with suitable GI cover</p>	No.	

Company Seal
 Date

Signature of the Vendor
 (Authorised Signatory)
 Name :
 Designation:

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QUOTATION FOR ELECTRICAL WIRING FOR INDIAN BANK'S VARIOUS BRANCHES/OFFICES

SL NO	PARTICULARS	UNIT	Rate per unit inclusive of installation charges, all taxes, duties, levies, freight etc. (specify the make/s, wherever it is applicable)Rs.
3.	Supplying and fixing of 8 way single Phase MCB DB with 6 No. 6Amp, single Pole, single phase MCBs of 9 KA rupturing capacity controlled by 32 Amp DP MCB fixed on the wall or concealed with necessary adopter box on the outgoing side to facilitate for terminating the 6 No. conduit with necessary holes. The distribution board and the MCBs should be of the same make.	No.	
4.	Supplying and fixing 16 way single phase MCB DB with 14 No. 16 Amp, single Pole, single phase MCBs 9 KA rupturing capacity controlled by a 40 Amp DP MCB , fixed on the wall / concealed with necessary adopter box on the outgoing side to facilitate terminating the 14 No. conduit with necessary holes. The distribution boards and the MCBs shall be of the same make	No.	
5.	Supplying and running the following size of 1100 volts grade, PVC insulated , multi-stranded copper conductor in suitable size PVC conduit on wall /wooden partitions under the floor as per the site requirements. In the case of running the conduit under the flooring or concealed in the wall , the flooring / wall shall be neatly finished with cement mortar. a) 3 runs of 2.5 Sq.mm from DBs to power-station of 3 plugs each as explained in item No.1 (one set of 3 runs to connect two [alternate] power stations). b) 2 runs of 6 Sq.mm with one run of 2.5 Sq.mm as explained in item no: 6 from EB Mains to DB. c) 1 run of 4 Sq.mm PVC insulated wire along with PVC conduits for earthing	Metre Metre Metre	

Signature of the Vendor
(Authorised Signatory)

Company Seal
Date

Name :
Designation :

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**QUOTATION FOR ELECTRICAL WIRING FOR INDIAN BANK'S VARIOUS
BRANCHES/OFFICES**

SL NO	PARTICULARS` `	UNIT	Rate per unit inclusive of installation charges, all taxes, duties, levies, freight etc. (specify the make/s, wherever it is applicable)Rs.
6.	Supplying and running 3 1/2 core x 35 Sq.mm armoured aluminum cable with 2 runs of 10 SWG copper wire on wall / underground partially or completely with suitable GI clamps from Main power supply to UPS (applicable only when the EB Board is located outside the Branch premises)	Metre	
7.	Supplying and fixing 63 A 4P MCB in a M.S.Box directly on the wall	No.	
8.	Supplying and fixing 63 A 4P MCB isolator in a M.S.Box directly on the wall	No.	
9.	Supplying & fixing 40 amps manual 3 phase change-over switch with suitable MS enclosure and indicator lamps	No.	
10.	Charges for verification and certification of work done by other vendors (flat amount per site) a) Local sites.(where the vendor has office / branch / service centres) b) Outstation sites.		
11.	* Parking Charges per day at places where the vendor has no office / branch / service centre * No parking charges are applicable in centres where the vendor has office / branch / service centre		

Signature of the Vendor
(Authorised Signatory)

Company Seal
Date

Name :
Designation:

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**QUOTATION FOR ELECTRICAL WIRING FOR INDIAN BANK'S VARIOUS
BRANCHES//OFFICES**

DECLARATION:

We certify that the Electrical wiring (materials and installation) we offer for the tender conforms to the specifications stipulated by you with the following deviations.

List of Deviations:

- 1)
- 2)
- 3)

(If left blank it will be construed that there is no deviation from the specifications given above)

DELIVERY SCHEDULE:

On placement of order, the electrical wiring will be completed within 3 weeks from the date of order.

Signature of the Vendor
(Authorised Signatory)

Company Seal
Date

Name :
Designation :