

Financial Bid

TO BE GIVEN BY THE OWNER(S) OFFERING PREMISES ON LEASE – **(Financial Details)**
(To be kept in a separate sealed envelope super scribing “Financial Bid” on the top of the envelope)

To

Dear Sir,

Sub : Offer to give on lease the premises for your Branch / Office

We, refer to your advertisement dated in news paper and offer to give you on lease the premises described here below for your proposed Branch/office in (place).

TERMS AND CONDITIONS

1.	Rent	Carpet Area	Rent Rate per sqft	Total per month (Rs.)
	a. Basic Rent			
	b. GST		---	
	c. Common Maintenance etc, if any (give details)			
2.	Period of lease			
3.	Escalation in rent % after everyYrs		
4.	Cost of lease deed to be borne by	By owner / By Bank / shared by me and Bank in the ratio of		
5.	Water tax to be borne by	By owner		
6.	Corporation / Municipal Tax to be borne by	By owner		
7.	GST amount, if applicable, to be borne by	By owner/ By Bank		
8.	Any other tax levied / Leviable by Municipal and / or Govt Authorities to be borne by	By owner		
9.	Service charges / maintenance charges if any to be borne by	By owner		
10	Rental deposit months		

DECLARATION	
1	I / We, am / are aware that, the rent shall be calculated as per the carpet area which will be measured in the presence of owner/s and Bank Officials after completion of the building in all respects as per the specifications / requirement of the Bank.
2.	The concept of carpet area for rental purpose was explained to me / us and clearly understood by me / us, according to which the carpet area means area of the premises less toilet, passage, wall / columns, staircases, verandah, lobby, balcony, kitchen etc. even though the same is given for Bank's use.
3.	The charges / fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me / us.
4.	All repairs including annual / periodical painting and annual / periodical painting will be got done by me / us at my / our cost. In case, the repairs and / or painting is / are not done by me / us as agreed now, you will be at liberty to carry out such repairs, painting, etc. at our cost and deduct all such expenses from the rent payable to us.

- I / We further confirm that this offer is irrevocable and shall be open for 60 days from the date thereof, for acceptance by you.

Yours faithfully,

(SIGNATURE OF OWNER/S)

Place :

Address and phone no.s:

Date :