



ZONAL OFFICE, EXPENDITURE DEPT.

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Date: 23.01.2012

**TEXT OF THE ADVERTISEMENT PUBLISHED IN HINDUSTAN (DELHI EDITION)
DATED 22.01.12, INVITING TENDERS FOR SALE OF OLD HOUSEHOLD FURNITURE**

इंडियन बैंक, निर्धारित प्रपत्र पर, बहुत सारे पुराने आवासीय फर्नीचर (दिल्ली में) जहाँ है जैसे है की स्थिति में विक्रय के लिये मोहरबंद निविदा / बोली आमंत्रित करता है ! निविदा / बोली जमा करने की अंतिम तिथि 04.02.12 है ! पूर्ण जानकारी एवं निविदा / बोली प्रपत्र के लिये हमारे बैंक का वेब साइट www.indianbank.in देखें !

Schedule/Details of the furniture to be sold:-

Single Cots, double beds, dining tables with chairs, steel almirahs, ceiling fans, room coolers, study tables, dressing tables, Fridges, Room Heaters, Mattresses, Teapoy etc.

- Tender forms can be obtained in person from the address mentioned above during the tender period. It can also be downloaded from www.indianbank.in .
- Duly filled in tender may be submitted in person or sent by post at above address to reach latest by 2.00 pm on 04.02.12. Tender will be opened on same day (i.e. on 04.02.12) at 2.30 pm.
- **All the furniture items are available for sale on “As is where is basis” and entire furniture will be sold as a single lot. Tender/bid must be submitted for the entire Lot of Furniture.**
- Furniture items can be inspected on any working day between 11.00 am to 3.00 pm at our Stationery Centre at C-15 Inderpuri New Delhi.

TENDER FORM AND TERMS & CONDITIONS ARE ATTACHED BELOW



EXPENDITURE DEPARTMENT
ZONAL OFFICE, UPPER GROUND FLOOR,
WORLD TRADE CENTER,
BABAR ROAD, NEW DELHI-110001
Phone # 23413956, 23412095 Extn 49

TENDER FOR PURCHASE OF OLD HOUSEHOL FURNITURE ITEMS

Submitted by Mr/Mrs/Messers _____

Address _____

1. I, Mr. / Ms., _____

We/Messers _____

(hereinafter called as the tenderer) have read the terms and conditions on the basis of which the household furniture, the full description of which is given in this tender, is offered for sale. In token of my / our acceptance of the terms and conditions, I / We have put my / our signature in a copy of terms and conditions and the same is enclosed.

2. I / we hereby make the tender (offer) for the purchase of the entire lot of furniture shown to me at C-15 Inderpuri New Delhi, at the price quoted below and agree to hold this offer open for your acceptance and if successful, agree to take delivery of the items in accordance with the time schedule to be intimated by you.

3. Bank draft No. _____ dated _____ issued by _____ Bank, payable at Delhi for Rs. _____ favouring INDIAN BANK is enclosed as Earnest Money Deposit for the due performance of the tenderer.

SIGNATURE OF THE TENDERER

TERMS AND CONDITIONS

1. Tender shall be filled in the Tender Forms prescribed by the Bank and the same can be had from **Indian Bank Expenditure Department, Zonal Office, Expenditure Department, Upper Ground Floor, World Trade Center, Babar Road New Delhi-110001.**
2. If the tender is submitted by a person other than an individual, the details relating to constitution must be specified.
3. If the tender is submitted through Power of Attorney Holder or authorized Representative, proof of authorization should be enclosed.
4. Along with each tender **earnest money of Rs. 10000/- (Rs. Ten thousand only)** should be remitted by means of Demand Draft favouring **Indian Bank payable at Delhi.** The Demand Draft shall not be dated earlier than the tender notice and shall be payable in Delhi only. Money Orders / Cash /Postal Orders, Bank Guarantees etc. shall not be accepted in lieu of Demand Draft / Pay Order.
5. Tenders complete in all respects should be enclosed in a sealed cover superscribed thereon as "TENDER FOR PURCHASE OF OLD FURNITURE ITEMS" Sealed Tenders can either be deposited by hand at the address stated above or be sent by Post to reach latest by **2.00 pm on 04.02.12.** Tenders will be opened at **2.30 pm on 04.02.12.** Tenders received by post will be considered only if the same is received by the Bank within the stipulated time as given in the Tender Notice and the date of posting shall not be considered as date of receipt of tender form.
6. Bank reserves the right to reject any or all the tenders without assigning any reasons thereof, Bank reserves the right at its discretion to call for fresh set of tenders or to sell the furniture by public auction or to withdraw, any of the furniture item(s) from sale.
7. If the tender is accepted, the same will be intimated to the successful tenderer. The earnest money deposited by him/them shall be held as Security Deposit for due performance of the contract.
8. Successful tenderers will be required to deposit the full amount of the tender less amount of earnest money deposited along with that particular tender within 10 days or on or before the date and time specified in the letter / telegram intimating acceptance of tender. Upon deposit of the full amount as aforesaid and upon production of the intimation letters / telegram, the tenderer shall remove the entire furniture sold with in 3 days. Failure to deposit the balance within the time specified shall be construed as

breach and the earnest money deposit will be forfeited without prejudice to Bank's right to claim damage for breach of contract and expenses of resale of the furniture without further notice, at his risk and cost.

9. No extension for making the payment after the period, as stipulated in para (8) above will be granted or the successful tenderer will not be allowed to make part payments. However Indian Bank may, in its sole discretion, entertain and consider request for extension of time for not more than 10 days for making the payment provided:-
 - (a) The request has been made in writing and duly signed by the successful bidder himself.
 - (b) The request has been received before the specified time limit for making the payment.
 - (c) The request is accompanied with an additional deposit of 15% of the total bid amount. This additional deposit will be liable for forfeiture along with earnest money already deposited if the balance amount is not paid and the furniture is not taken delivery within the extended period of time which shall not, in any case exceed 10 days without prejudice to Bank's right to claim damages for breach of contract and expenses of resale of the furniture without further notice.
 - (d) Interest at the rate of 18% for the balance amount and godown charges at the rate of Rs.1000/- per day from the date of the original time allowed till the date of taking delivery of the furniture shall be payable by the successful bidder.
10. Subject to condition No.11 hereunder earnest money deposit given by the other tenderers shall be returned to them either in person or by post within a reasonable time.
11. If for any reason, the Bank considers the question of accepting the offer of the second highest tenderer, the earnest money deposit made by him / them shall be with held and if the Bank finally decides to accept the offer of the second highest tenderer, the same shall be intimated to him. The terms and conditions regarding forfeiture, deposit of balance amount etc. would be applicable to second highest tenderer also.
12. Indian Bank does not give any warranty as to the description, condition or accuracy of details regarding the furniture given in schedule and it is sold on "**As is where is basis**". The tenderer shall be deemed to have satisfied himself/herself on these points including the furniture offered for sale. No sale shall be invalidated by reasons of any error or default in description thereof in THE SCHEDULE HERETO AND NO

COMPENSATION SHALL BE PAYABLE IN RESPECT OF ANY SUCH DEFAULT OR ERROR OR MISDESCRIPTION.

13. Tenders once submitted cannot be withdrawn on any account.
14. The delivery of the furniture shall be given ex-godown to the tenderer / or his / their duly authorized representative whose signature must be attested by the tenderer. The removal of the furniture will have to be completed with 10 days from the date of issue of sale release order failing which additional charges for storing and other costs will become payable.
15. The amount in the tender forms is recommended to be filled both in words and figures failing which the tender can be rejected. All corrections may be attested with "date of such corrections. COMPLETE ADDRESS AND PHONE NUMBER OF THE TENDERER MUST BE GIVEN IN BLOCK LETTERS.
16. In token of the tenderer having read, understood and accepted the terms and conditions, the tenderer should sign below in the copy of this and enclose the same along with the tender, if not the tender will be rejected on that grounds.

Signature of the Tenderer

FINANCIAL BID

TENDER/BID AMOUNT FOR PURCHASE OF THE ENTIRE LOT OF HOUSEHOLD FURNITURE SEEN/INSPECTED BY ME AT INDIAN BANK, ZONAL STATIONERY CENTRE, C-15 INDERPURI, NEW DELHI

Rs. IN FIGURE _____

Rs. IN WORDS _____ **ONLY**

DATED _____

SIGNATURE OF THE TENDERER

Name _____

Address _____

Mobile/Landline Phone No. _____

Fax No. _____

WITNESS

Signature

Name _____

Address _____

Signature

Name _____

Address _____
