

## SECTION – I

### NOTICE OF INVITATION TO TENDERS

Sealed Item rate tenders, in duplicate, are invited on behalf of

The General Manager & Circle Head

**INDIAN BANK,**

Circle Office,

3/1, R.N. Mukherjee Road

Kolkata – 700 001

For the following work :

- a) Name of work : Interior, furniture and electrical with air-conditioning work including server room at Asansol Branch for Indian Bank
- b) Estimated Cost : Rs. 8.17 Lakhs (approx)
- c) Time of Completion : 8 (eight) weeks.
- d) Earnest Money : Rs. 8,170.00 (Rupees Eight Thousand One Hundred and Seventy only) by crossed Demand Draft payable at Kolkata and drawn in favour of Indian Bank.  
The successful bidder will have to deposit the earnest money within 3 (three) days from the date of issue of work order, failing which the tender will be liable for rejection.
- e) Cost of Tender Document : Rs. 500/- per set of two documents (original & duplicate; both the documents are to be submitted in the tender process). (Non-refundable in cash)
- f) Availability of Tender Document : M/s. DE SARKAR & ASSOCIATES  
DB-34, Sector – I, Salt Lake City,  
Kolkata – 700 064.
- g) Issue of Tender Document : From 31.01.2012 to 06.02.2012 between 10.00 hrs to 17.00 hrs. except Saturday, Sunday & Holiday.
- h) Time and date of Submission of tender : Before 15.00 hrs. on 07.02.2012

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- i) Time and date of opening : At 15.30 hrs. on 07.02.2012  
of tender
- j) Tender to be addressed and submitted to :  
The General Manager & Circle Head  
Indian Bank  
Circle Office  
3/1, R.N. Mukherjee Road  
Kolkata – 700 001
- k) Tender without earnest money in proper form will be rejected.
- l) Drawings other than enclosed ones can be seen and clarification, if any, to be obtained from :  
M/s. DE SARKAR & ASSOCIATES  
DB-34, Sector – I, Salt Lake City,  
Kolkata – 700 064.
- m) Validity of Tenders : 3 (Three) calendar months from the date of submission of Tender
- n) Sales Tax or any other tax on material or on finished work like Works Contract Tax, Service Tax Turnover Taxes etc. in respect of this contract shall be payable by the Contractor and the Bank will not entertain any claim whatsoever in this respect.
- o) Delay in submission : Delay in submission of any part arising due to postal or any other irregularities at any stage will not be considered. The Bank will not be responsible for any damage in transit in case of postal delivery / delivery through courier service.
- p) All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- q) The acceptance of tender will rest with Indian Bank which does not bind itself to accept the lowest or any tender and reserves to itself the right to reject any or all the tenders received without assigning any reason/s thereof. The Bank also reserves to itself the right of accepting the whole or any Part of the tender and the tenderers shall be bound to perform the same at the rates quoted.

Yours faithfully,  
For and on behalf of **Indian Bank**